



A NEW Digital World of Governance



Brainstorming Session By DIPP 16th Nov 2016

ONE STOP CLEARANCE SYSTEM

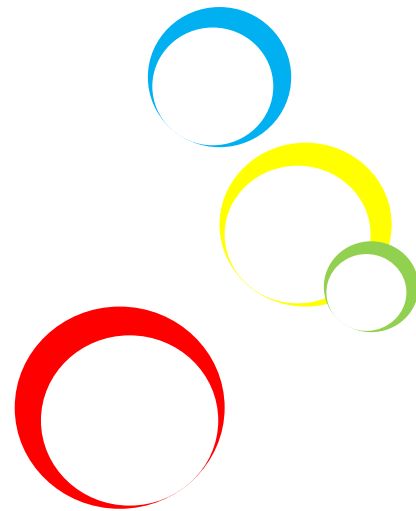
Punjab Bureau of Investment Promotion
Department of Investment Promotion
Government of Punjab



ONE STOP CLEARANCE SYSTEM

FOR ALL
Green Field

Brown Field
PROJECTS



www.investpunjab.gov.in

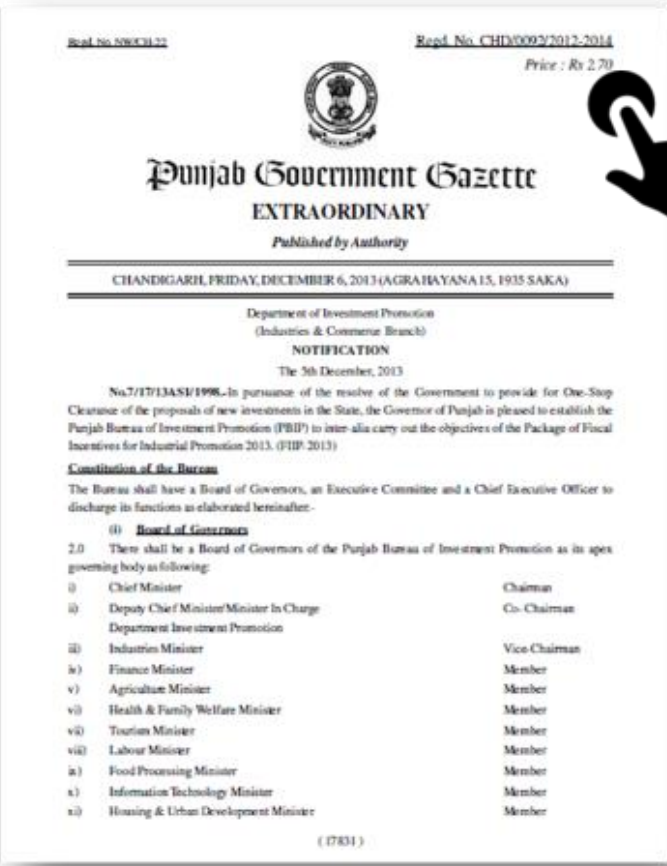
We at **INVEST PUNJAB**, offers

- ✓ One Stop office for **ALL NEW & EXPANSION PROJECTS**
- ✓ Transparent & Speedy **ONLINE INTERFACE**
- ✓ **COMMON APPLICATION FORM** for various approvals
- ✓ Dedicated **RELATIONSHIP MANAGER** for every Investor

**Unified
REGULATOR**

23 Departments Into One Office

- Punjab Pollution Control Board
- Department of Excise & Taxation
- Department of Labour and Directorate of Factories
- Director of Boilers
- Director Town & Country Planning
- Department of Local Government
- Department of Forest & Wildlife
- Department of Power & Punjab State Power Corporation Limited
- Department of Revenue
- Other Administrative Departments (14)



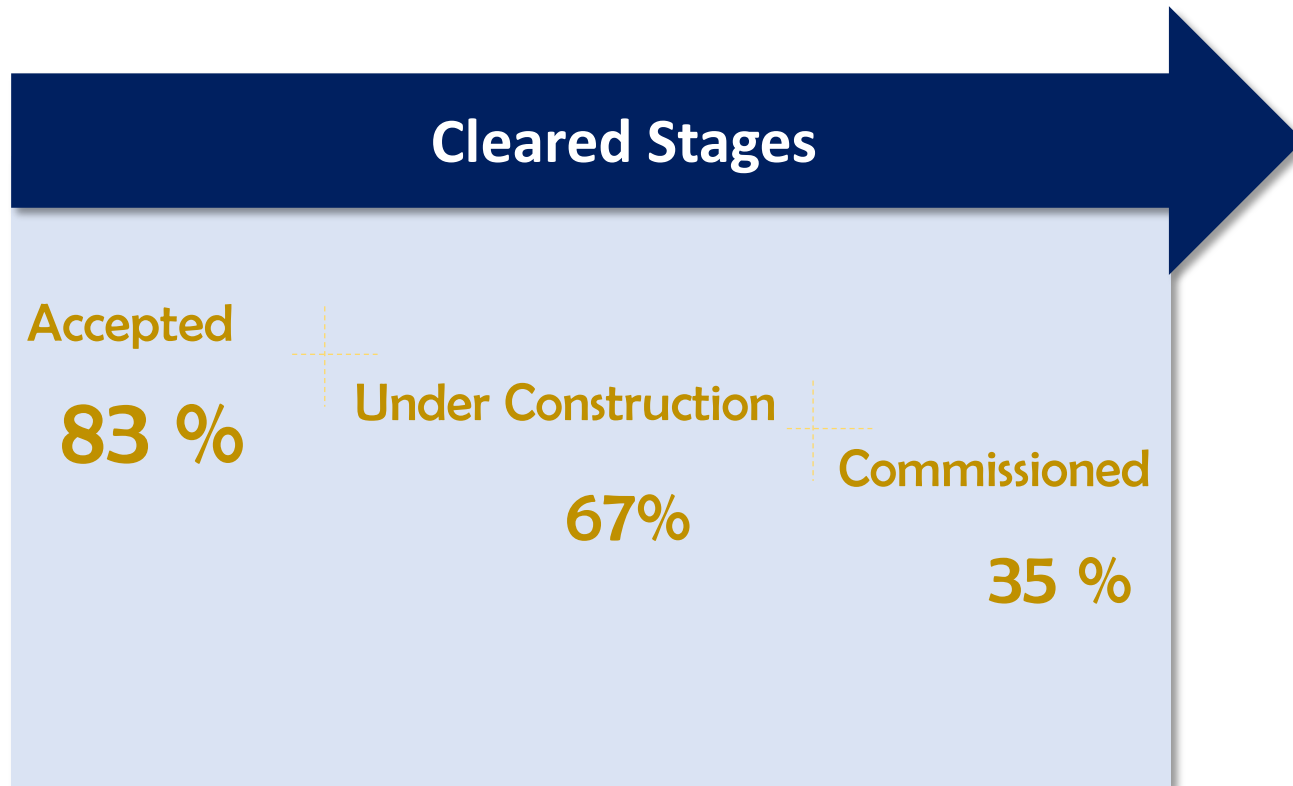
Report (As on Nov 2016)

Applications Received

412

Project Cost

Rs.30,582 Cr Approx.

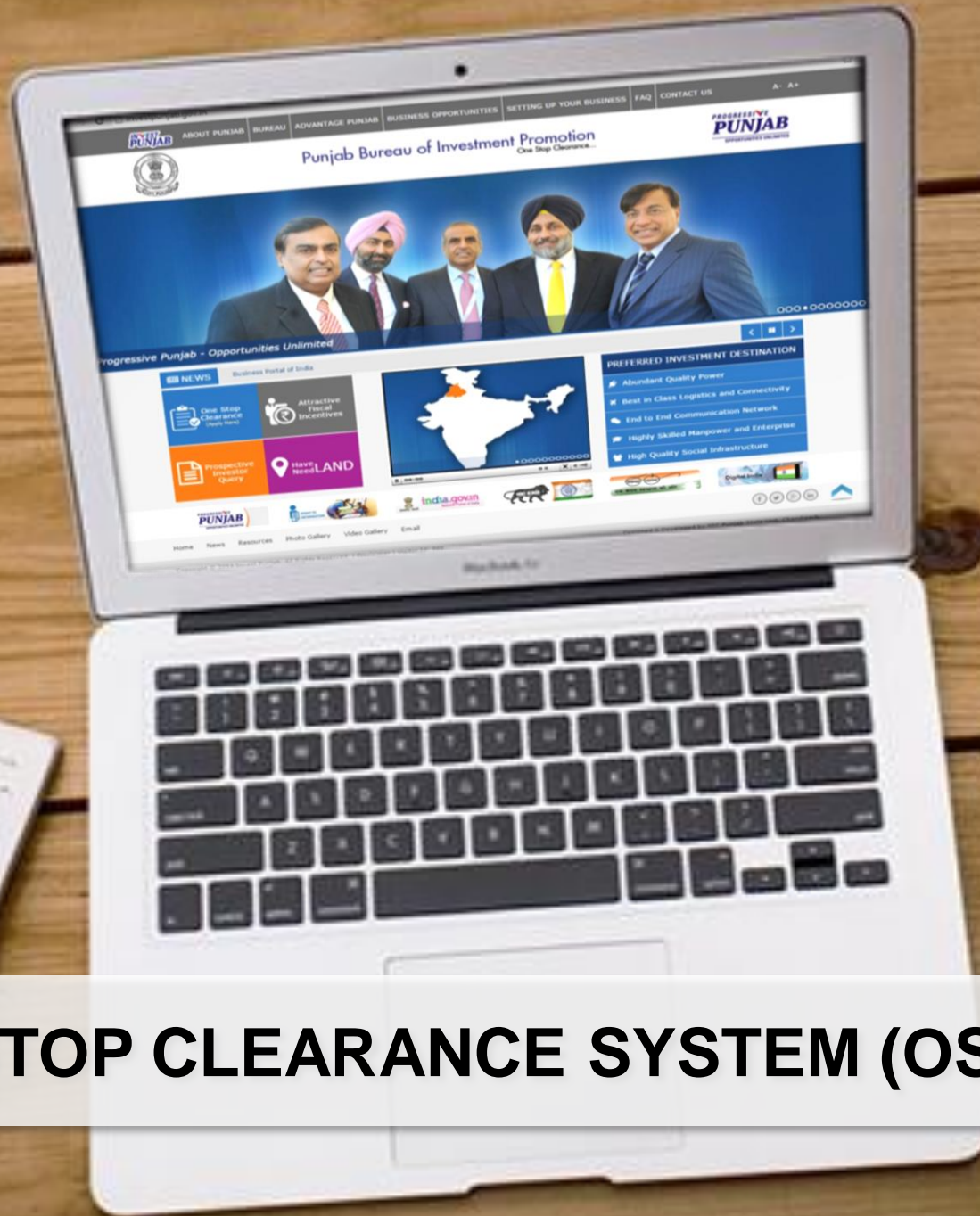


Key Projects



Reliance





@

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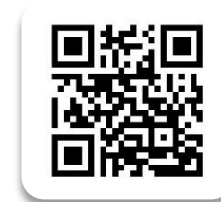
**INVEST
PUNJAB**

ONE STOP CLEARANCE SYSTEM (OSCS)

BENEFITS TO INVESTORS

In
ONE STOP CLEARANCE SYSTEM

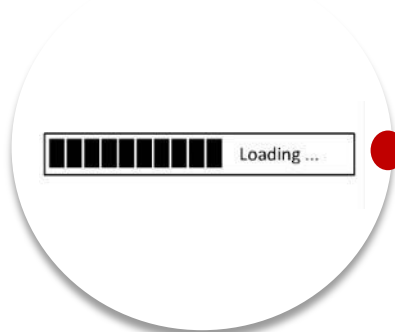
Online Services



COMMON APPLICATION One Form



FEE PAYMENT Through Online Gateway



DEFINED TIMELINES Real Time Progress View

Email & SMS **ALERTS**



Digital **APPROVALS**



Registration

OSCS - ONE STOP CLEARANCE SYSTEM



2 Simple Steps...

1 One Time Registration



INVEST PUNJAB One Stop Clearance System

Investor Registration

* Username
Username available.

* First Name

Middle Name

* Last Name

* Email

* Country

* Mobile No

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CAF Submission

2


For Regulatory & Fiscal Approvals

OSCS - ONE STOP CLEARANCE SYSTEM

Common Application Form - Part I Mandatory Fields (*)
Max. Attachment Size: 4 MB

1.1 Application For * *Only "Fiscal Incentives" to existing projects as per the FIP 2013

1.2 Policy Chapter * Fiscal Incentive for Industrial Promotion 2013

2.1 Applicant Photo * 

2.2 Name *

3. Correspondence Address

3.1 Country * 3.2 State *

3.3 City * 3.4 Pin Code / Zip Code *

3.5 Address Line 1 * 3.6 Address Line 2 *

3.7 Address Line 3 3.8 Phone Number

3.9 Mobile Number * 3.10 Fax Number

3.11.1 Email Address * Add another email

4. Firm Details

4.1.1 Promoter / MD / Director * 4.1.2 Designation *

4.2 Business Entity (M/s) * 4.3 Business Entity Type *

4.4.1 Number of Directors/Promoters /MDs/CEO * 4.4.2 Directors/Promoters /MDs/CEO List Attachment * *Enclosed list of directors with DIN numbers

4.5.1 PAN Number * 4.5.2 PAN Card * View PAN Number Attachment

4.6.1 TIN / VAT Number 4.6.2 TIN/VAT Number Cert.

4.7.1 CST Number 4.7.2 CST Number Attachment

4.8 MoA/Partnership Deed Attachment * View MoA Partnership Deed Attachment 4.9 Cert. Incorporation / Registration Attachment * View Certificate of Incorporation / Registration Attachment

Common Application Form - Part VI Mandatory Fields (*)
Max. Attachment Size: 4 MB

13. Electric Power Requirement

13.1 Temporary Connection * During Construction * Enclose bill copy in case of existing connection Load Required* * If applicable fill below

Existing Connection Yes No

Account Number

Existing Load Demand (KW) *

Existing Load Demand (KVA) *

New Load Demand (KW) *

New Load Demand (KVA) *

Demand Date*

13.2 Regular Connection * During Commercial Activity * Enclose bill copy in case of existing connection Load Required* * If applicable fill below

Existing Connection Yes No

PSPCL Customer Type*

Account Number

Existing Load If Any (In KW)*

Existing Load If Any (In KVA)*

New Load Demand (In KW)*

New Load Demand (In KVA)*

Demand Date*

TERMS AND CONDITIONS

I/We **Investor Punjab**, Proprietor/Partner/Director/Vice President/Auth. Signatory of M/s **TEAM ASSOCIATES**, do hereby undertake as under:

- I hereby certify that all the facts and figures are true to my knowledge. There has been no default in Equity Participation/Term Loan availed from PSID/PPC/PAC/Other Financial Institution by the company or any sister concern of the company. And I hereby agree to contribute a sum equal to 0.25% of the verified Fixed Capital Investment (FCI), as per FIP 2013 before the issuance of Eligibility Certificate, in equal proportion to the Punjab State Cancer & Drug Addiction Treatment Infrastructure Fund Act, 2013 and to the Punjab Ancient, Historical Monuments, Archeological Sites and Cultural Heritage Maintenance Board Fund, constituted under Section 5(2)(v) of the Punjab Ancient, Historical Monuments, Archeological Sites and Cultural Heritage Maintenance Board, 2013.
- That I/We have filed an application with the Punjab Bureau of Investment Promotion seeking Regulatory Approvals and so also Fiscal Incentives under FIP 2013 and all the information contained in the prescribed application are true and correct to the best of my/our knowledge and belief and nothing has been concealed thereupon.
- That I/We have read carefully all the Clauses of Fiscal Incentive for Industrial Promotion 2013 (FIP 2013) issued vide Notification No. CC/FIP/2013/S343 dated 5.12.2013.
- That in the event of any information found to be false / incorrect or concealed thereupon at any point of time, the beneficiary concern/company shall be liable to refund the incentives so availed from the date of avancement of such incentives as per Clause 5.1.13 under FIP 2013.
- That further in the event of non-commencement of production / operations or non fulfillment of any of the conditions as laid down in FIP 2013, the beneficiary concern/company shall be liable to refund the incentives so availed as per Clause 5.1.14 under FIP 2013.
- I/We further undertake to abide by the Clauses laid down in FIP 2013.

I Accept Terms and Conditions

Application Date Applicant Name

Place * Signature *

CAF – Common Application Form

Process Flow

OCS - ONE STOP CLEARANCE SYSTEM

Stage	Outcome	Status
Stage 1	User REGISTRATION Project CAF Submission	One time registration Multiple project applications submission
Stage 2	Project Acceptance	Provisional clearance of project application
Stage 3	LORC-1	Site clearances (Forest, CLU, CTE, Temp Power - *as applicable)
Stage 4	LORC-2	Permission for start of construction (Building Plan Approval, Contract Labour, Boiler Permission - *as applicable)
Stage 5	LORC-3	Before commencement of commercial operations (CTO, Factories Registration, Regular Power, etc. - *as applicable)

List of Clearances and Incentive Approvals

Punjab Pollution Control Board

1. Consent to establish
2. Consent to operate (under Water Act & Air Act)
3. Authorization under Hazardous Waste Rules (M H, T & M)
4. Registration for Recycling of Hazardous Waste Rules
5. CSA Clearance
6. Authorization under E-waste Rules, 2011
7. Registration under Plastic Rules
8. Authorization for Bio Medial Waste Disposal
9. Site appraisal/ approval

Labour & Factories

1. Shop Registration
2. Permission for engaging contractor for Labour
3. Annual returns under Labour Laws
4. Factories License
5. Annual Filling under Factories Act
6. Factory Building Plan approval

Industries & Commerce

1. Registration under Boilers Act

Revenue

1. Stamp Duty Exemption/Refund

Housing & Urban Development

1. Change of land use and approvals of building plans

Local Government (within MCs)

1. Change of Land Use
2. Approval of building plans and their completion.
3. Waiver of Property and other local taxes if any.
4. NOC from Fire Services

Forest & Wildlife

1. Grant of NOCs

Power

1. Load sanctioning
2. Issue of new electricity connection
3. Agreement for High Tension/ Extra
4. High Tension (above 100 KV) wires
5. Certification of electrical infrastructure by CEI
6. Electricity Duty Exemption

Excise & Taxation

1. VAT/CST incentives

Investor's Login

OSSCS - ONE STOP CLEARANCE SYSTEM

- To view submitted CAF
- To upload evidences/documents
- To validate clearance form
- To make online fee payment
- To monitor status of application
- To download digital approval
- To raise query for clarification

The screenshot displays the 'One Stop Clearance System' dashboard for an investor. The page is titled 'Details' and contains the following information:

Application Details:

- Application For:** Regulatory Approvals Only
- PIN:** 1605828197
- Business Entity:** TEAM ASSOCIATES
- Site Detail:** Ajitgarh, Mohali, Sahibzada Ajit Singh Nagar
- Sector:** Electronics Hardware, IT & ITeS
- Application Date:** 16-May-2016 10:28:59
- FCI (In Crore):** 13.00
- Contact Detail:** Investor Punjab, 9876543210, investor@gmail.com

Project Acceptance:

Clearance	Status	Action
CAF	Project Submitted	View Form Save as PDF

Application Status:

Action ID / Date	Sender Name	Receiver Name	Application Form For	Pbip Status	Remarks
7 / 16-May-2016 10:28:59	Investor Punjab	Hardev Singh (PBIP)	Common Application Form	Project Submitted	New Project submitted to PBIP

Buttons for 'Back to Dashboard' are present in the top right and bottom right corners of the dashboard area.

BENEFITS TO OFFICE MEMBERS

In
ONE STOP CLEARANCE SYSTEM

Desk Officer's Login

OSSCS - ONE STOP CLEARANCE SYSTEM

- To accept complete CAF
- To communicate with other members
- To communicate with investor
- To issue digital approval
- To monitor process

The screenshot displays the OSSCS - ONE STOP CLEARANCE SYSTEM dashboard. At the top, there are navigation tabs for 'Projects', 'Communications', 'Queries', 'Reports', and 'Welcome deskof'. Below this, a summary bar shows 'Acceptance (2)', 'LORC 1 (0)', 'LORC 2 (0)', 'LORC 3 (0)', 'MIS', 'Projects', and 'More...'. A search bar is available with the text 'Search All Folders'.

The main content area features a table with the following columns: PIN, Business Entity, Project, Application Request/Sector, FCI, District, Start Date, and Total Forms. A single row is visible with the following data:

PIN	Business Entity	Project	Application Request/Sector	FCI	District	Start Date	Total Forms
201563892	Team Associates	Testing application in One Stop Clearance System	Regulatory Approvals & Fiscal Incentives/ Electronics Hardware, IT & ITeS	13.00	Ajitgarh	10-Dec-2015	1

Below the table, a detailed view of the application is shown with the following information:

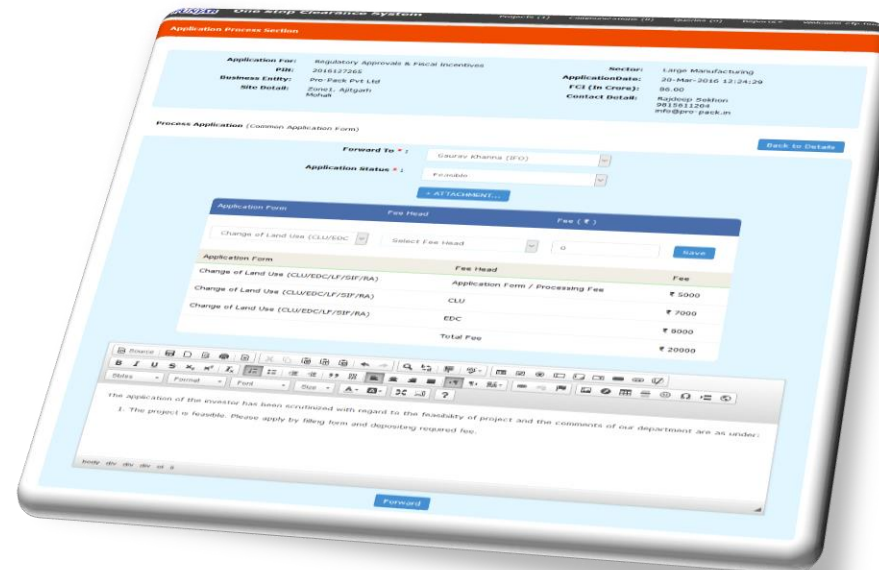
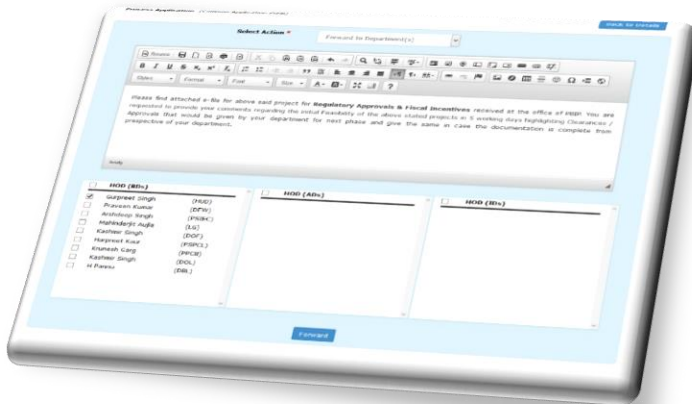
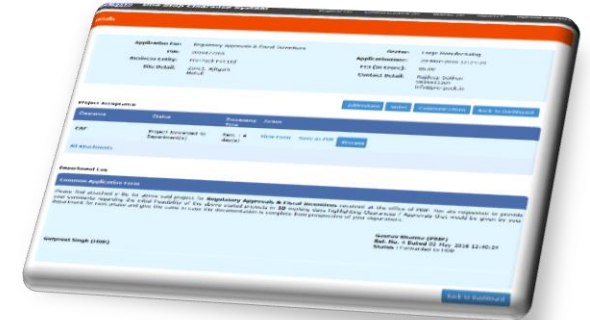
- Application For:** Regulatory Approvals & Fiscal Incentives
- PIN:** 201563892
- Business Entity:** Team Associates
- Site Detail:** 0, Ajitgarh Mohali
- Sector:** Electronics Hardware, IT & ITeS
- ApplicationDate:** 10-Dec-2015 13:03:03
- FCI (In Crore):** 13.00
- Contact Detail:** Investor Punjab 9876543210 investor@gmail.com

At the bottom, there is a 'Project Acceptance' section with a table showing 'Clearance' and 'Status' (Forwarded to Desk Officer). Action buttons include 'Notes', 'Communications', 'Back to Dashboard', 'View Form', 'Save as PDF', and 'Process'.

Member Officer's Login

OSCS - ONE STOP CLEARANCE SYSTEM

- To check acceptance of project
- To process applicable clearances
- Remote access facility
- To provide statutory fees applicable
- To upload digital approval
- Flexible timings



Online Fee Management

OSCS - ONE STOP CLEARANCE SYSTEM

- Collection of statutory fees applicable
- Distribution to various departments
- Digital payment receipts and acknowledgement

Application For: Regulatory Approvals Only
PIN: 1605828197
Business Entity: TEAM ASSOCIATES
Site Detail: Ajitgarh, Mohali, Sahibzada Ajit Singh Nagar

Sector: Electronics Hardware, IT & ITeS
ApplicationDate: 16-May-2016 10:28:59
FCI (In Crore): 13.00
Contact Detail: Investor Punjab, 9876543210, investor@gmail.com

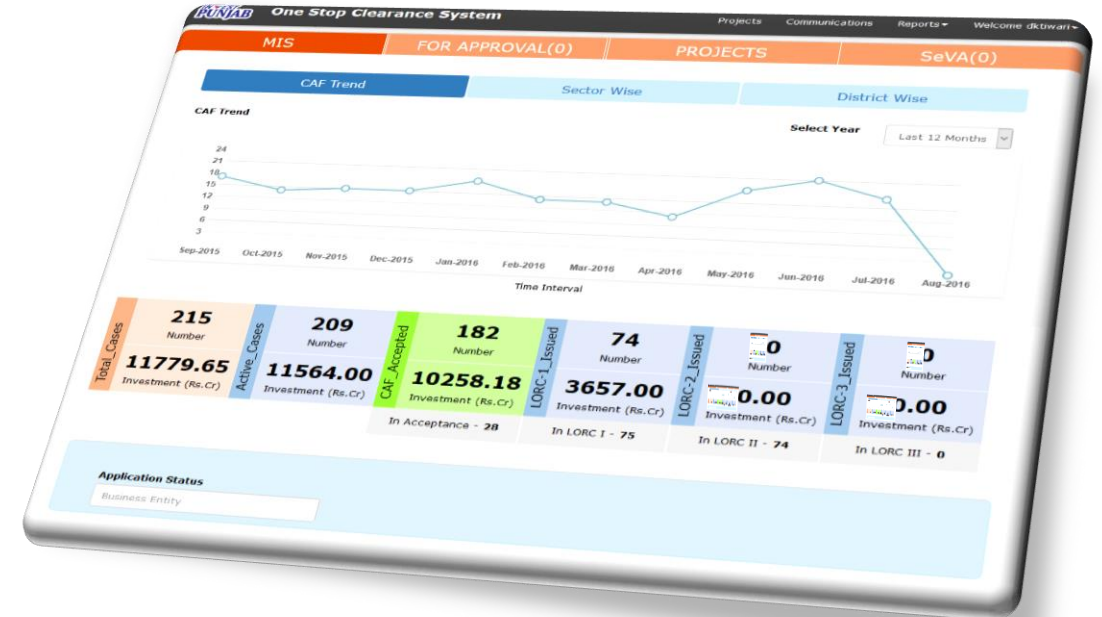
Select Payment Method
 Online - Through OSCS Payment Gateway
 Offline - On Desk Payment

Clearance	Processing / Application Fee	Statutory Fee	Balance Fee Due	Balance Fee Paid / Received	Total Fees
<input checked="" type="checkbox"/> Fee Bifurcation	₹ 5000.00	₹ 26000.00	₹ 0	₹ 0.00 / ₹ 0	₹ 31000
<input type="checkbox"/> CTE	₹ 500.00	₹ 9000.00	₹ 0	₹ 0.00 / ₹ 0	₹ 0
Temp. Connection	₹ 0.00	₹ 0.00	₹ 0	₹ 0.00 / ₹ 0	₹ 0
CSA	₹ 0.00	₹ 0.00	₹ 0	₹ 0.00 / ₹ 0	₹ 0
GOI	₹ 0.00	₹ 0.00	₹ 0	₹ 0.00 / ₹ 0	₹ 0
Total	₹ 5000	₹ 26000	₹ 0	₹ 0.00 / ₹ 0	₹ 31000

CEO's Digital Dashboard

OCS - ONE STOP CLEARANCE SYSTEM

- Shows application trends
- Shows stage wise development
- Shows various MIS reports
- Shows application log

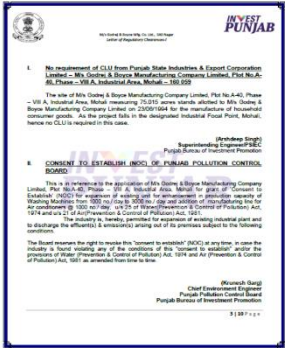
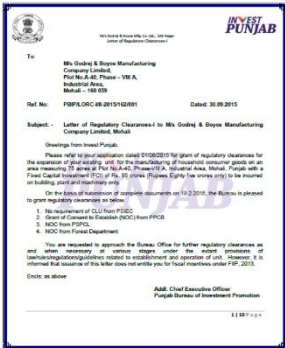
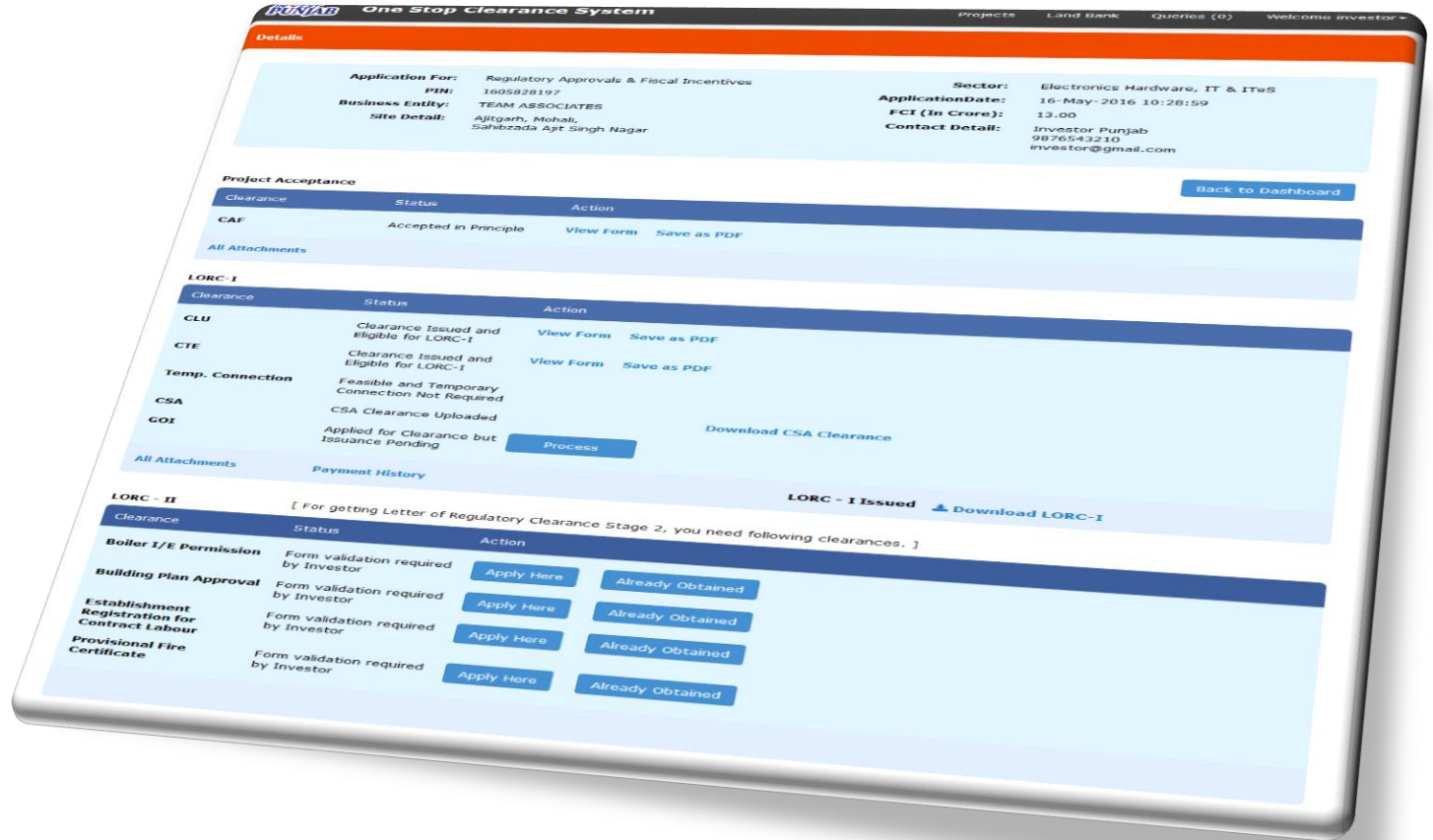


PN/Business Entity/District	Project	Application Request/Sector	FCI	Start Date	Current Stage	Number of Record(s) Found
201517538 PritPack Pvt Ltd Patiala	Manufacturing LDPE shrink and stretch film	Fiscal Incentives Only/ Small Manufacturing	1.99	12-Jan-2015	LORC - 1	138
201573317 Summer Estates & Builders (Muhali)	Hotel	Fiscal Incentives Only/ Tourism	31.52	13-Jan-2015	LORC - 1	1
2015165336 M/S S.K.Poly Industries Ludhiana	MANUFACTURING OF PLY AND BOARD	Regulatory Approvals & Fiscal Incentives/ Small Manufacturing	2.00	15-Jan-2015	LORC - 1	1
201527733 M/S Gemini Acid & Fertilizers (P) Ltd Moharpur	PROVIDE CHEAP FERTILIZER TO FARMERS	Regulatory Approvals Only/ Medium Manufacturing	3.60	20-Jan-2015	Acceptance	1
2015125464 Mati Gold Allied Corporation Ludhiana	solvent plant	Regulatory Approvals & Fiscal Incentives/ Agro & Food Processing	2.40	16-Jan-2015	LORC - 1	1
201550068 Varudera Glass Solutions Pvt. Ltd. SAS Nagar (Muhali)	TEMPERED GLASS	Regulatory Approvals & Fiscal Incentives/ Small Manufacturing	1.50	19-Jan-2015	Acceptance	1
201550042 Knowledge Park SAS Nagar (Muhali)	To cater need of industry	Regulatory Approvals Only/ Other	03.41	20-Jan-2015	Acceptance	1

Digital Approval

OSCS - ONE STOP CLEARANCE SYSTEM

- Digitally signed approvals

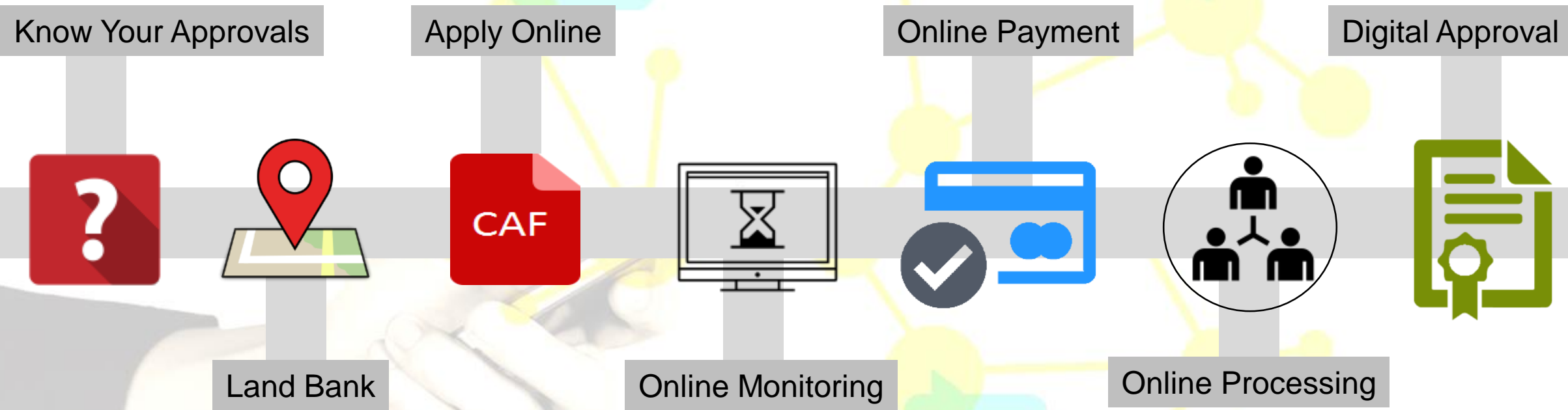


UNIQUE FEATURES

&

ONE STOP CLEARANCE SYSTEM

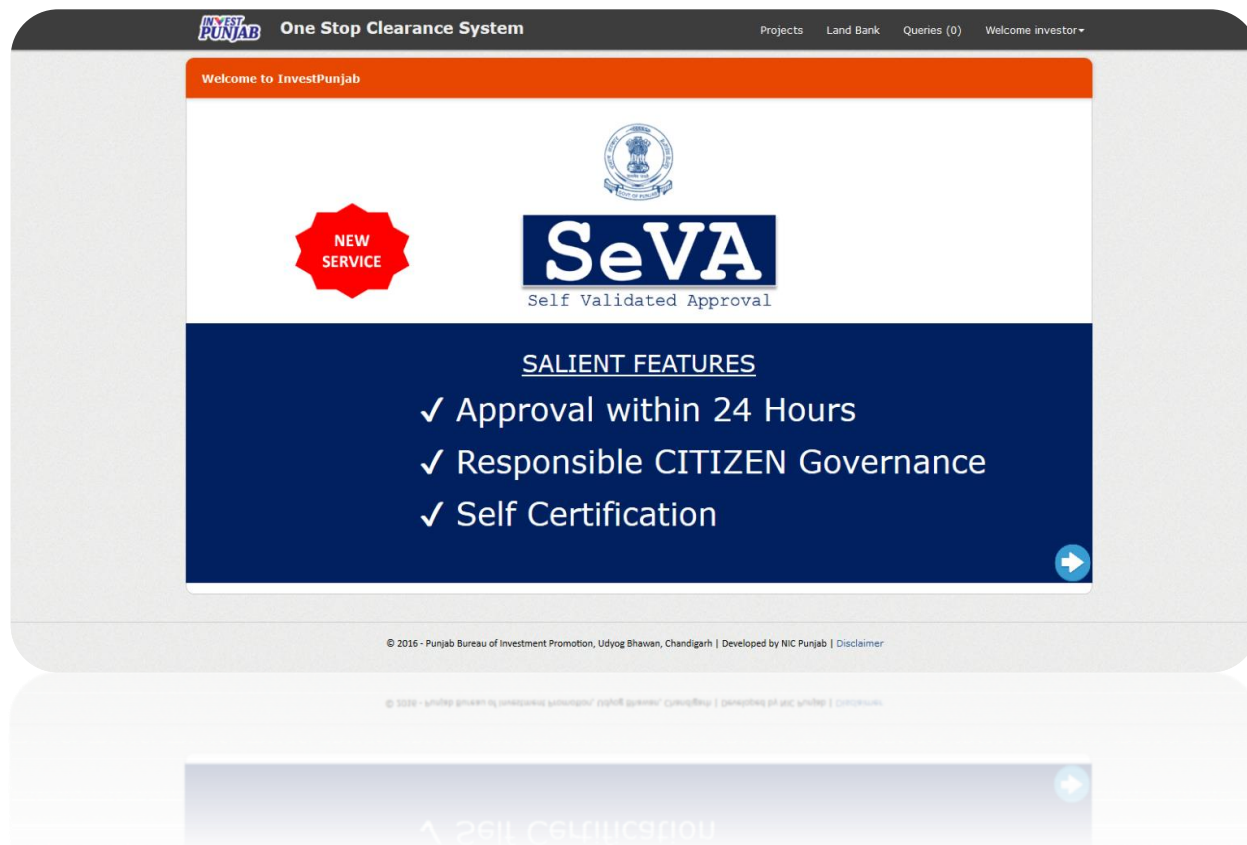
End to End Digital System



OSCS - ONE STOP CLEARANCE SYSTEM

Self Validated Approval

OCS - ONE STOP CLEARANCE SYSTEM

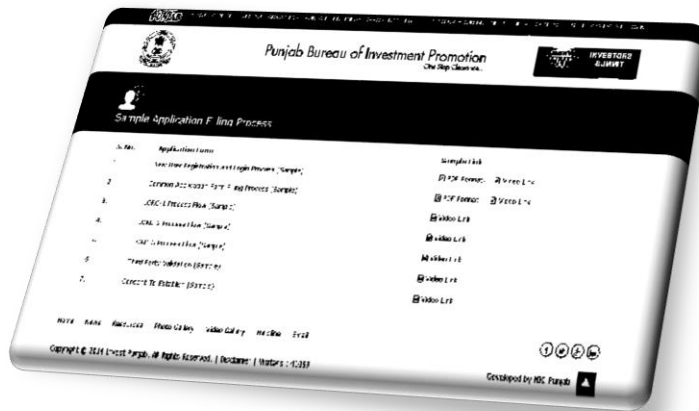


Investment Wizard

- Know your applicable clearances
- Defined time lines & process flow

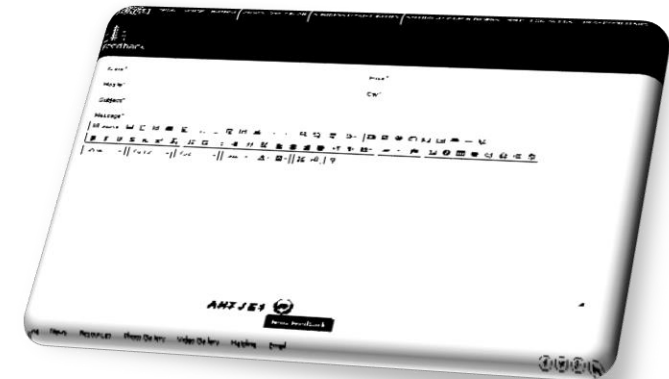


Manuals & Video Tutorial

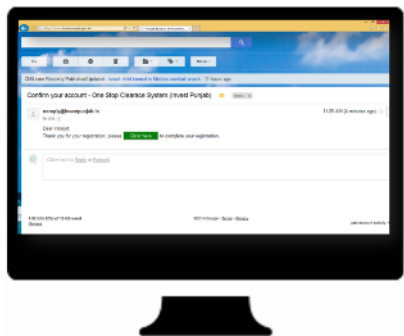


Business Query

- Business query tool
- Feedback tool



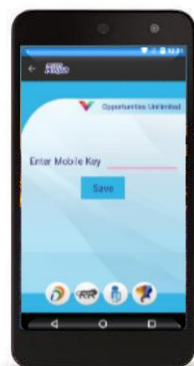
Email & SMS Alerts



Responsive Web Design (RWD)



Mobile App



Regular Reviews



INVESTOR'S PRESENTATION



WEEKLY MEMBERS REVIEW

Key Challenges

- **To bring clearances of various departments under one roof**
 - Solution – To bring clearances of various departments under the administrative control of one office. Concurrent powers dwelled to the officers of parent departments, posted at INVEST PUNJAB
- **To identify various approvals applicable to various industries, at different stages of setting up of project and their inter relationships**
 - Solution – Detailed study conducted with all member departments to identify applicable clearances, their serial & parallel requirements/requisites, documents/forms involved, statutory fee applicable and approval templates. This exercise resulted in Common Application Form and stages consisting of set of approvals required for the establishment / commencement of operations.

Key Challenges

- **To develop end to end digital solution for all stake holders (Investors & Member Officers)**
 - Solution – The work flow was designed & implemented in stages by joint & dedicated team of INVEST PUNJAB and NIC, considering the continuous feedback of users (Investors & Member Officers) and regular reviews under the chairmanship of CEO/ACEO
- **To overcome the resistance of Internal & External users, to adopt digital interface**
 - Solution – Initially offline and online system worked parallel, to educate users about digital tasks. Constant adaptability of new technologies (very first) at the level of CEO/ACEO inspired and motivated other member officers. Regular training sessions helped member officers and investors to understand various procedures.

Experience a **NEW EASE OF DOING BUSINESS**

With

DIGITAL WORLD of **INVEST PUNJAB**



THANK YOU & WELCOME TO



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