

Q 29

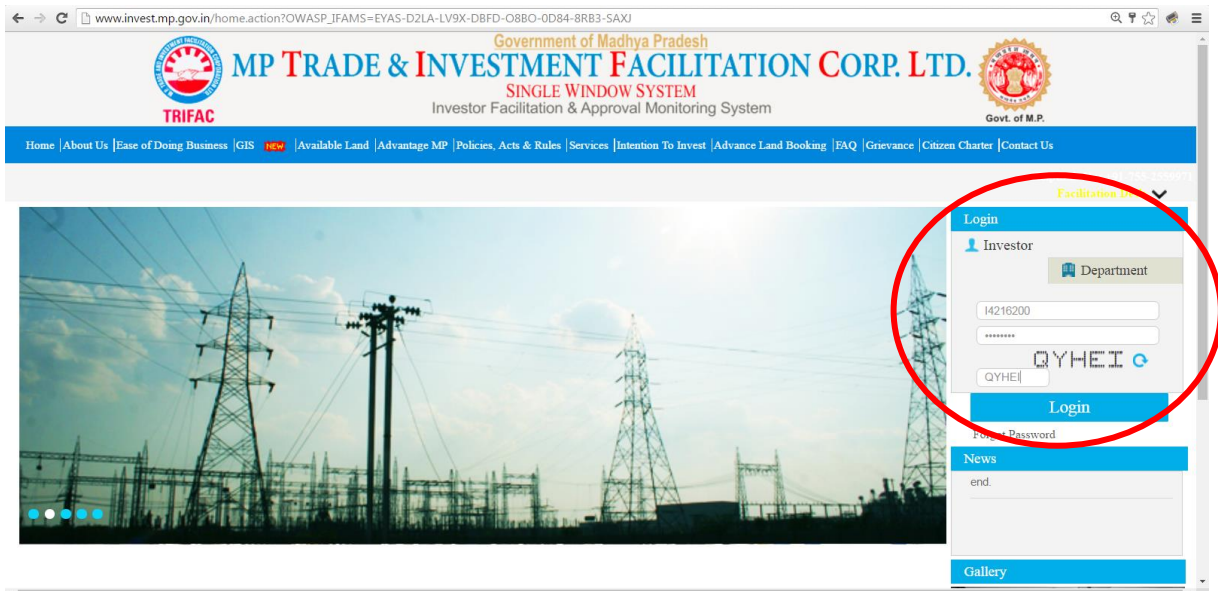
Factories license is provided as a service through the online single window system in a manner that allows online application filing, payment, tracking of status, approvals and issuance of the certificate at the single window portal.

Single Window System (SWS) Architecture

In MP the services of various departments are provided through Single Window Portal. The architecture is built in a way that a user has to register himself only once at the Single Window Portal and he can avail the services of various state departments. There is a mechanism through which the departments are connected with Single Window Portal through the back end integration. The user does not have to register separately at various different portals. When the user applies for an approval / service of other departments through SWS portal, the user is auto – authenticated through the SWS portal and directly lands at the application form of the concerning dept., his basic credentials (like name, mobile no. email id, office address, etc.) are passed through the backend to the concerning department and are auto populated in the application form. The user can track the status of his application & is able to receive the final approval certificate at the SWS portal itself.

Step 1:

Login to the SWS Portal <http://www.invest.mp.gov.in/home.action>



Step 2:

A new Investor will have to first fill in the CAF A details. After that we can avail any of the approvals offered by the SWS portal by clicking on the approval name

The screenshot shows the 'Intention To Invest' page. At the top, it says 'MP TRADE & INVESTMENT FACILITATION CORP. LTD. SINGLE WINDOW SYSTEM'. Below that, a navigation menu on the left includes 'Dashboard', 'Intention To Invest', 'Worklist', 'Status Tracking', 'List Of Approvals', 'Online Fiscal Incentive', 'Water Bill', 'Grievances', 'General', and 'Land Bill & Receipt'. The main content area is titled 'Intention To Invest' and contains an 'Intention Summary' table. The table has columns for 'Proposal Id', 'Sector', 'Sub Sector', 'Intention Status', and 'CAF - A Details'. The 'CAF - A Details' column contains a button labeled 'Add CAF - A Details', which is circled in red. Below the summary table, there is a section for 'Investor' with columns for 'S. No.', 'Date', 'Department', 'Remarks', 'Attachment', 'Date', 'Remarks', 'Attachment', and 'Action'. Below this, there is a 'Communication' section with a text input field and a 'Submit' button. At the bottom, there is a footer with '© 2014 M.P. Trade and Investment Facilitation Corporation Limited.' and 'Designed & Developed by CMC Limited.'

The screenshot shows the 'Dashboard' page. At the top, it says 'MP TRADE & INVESTMENT FACILITATION CORP. LTD. SINGLE WINDOW SYSTEM'. Below that, a navigation menu on the left includes 'Dashboard', 'Intention To Invest', 'Grievances', and 'General'. The main content area is titled 'Dashboard' and contains a list of links. The link 'Factories Licence Registration' is circled in red. Other links include 'Energy Connection(West Zone)', 'Energy Connection(East Zone)', 'Factory Building Plan Approval', 'Factories Licence Renewal', 'Permission for engaging contractor for labour', 'Shops and Establishment Registration', 'Shops and Establishment Renewal', 'Permission for Manufacturing of Boiler', 'Registration of Boilers', 'Permission to Transfer Boiler', and 'Boiler Inspection / Renewal'. At the bottom, there is a footer with '© 2014 M.P. Trade and Investment Facilitation Corporation Limited.' and 'Designed & Developed by CMC Limited.' The Windows taskbar is visible at the bottom of the screen, showing the time as 1:45 PM on 6/9/2016.

Step 3:

Online Application Filing

https://www.mponline.gov.in/Portal/Services/FactoryReg/frmForm.aspx

About us - Citizen Services - Locate KIOSK/CSCs - For KIOSK/Citizen - Contact us -

Login ID : I004104 Service Home Logout

फॉर्म 4 (रजिस्ट्रेशन फॉर्म)

- फॉर्म 4 (रजिस्ट्रेशन फॉर्म) ऑनलाइन आवेदन सबमिट करें।
- पोर्टल फीस का पेमेंट करें।
- लायसेंस फीस को भरने के दो विकल्प हैं (बैंक चालान द्वारा या ऑनलाइन पेमेंट द्वारा)
- बैंक चालान फॉर्म भरने के लिए चालान फॉर्म डाउनलोड करें।
 - ऑनलाइन चालान भरने हेतु ट्रेजरी की साइट पर जाकर चालान भर सकते हैं।
 - ऑनलाइन अथवा बैंक चालान का प्रिंट लें एवं निर्धारित स्थान पर हस्ताक्षर कर चालान फॉर्म को एमपी ऑनलाइन पोर्टल पर उपलब्ध श्रम विभाग की लिंक पर "सबमिट ट्रेजरी चालान कॉपी" पर जाकर अपलोड करें।
- फॉर्म 4 (रजिस्ट्रेशन फॉर्म) ऑनलाइन आवेदन का प्रिंट लें। प्रिंट किए गए ऑनलाइन आवेदन फॉर्म पर निर्धारित स्थान पर हस्ताक्षर कर एमपी ऑनलाइन पोर्टल पर उपलब्ध श्रम विभाग की लिंक पर "अपलोड साइन कॉपी ऑफ अवाइड एप्लिकेशन" पर जाकर अपलोड करें।
- ऑनलाइन भरे गए आवेदन के साथ समस्त दस्तावेजों की हार्डकॉपी "Factory Department" के एड्रेस पर भेजें।
 - मूल हस्ताक्षरित आवेदन।
 - मूल हस्ताक्षरित बैंक चालान (यदि हो तो)
- एड्रेस :- डायरेक्टर इंडस्ट्रियल हैल्थ एंड सेफ्टी, 518- न्यू मोती बंगला, एमजी रोड, इंदौर मध्य प्रदेश, 452001

भरे दवावा ऊपर दिचे गये लिटेश सावधानी पूर्वक पढ लिचे गये हे ।

सुनिरिधत करे

BETWA 14:48 2016-06-06

https://www.mponline.gov.in/Portal/Services/FactoryReg/OfflinePayment/frmBankChallanCopy.aspx?serviceCode=FAC02&Appno=FAC1611779

About us - Citizen Services - Locate KIOSK/CSCs - For KIOSK/Citizen - Contact us -

Service Home Logout

FORM 4

(Prescribed under Rules 6,7,9 & 10)

Application for registration and grant or renewal of license for the year and notice of occupation in section 6 and 7
(To be submitted in triplicate)
Payment through Challan For (Form 4)

Bank Challan Details

Application Number	FAC1611779	Factory Name	Allied Photographics India
Applicant Name	Shashi Agarwal	Date Of Payment (dd/mm/yyyy)	06/06/2016
Challan Number	25489631599	Amount Of Fee Paid	857
Name Of Treasury	Indore	Challan Paid By	Allied Photographics India
Original Challan Be Enclosed	<input type="button" value="Choose File"/> No file chosen	Upload Scanned Copy of Bank Challan Upto (1 MB.) in .pdf Format Only	

Note:- To complete your Re-Submission in case of zero(0) payment please upload the downloaded challan copy without doing any payment in treasury.

Submit

BETWA 15:20 2016-06-06

Step 4:

Online Payment

MPOnline Payment Option

Paytm Pay through Paytm

Debit / Credit Card

Net Banking

Debit / Credit Card

Yes Bank

Debit Card - (Below INR 2000/-) - 0.75% Processing Fee, (Above INR 2000/-) - 1.00% Processing Fee

Credit Card - 1.05% Processing Fee

PayGov India (All Major Banks) NDML for Govt. of India

Credit Card - 1% per transaction for any amount

Debit Card - 0.75% for any amount less than Rs 2000 and 1% for amount greater than Rs 2000

HDFC Payment Gateway

0.5% transaction-processing fees

SBI Payment Gateway

1.8% transaction-processing fees

Billdesk Payment Gateway

1.25% transaction-processing fees

अगर आपके खाते से राशि कट गई हो और रसीद प्राप्त नहीं हुई हो तो वह ट्रान्जेक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उस आवेदन (नया फार्म न भरें) का दुबारा भुगतान करें।

CVRAMAN

17:05 2016-06-03

PG-Compliant
ControlCase
Click to Validate

Portal Payment

https://securepg.fssnet.co.in/pgway/gateway/payment/payment.jsp?PaymentID=744158051761550

Billing Information

Merchant	MPONLINE LIMITED
Website	https://www.mponline.gov.in/
Amount	Rs 80.00
Track ID	146497366553

Choose your card: HDFC Bank Credit Cards HDFC Bank Debit Cards
 Other Bank Debit & Credit Cards

Payment Information

Card Details

Card Number: 4893771600052987

CVV: ... [What is CVV?](#)

Expiry Date: 1 / 2017

Cardholder's Name: S Shrivastava

Enter the characters visible in the box below: 2M2JV [Help?](#)

2 M 2 J V

Submit Cancel

This is a Secure payment gateway using 128-bit SSL encryption

Site supports all versions of latest web browsers

Verified by VISA MasterCard RuPay

Diners Club
SecureBuy

17:06 2016-06-03

Step 5:

Online Status Tracking

The screenshot shows the dashboard of the MP Trade & Investment Facilitation Corp. Ltd. The page title is "MP TRADE & INVESTMENT FACILITATION CORP. LTD. SINGLE WINDOW SYSTEM". The user is logged in as Nimisha Aggarwal with Proposal Unique Id HFP0221. The dashboard lists several services with their completion percentages and status:

Service	Status	Completion Percentage
Consent to Establish(Under Water & Air Act)		
Authorization under Hazardous Waste Rules		
Energy Connection(Center Zone)		
Energy Connection(West Zone)	Connection Served	100% Completed
Energy Connection(East Zone)	Connection Served	100% Completed
Factory Building Plan Approval	Portal payment done for Form 1A and Ready to process at concerned G2G officer	93% Completed
Factories Licence Registration	Application Successfully approved for form 4	100% Completed
Factories Licence Renewal	Application Successfully approved for	100% Completed
Permission for engaging contractor for lab		
Shops and Establishment Registration	Application Objected	25% Completed
Shops and Establishment Renewal		

An orange callout box with the text "Click here to get the application status" points to the "Factories Licence Registration" row.

The screenshot shows the same dashboard as above, but with a detailed status tracking window open for the "Factories Licence Registration" service. The window displays the following information:

SWS Id	I004104	Applicant Name	Shashi Agarwal
Unit Name	Allied Photographics India Limited	Approval Name	Factories Licence Registration
S.No.	Status	Status Updated On	
1	Portal payment done for FORM 4	2016-06-06 16:14:33	

The window also includes a "Close" button and a close icon (X) in the bottom right corner.

Step 6:

Obtaining Online Approval Certificate –

The screenshot shows the dashboard of the MP Trade & Investment Facilitation Corporation Ltd. The dashboard lists various approval processes with their completion status and progress bars. A callout box highlights the 'Factories Licence Renewal' process, which is 100% completed, and includes a button labeled 'Click here to get the approval certificate'.

Process	Status	Progress	Action
Consent to Establish(Under Water & Air Act)			
Authorization under Hazardous Waste Rules			
Energy Connection(Center Zone)			
Energy Connection(West Zone)	Connection Served	100% Completed	PDF
Energy Connection(East Zone)	Connection Served	100% Completed	
Factory Building Plan Approval	Portal payment done for Form 1A and Ready to process at concerned G2G officer	93% Completed	
Factories Licence Registration	Application Successfully approved for form 4	100% Completed	PDF
Factories Licence Renewal	Application Successfully approved for Licence Renewal	100% Completed	PDF
Permission for engaging contractor for labour			
Shops and Establishment Registration		25% Completed	
Shops and Establishment Renewal			

The screenshot shows a 'LICENCE TO WORK A FACTORY' document. The document includes details such as Licence No: LICENCE456666544, Date: 29/05/2016, and Occupier: Shashi Agarwal, Allied Photographics India Limited, Bhopal.

LICENCE TO WORK A FACTORY
(Form No.3 prescribed under Rule 5 of M.P Factories Rules, 1962)

Nic Number : **Nic No** Fee(in Rs) : **857**
Licence No : **LICENCE456666544** Challan No : **challan**
(Mention this number invariably in all correspondences with this office) Date : **29/05/2016**
Treasury : **tresury**

Licence is hereby granted to Mr./Mrs. **Shashi Agarwal**
Occupier of **Allied Photographics India Limited**
Located at **A 89 Gandhi nagar bhopal**
District **Bhopal**

(Subject to the provisions of the Factories Act, 1948 and the rules made there under and the conditions annexed here with) Valid only for the premises at the above location(as per the plan approved under the Factories Act and Rules) for use as a factory employing not more than **20 (20)** workers on any one day during the year and having installed motive power ----- (-----) Horse Power, where the manufacture process **NA** will be carried by him.

This licence shall remain in force till the 31st day of December, **2016**