

Q 37

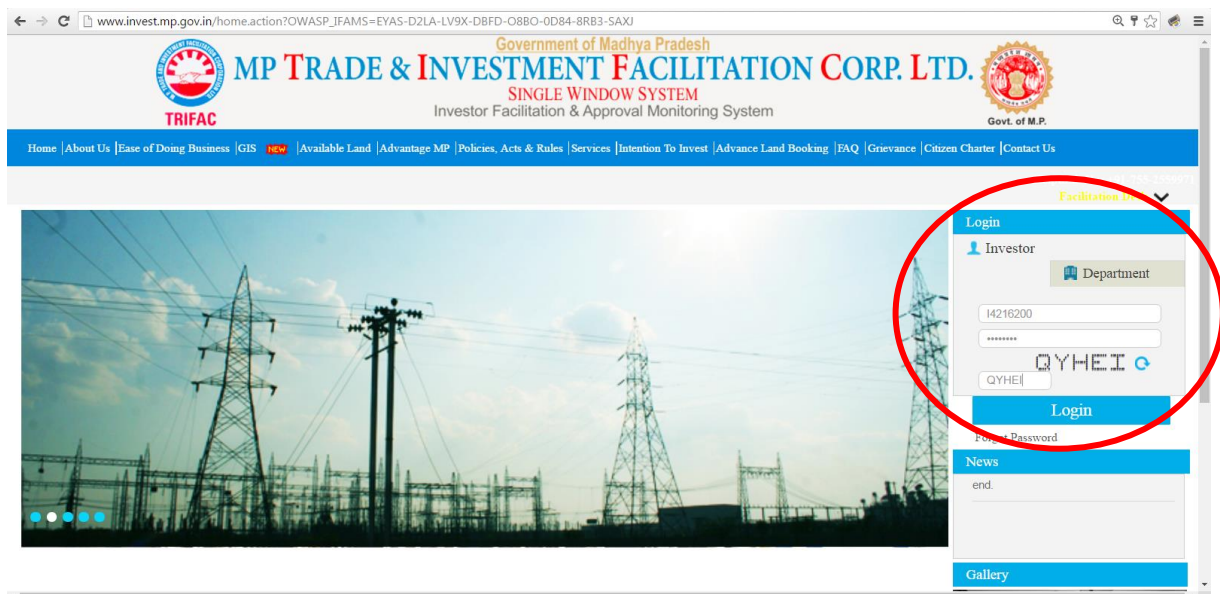
Renewal under Factories license is provided as a service through the online single window system in a manner that allows online application filing, payment, tracking of status, approvals and issuance of the certificate at the single window portal.

### Single Window System (SWS) Architecture

In MP the services of various departments are provided through Single Window Portal. The architecture is built in a way that a user has to register himself only once at the Single Window Portal and he can avail the services of various state departments. There is a mechanism through which the departments are connected with Single Window Portal through the back end integration. The user does not have to register separately at various different portals. When the user applies for an approval / service of other departments through SWS portal, the user is auto – authenticated through the SWS portal and directly lands at the application form of the concerning dept., his basic credentials (like name, mobile no. email id, office address, etc.) are passed through the backend to the concerning department and are auto populated in the application form. The user can track the status of his application & is able to receive the final approval certificate at the SWS portal itself.

Step 1:

Login to the SWS Portal <http://www.invest.mp.gov.in/home.action>



Step 2:

A new Investor will have to first fill in the CAF A details. After that we can avail any of the approvals offered by the SWS portal by clicking on the approval name

The screenshot shows the 'Intention To Invest' page. At the top, it says 'MP TRADE & INVESTMENT FACILITATION CORP. LTD. SINGLE WINDOW SYSTEM'. Below that, a welcome message for 'Sonali Kohar' with proposal ID 'CIE6970' is visible. The main content area is titled 'Intention Summary' and contains a table with the following data:

Proposal Id	Sector	Sub Sector	Intention Status	CAF - A Details
CIE6970	Manufacturing	Cement Manufacturing	Pending for CAF - A Details	<a href="#">Add CAF - A Details</a>

The 'Add CAF - A Details' link is circled in red. Below the summary table, there is a section for 'Investor' with columns for 'S. No.', 'Date', 'Remarks', and 'Attachment'. Below that, there is a 'Communication' section with a text input field and a 'Submit' button. At the bottom, there is a footer with copyright information for 2014 M.P. Trade and Investment Facilitation Corporation Limited.

The screenshot shows the 'Dashboard' page. At the top, it says 'MP TRADE & INVESTMENT FACILITATION CORP. LTD. SINGLE WINDOW SYSTEM'. Below that, a welcome message for 'Vireet S Jaan' with proposal ID 'END1803' is visible. The main content area is titled 'Dashboard' and contains a list of various services and approvals, each with a right-pointing arrow icon:

- Energy Connection(West Zone)
- Energy Connection(East Zone)
- Factory Building Plan Approval
- Factories Licence Registration
- Factories Licence Renewal**
- Permission for engaging contractor for labour
- Shops and Establishment Registration
- Shops and Establishment Renewal
- Permission for Manufacturing of Boiler
- Registration of Boilers
- Permission to Transfer Boiler
- Boiler Inspection / Renewal

The 'Factories Licence Renewal' link is circled in red. At the bottom, there is a footer with copyright information for 2014 M.P. Trade and Investment Facilitation Corporation Limited. The Windows taskbar is visible at the bottom of the screen, showing the time as 1:45 PM on 6/9/2016.

## Step 3:

## Online Application Filing

https://www.mponline.gov.in/Portal/Services/FactoryReg/Renewal/frmRenewalForm.aspx

About us - Citizen Services - Locate KIOSK/CSCs - For KIOSK/Citizen - Contact us -

Login ID : I004104 Service Home Logout

**FORM 4**  
(Prescribed under Rules 6,7,9 & 10)  
Application for registration and grant or renewal of license for the year and notice of occupation in section 6 and 7  
(To be submitted in triplicate)

**फॉर्म 4 (फैक्ट्री नवीनीकरण फॉर्म)**

1. "Renewal Options" में "Apply for Renewal Application" पर क्लिक कर फॉर्म 4 (नवीनीकरण फॉर्म) ऑनलाइन आवेदन सबमिट करें।
2. माँछित डॉक्यूमेंट्स को अपलोड करें।
3. एमपीऑनलाइन पोर्टल फीस का ऑनलाइन पेमेंट करें।
4. "Payment Options" में "Submit Treasury Challan Copy" पर जाकर आवेदन के प्रकार में दिये विकल्पों में से "Challan for Renewal of Licence" को सिलेक्ट करें व अपना आवेदन क्रमांक भर कर "खोजें" पर क्लिक करें तथा लायसेंस नवीनीकरण शुल्क के रूप में बैंक में जमा मूल चालान अथवा सायबर ट्रेजरी रसीद को अपलोड करें।
5. नोट: लायसेंस नवीनीकरण शुल्क भरने के लिये दो विकल्प हैं:  
a) बैंक चालान द्वारा - "Payment options" में "Click to Download Bank Challan copy" पर क्लिक कर चालान फॉर्म डाउनलोड कर अथवा बैंक के परंपरागत चालान फॉर्म में प्रविष्टियाँ भर बैंक में चालान जमा करें।  
b) ऑनलाइन पेमेंट द्वारा - "Payment Options" में "Online Treasury Payment" पर क्लिक कर ट्रेजरी की साइट पर जाकर चालान जमा करें व सायबर ट्रेजरी की रसीद का प्रिंट लें।
6. **महत्वपूर्ण सूचना: 29 फरवरी 2016 के बाद प्राप्त नवीनीकरण (License Renewal) आवेदनों पर 25% विलम्ब शुल्क देय होगा।**
7. एड्रेस :- डायरेक्टर इंडस्ट्रियल हेल्थ एंड सेफ्टी, 518- न्यू मोती बंगला, एमजी रोड, इंदौर मध्य प्रदेश, 452001

मैंने उक्त निर्देश भली भाँति पढ़ लिये हैं।

सुनिश्चित करें

BETWA 12:08 2016-06-07

https://www.mponline.gov.in/Portal/Services/FactoryReg/Renewal/frmRenewalForm.aspx

Home | Skip to Navigation | Skip to Main Content | हिन्दी Login

**MPonline Limited**  
ISO/IEC 27001:2013 Certified  
2011 Indian Companies Govt. of Madhya Pradesh and U.P.  
मध्यप्रदेश सरकार का पोर्टल

About us - Citizen Services - Locate KIOSK/CSCs - For KIOSK/Citizen - Contact us -

Login ID : I004104 Service Home Logout

**FORM 4**  
(Prescribed under Rules 6,7,9 & 10)  
Application for registration and grant or renewal of license for the year and notice of occupation in section 6 and 7  
(To be submitted in triplicate)

लाइसेंस नंबर से खोजें

Note:- Please enter license number in given format for example license number is 81/10264/2m(i) then you have to enter 81/10264 only.  
If you face any problem regarding License Number Please Click here for your assistance

लाइसेंस नंबर/एपीकेचन नंबर \*  Search

Home MPOonline Website Terms of Use

BETWA 12:08 2016-06-07

[List Of Approvals](#) | [Factory License Renewal](#) | <https://www.mponline.gov.in/Portal/Services/FactoryReg/Renewal/frmRenewalForm.aspx>

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Login ID : 1004104 | [Service Home](#) | [Logout](#)

**FORM 4**  
 (Prescribed under Rules 6,7,9 & 10)  
 Application for registration and grant or renewal of license for the year and notice of occupation in section 6 and 7  
 (To be submitted in triplicate)

1. Factory Details

Application No	FAC1611779	License No	LICENCe456666544
Factory Name	Allied Photographics India Limited		
factory address	A 89 Gandhi nagar bhopal	Pin Code	462016
Applicant's name	Shashi Agarwal	Address	A 89 Gandhi nagar bhopal

The information furnished in this application and original documents scanned & uploaded by me along with this application are true to the best of my knowledge and belief and I shall be responsible for any kind of false or fraudulent information and my Registration will be liable to be cancelled or withheld in any such case without prior notice besides any other criminal/civil proceedings against me.

[आगे बढ़ें](#)

BETWA

#### Step 4:

#### Online Payment

[List Of Approvals](#) | <https://securepg.fssnet.co.in/pgway/gateway/payment/payment.jsp?PaymentID=744158051761550>

MPOne Payment Option

**Paytm** Pay through Paytm

**Debit / Credit Card**

Net Banking

### Debit / Credit Card

**Yes Bank**

Debit Card - (Below INR 2000/-) - 0.75% Processing Fee, (Above INR 2000/-) - 1.00% Processing Fee

Credit Card - 1.05% Processing Fee

**PayGov India(All Major Banks) NDML for Govt. of India**

Credit Card - 1% per transaction for any amount

Debit Card - 0.75% for any amount less than Rs 2000 and 1% for amount greater than Rs 2000

**HDFC Payment Gateway**

0.5% transaction-processing fees

**SBI Payment Gateway**

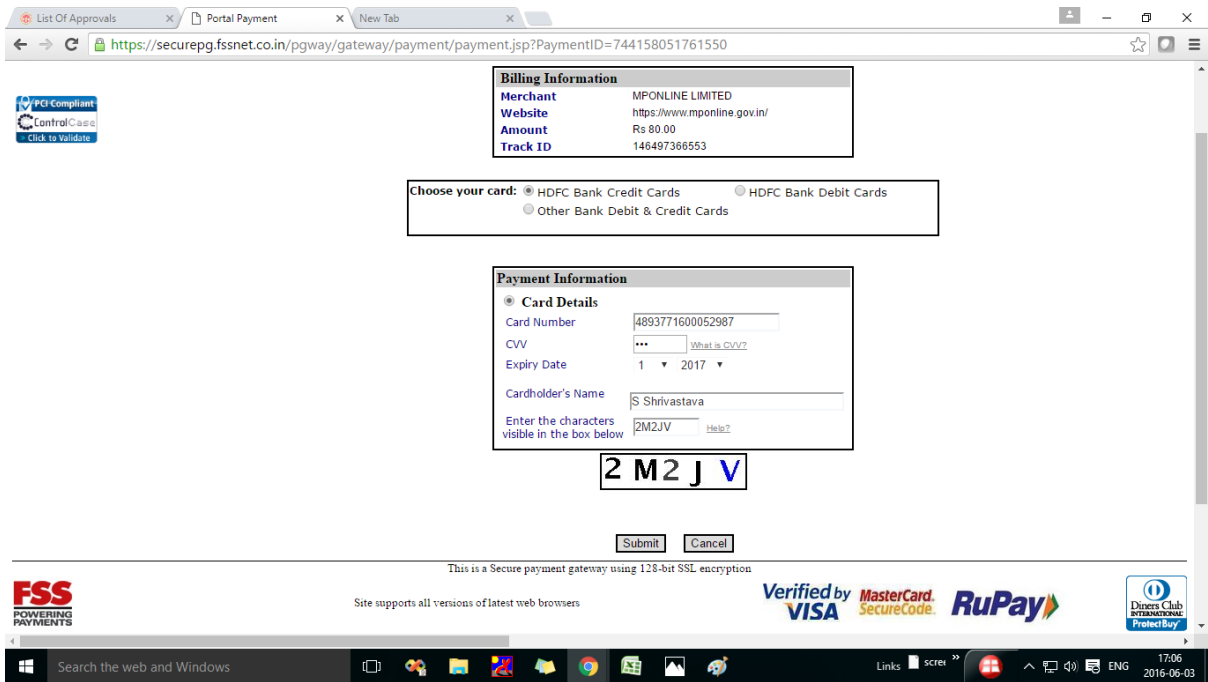
1.8% transaction-processing fees

**Billdesk Payment Gateway**

1.25% transaction-processing fees

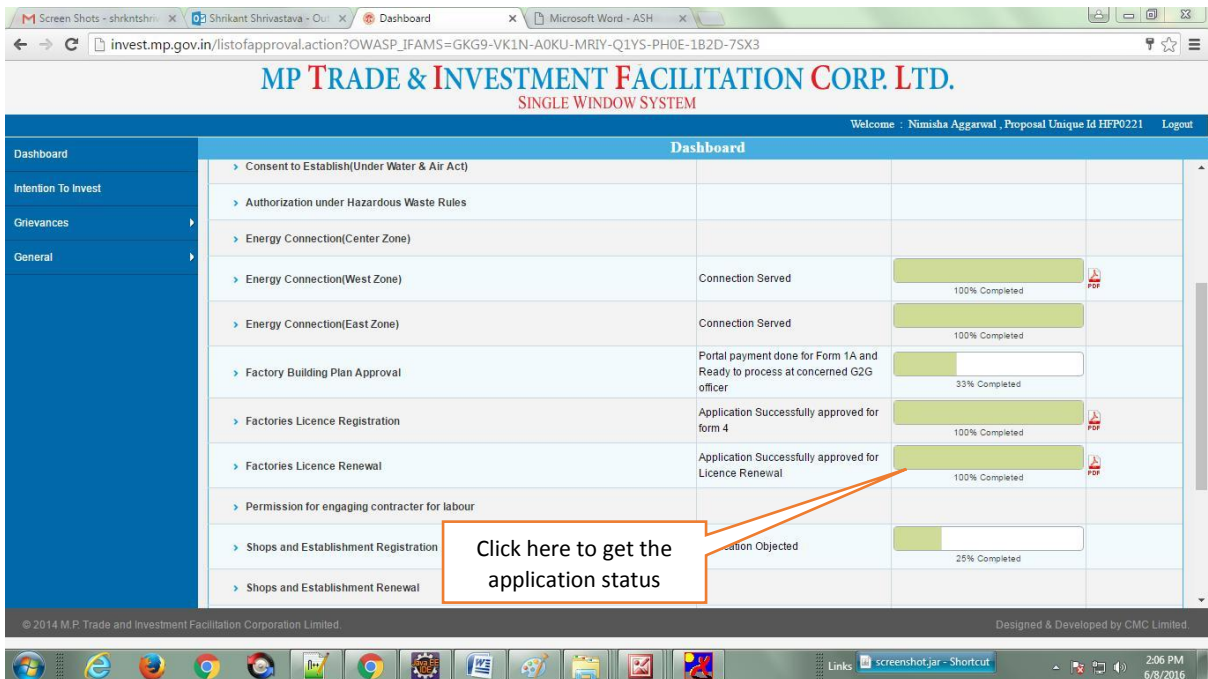
अमर आपके खाते से राशि कट गई हो और रसीद प्राप्त नहीं हुई हो तो वह ट्रैकिंगन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उस आवेदन ( नया फार्म न भरे) का दुबारा भुगतान करें।

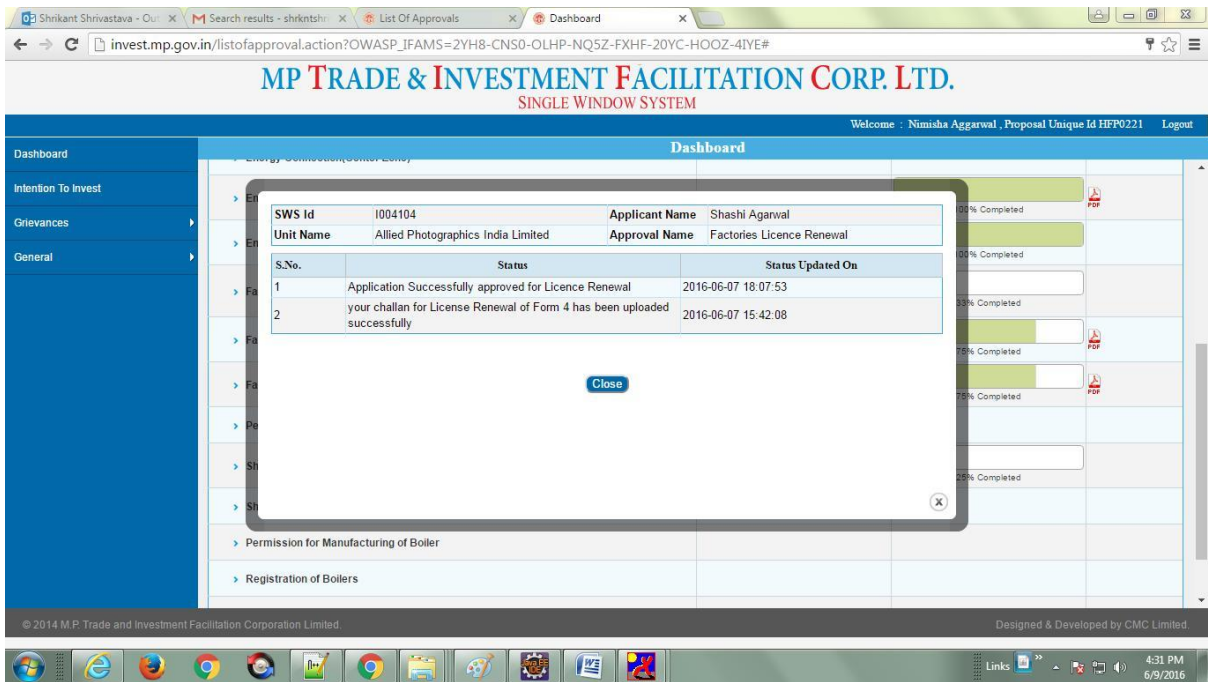
CYRAMAN



Step 5:

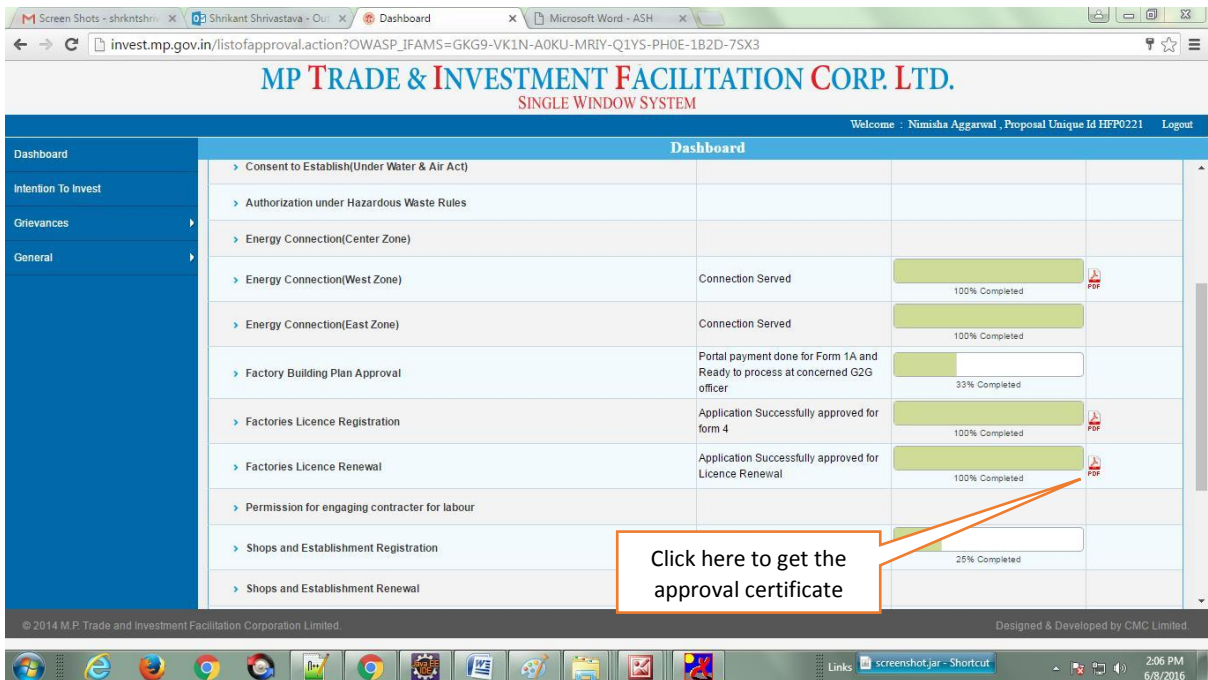
### Online Status Tracking





Step 6:

Obtaining Online Approval Certificate –







**LICENCE TO WORK A FACTORY**  
**(Form No.3 prescribed under Rule 5 of M.P Factories Rules, 1962)**

Nic Number :Nic  
Licence No :LICENCE45666544  
(Mention this number invariably in all correspondences with this office)  
Factory Id: FAC1611779

Fee(in Rs): 8543  
Challan No: tri123  
Date : 07/06/2016  
Treasury : Tresury

Licence is hereby granted to Mr./Mrs. **Shashi Agarwal**  
Occupier of **Allied Photographics India Limited**  
Located at **A 89 Gandhi nagar bhopal**  
District **Bhopal**

(Subject to the provisions of the Factories Act, 1948 and the rules made there under and the conditions annexed here with) Valid only for the premises at the above location(as per the plan approved under the Factories Act and Rules) for use as a factory employing not more than **20 ( 20 )** workers on any one day during the year and having installed motive power ----- (-----) Horse Power, where the manufacture process **NA** will be carried by him.

This licence shall remain in force till the 31st day of December, **2022 (2016-2022)**