

Procedures & Checklist for VAT/CST/LT(Luxury Tax)/ET(Entertainment Tax/ICC(Information Collection Center)

Please visit Punjab website Pextax.com.

The below home page will appear after entering pextax.com:-

The screenshot shows the Punjab Excise and Taxation Department website. The header includes the department name and logo, along with navigation links for Home, Site Map, and Contact us. A main banner features the text "NOW EXCISE & TAXATION MADE EASY for your business" with an image of a hand on a mouse. To the right of the banner is a login section for e-services, with fields for User Name, Password, and a CAPTCHA code. Below the banner is a horizontal menu with categories like VAT, CST, Excise, Entry Tax, Luxury Tax, Entertainment Tax & Duty, PI (D&R) Act, Institution Act, Notifications, RTI, and GST. The main content area is divided into several sections: "Help Center" with links for Helpline, Queries, Complaints & Feedback, FAQ, and Timelines; "Dealer Listing" and "Dealer Search"; "What's New" with a notice about form photocopying and an important notice about dealer registration; "Achievements"; "Register Yourself" with links for e-Registration, e-Licensing, and Statutory Form Search; "Covis/Old He" with a "Track your application" link and a list of application numbers; and "Old E-Services" with links for e-Filing, e-ICC, e-Pass, e-Refunds, e-LuxuryTax, and e-Trip.

Click on Procedures, checklist and forms to know about various checklist and procedure for registration

Excise and Taxation Department
Govt. of Punjab

Home Site Map Contact us

Excise and Taxation Technical Services Agency [IN] <https://www.pextax.com/PEXWAR/appmanager/pexportal/PunjabExcisejsessionid=hjV9XRXd3v7Gtn6xTnR4qWfw>

Now Excise & Taxation Made Easy for your business

Please Login for e-Services

User Name :

Password :

Please Enter Code as shown in image

y6zh

Remember Me [Forgot Password](#)

About Us **Procedure, Checklists and Forms** **VAT** **CST** **Excise** **Entry Tax** **Luxury Tax** **Entertainment Tax & Duty** **PI (D&R) Act** **Institution Act** **Notifications** **RTI** **GST**

Help Cell
VAT
CST
LT
ET
ICC

Help
Query
Compl
FAQ
Timelines For Various Services

Dealer Listing
Dealer Search

User Guide
White Papers
Important Phone Numbers
Tenders
Court Judgement
Department Notifications

What's New **Achievements**

What's New
Dear Excise Applicants : Please fill one copy of the form in hand and get other two copies photocopied. There is no need of photograph on all copies of the form.
IMPORTANT NOTICE :
Do not deposit advance tax through

Achievements

Register Yourself
e-Registration
e-Licensing
Statutory Form Search
Track Your Application Status

Covis/Old HelpDesk No.
01752225192
01752300419
01752225278

Old E-Services
e-Filing
e-ICC
e-Pass
e-Refunds
e-LuxuryTax
e-Trip

WHAT'S NEW **PUBLIC CORNER** **EMPLOYEES CORNER**

Important Notice: Dealer mu

Notification regarding e-Payment of LT and ET New

Regarding distillery wise

Inviting Objections in respect of IMFL/Beer brands demanded by the Companies 5-1A on 24.05

Click on VAT tab from drop down to know procedures, Checklist and forms.

Excise and Taxation Department
Govt. of Punjab

Home Site Map Contact us

Excise and Taxation Technical Services Agency [IN] <https://www.pextax.com/PEXWAR/appmanager/pexportal/PunjabExcisejsessionid=hjV9XRXd3v7Gtn6xTnR4qWfw>

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About Us **Procedure, Checklists and Forms** **VAT** **CST** **Excise** **Entry Tax** **Luxury Tax** **Entertainment Tax & Duty** **PI (D&R) Act** **Institution Act** **Notifications** **RTI** **GST**

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What's New **Achievements**

What's New
VAT-2. Deposit advance tax by way of cash/cheque/draft into HDFC Bank Account No-3029100000444*
NOTE :
The applicants raised certain objections regarding change in the names etc. The physical applications were checked and corrections have been made therein and revised data of Avis and ICICI has been

Achievements

Register Yourself
e-Registration
e-Licensing
Statutory Form Search
Track Your Application Status

Covis/Old HelpDesk No.
01752225192
01752300419
01752225278

Old E-Services
e-Filing
e-ICC
e-Pass
e-Refunds
e-LuxuryTax
e-Trip

WHAT'S NEW **PUBLIC CORNER** **EMPLOYEES CORNER**

e/Demand Draft while depositing Advance Tax in HDFC A/c

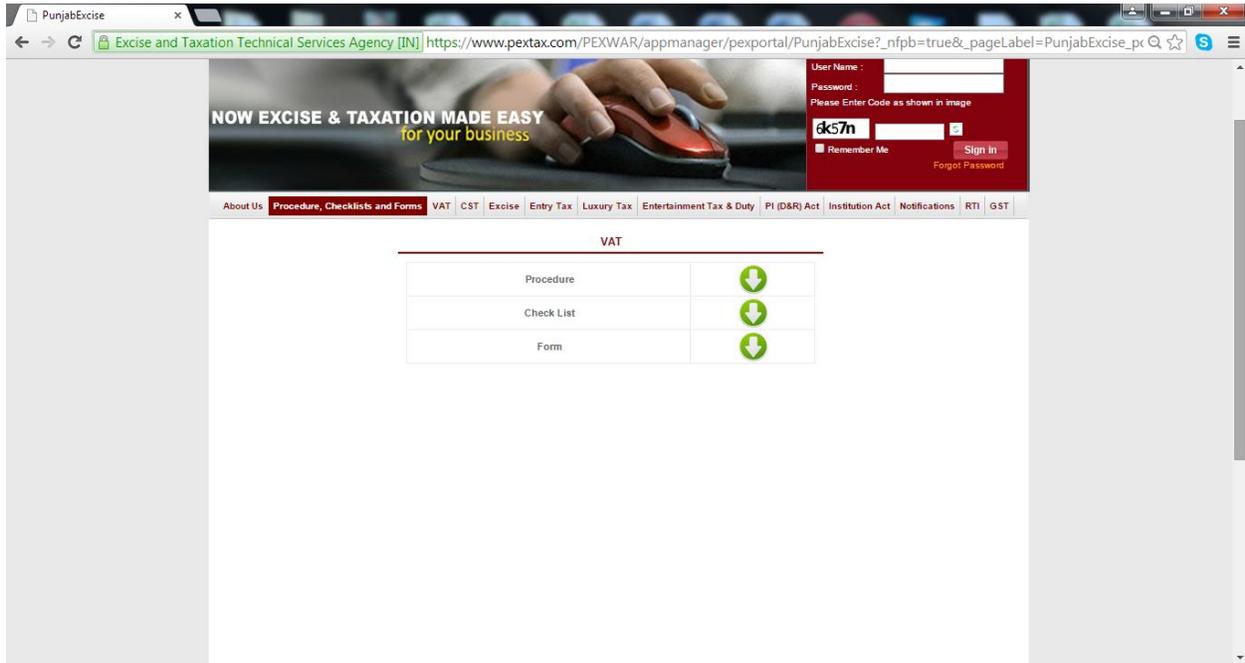
Notification regarding e-Payment of LT and ET New

Regarding distillery wise

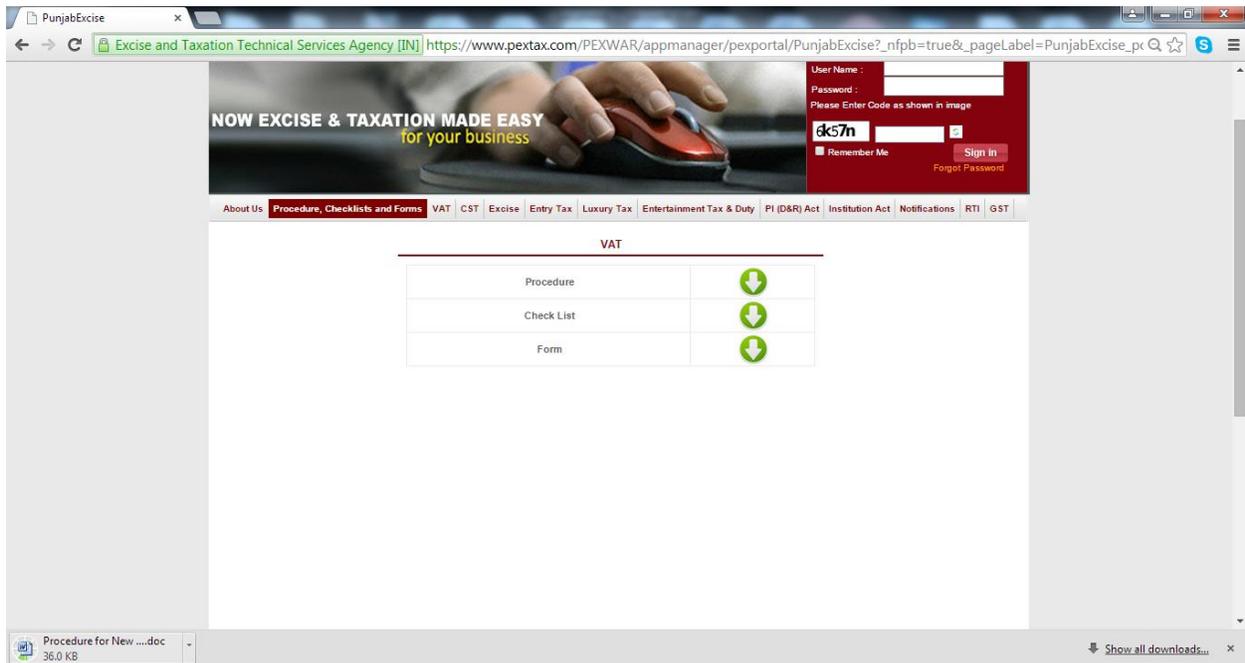
Inviting Objections in respect of IMFL/Beer brands demanded by the Companies 5-1A on 24.05

11:17 AM
6/3/2016

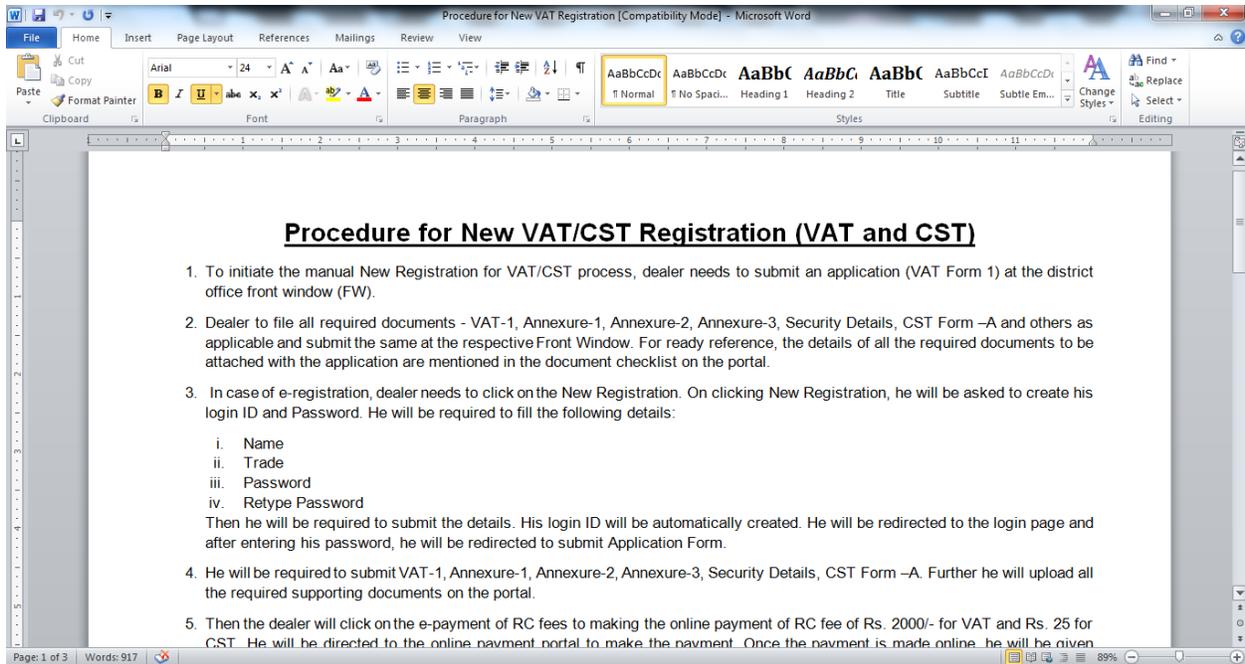
Click on Procedures/Check list/Forms (Download link) to download list of documents accordingly.



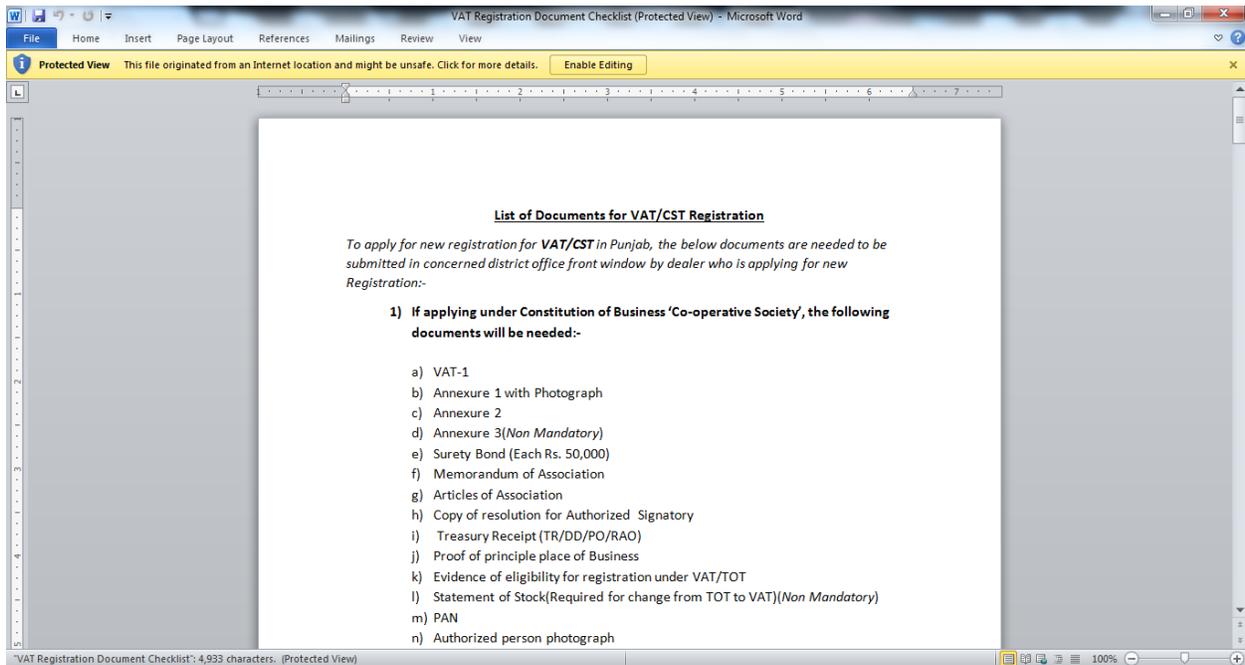
For example click on Procedure to download document. The downloading will start



The document will appear as given below:-

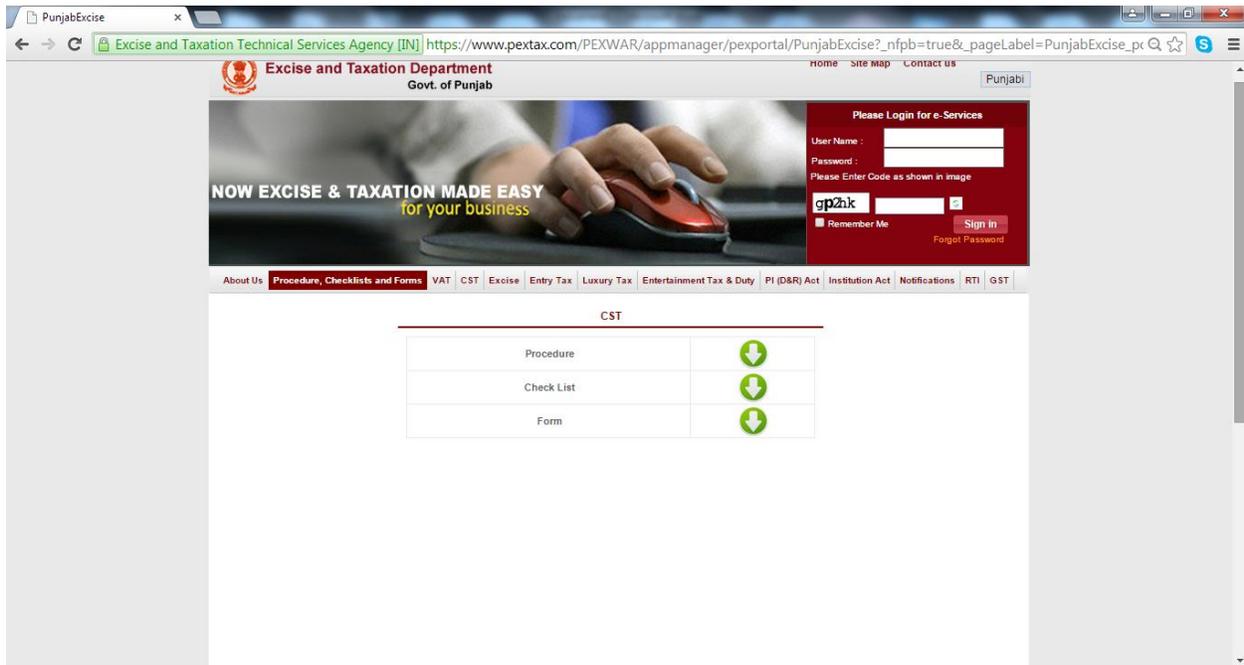
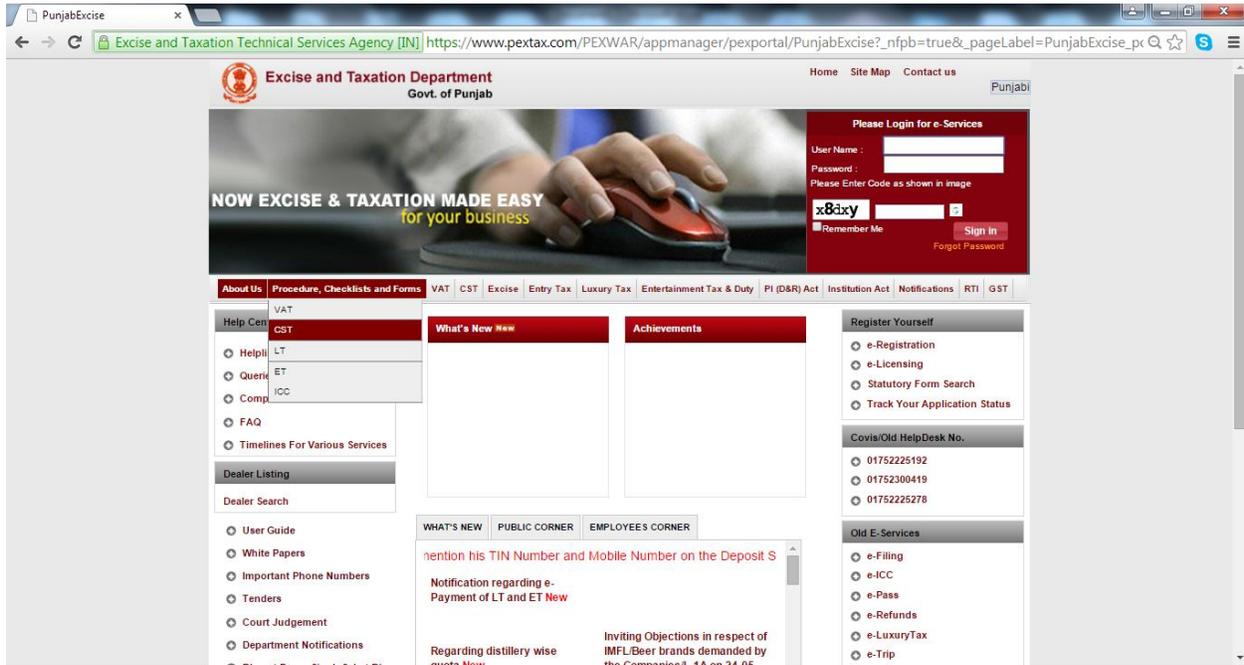


Checklist as given below for type of Registration:-



Same as forms will appear for Vat accordingly

Same as CST checklist will appear after clicking CST from list:-



Select LT (Luxury tax) to know procedure and Checklist for LT

Excise and Taxation Technical Services Agency [IN] https://www.pextax.com/PEXWAR/appmanager/pexportal/PunjabExcise?_nfpb=true&_pageLabel=PunjabExcise_px

Excise and Taxation Department
Govt. of Punjab

What's New

- Dear Excise Applicants : Please fill one copy of the form in hand and get other two copies photocopied. There is no need of photograph on all copies of the
- nt Notice: Dealer must mention his TIN Number and Mobile Ni
- Notification regarding e-Payment of LT and ET New
- Regarding distillery wise quota New
- Inviting Objections in respect of IMFL/Beer brands demanded by the Companies:L-1A on 24-05-2016 New
- Inviting Objections in respect

Register Yourself

- e-Registration
- e-Licensing
- Statutory Form Search
- Track Your Application Status

Old E-Services

- e-Filing
- e-ICC
- e-Pass
- e-Refunds
- e-LuxuryTax
- e-Trip
- e-Building/Institutional Registration
- e-Registration
- e-Udation/Validation of Dealer

Accordingly list will appear to download documents:-

Excise and Taxation Department
Govt. of Punjab

LT

Procedure	
Check List	
Form	

Search

The Punjab (Institutions and Other Buildings) Tax Ordinance, 2010

Institution Tax Registration

Select procedure to download . After downloading below page will appear:-

Procedure for New Luxury Tax Registration (Protected View) - Microsoft Word

Protected View This file originated from an Internet location and might be unsafe. Click for more details. Enable Editing

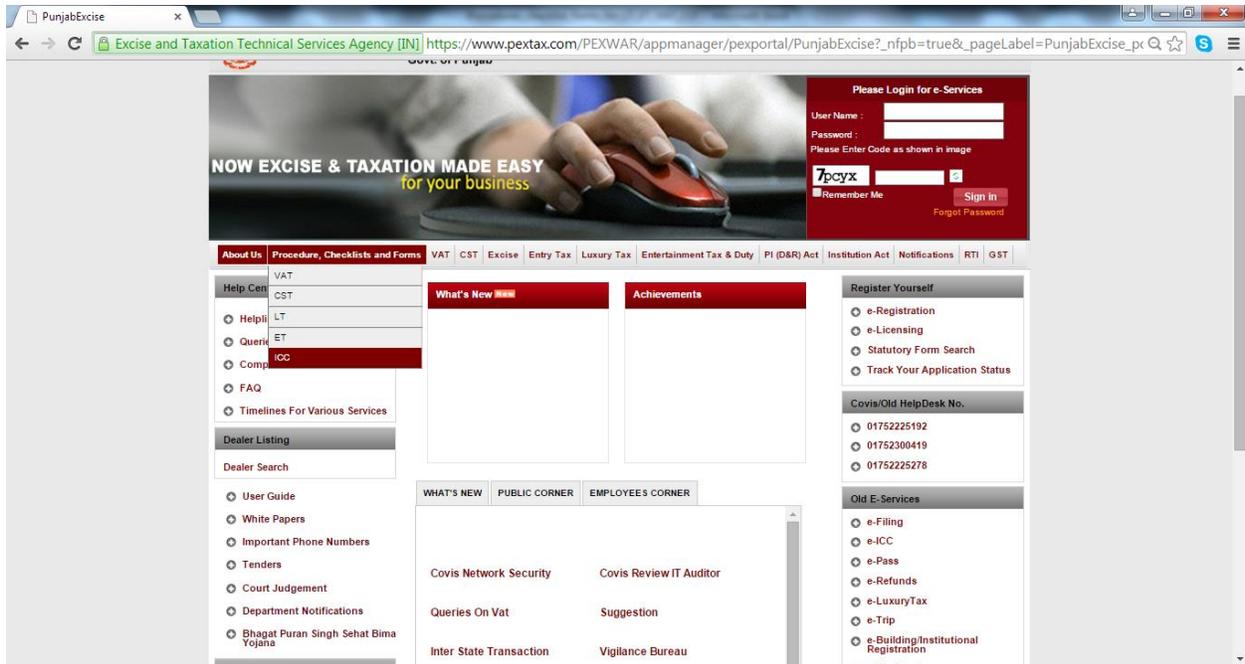
Procedure for Luxury Tax Registration

1. For manual registration, Dealer to file all required documents under Luxury Act at the front window of the district or with the designated clerk where the principle place of business is situated, along with Form LT1 (Application form) and LT IV (Declaration form) and proof of payment of Registration Fee. For ready reference, the list of documents required to be attached with the application are detailed in the document checklist section on the portal.
2. For e-registration, dealer visits the e-registration portal, he will click on **New Registration**. On clicking New Registration, he will be asked to create his login ID and Password. He will be required to fill the following details:
 - a. Name
 - b. Trade
 - c. Password
 - d. Retype Password
3. Then he will be required to submit the details. His login ID will be automatically created. He will be redirected to the login page and after entering his password, he will be redirected to submit Application Form.

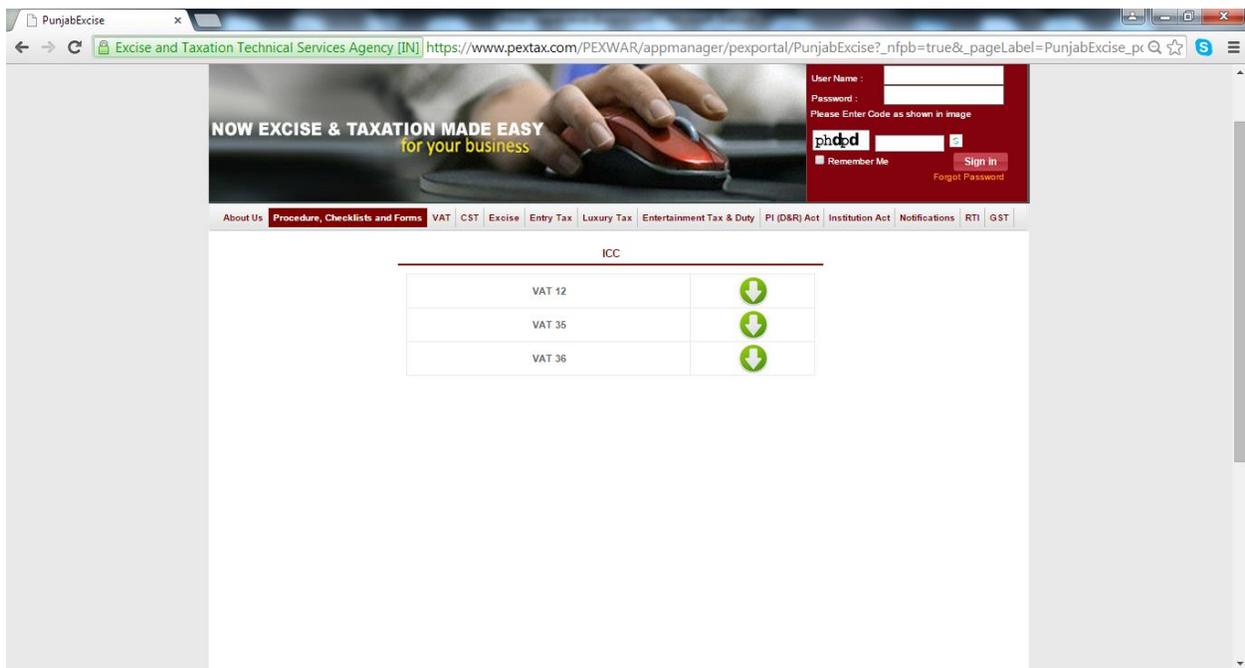
Select ET for Entertainment Tax documents from Ilist:-

The screenshot shows the PunjabExcise website interface. At the top, there is a navigation bar with links for Home, Site Map, and Contact us. Below this is a banner for 'NOW EXCISE & TAXATION MADE EASY for your business' with a login form for e-services. A main navigation menu includes links for VAT, CST, Excise, Entry Tax, Luxury Tax, Entertainment Tax & Duty, PI (D&R) Act, Institution Act, Notifications, RTI, and GST. A 'Help Center' dropdown menu is open, listing various categories: VAT, CST, LT, ET (highlighted), ICC, Comp, FAQ, Timelines For Various Services, Dealer Listing, Dealer Search, User Guide, White Papers, Important Phone Numbers, Tenders, Court Judgement, and Department Notifications. The 'What's New' section contains a notice about name changes and data updates.

Accordingly Select ICC (Information Collection Center) to know documents related to Check post form(Import/Export/Transit)



The below list will appear to download ICC related forms



Click on VAT12/35/36 accordingly to download sample forms

Sample for VAT12

PunjabExcise x https://www.pextax.com/ x

Excise and Taxation Technical Services Agency [IN] https://www.pextax.com/PEXWAR/ShowDoc/WLP+Repository/PCF_VAT12

Form VAT – 12
(See rule 30, 63 & 64)
Declaration at ICC or check post

Name of ICC ICC Code

Serial No. Import / Export

Sr. No. of FORM VAT- 36 Date: / / 20 / Time:

DECLARATION

1. R.C. No of the Consignor

(i) Name & Complete Address of the Consignor

3. R.C. No of the Consignee

(ii) Name & Complete Address of the Consignee

5. Description of Goods

6. Name and Address of the Transport Company

7. GR/TR/Way Bill/Log Book/Trip Sheet Number

Sample VAT 35

PunjabExcise x https://www.pextax.com/ x

Excise and Taxation Technical Services Agency [IN] https://www.pextax.com/PEXWAR/ShowDoc/WLP+Repository/PCF_VAT35

FORM VAT-35
[See rule 63 and 64]
TRANSIT SLIP

Name of ICC ICC Code

Serial No. Exit ICC

Date / / 20 / Time

1. R.C. No of the Consignor

2. Name & Complete Address of the Consignor

3. R.C. No of the Consignee

4. Name & Complete Address of the Consignee

5. Description of Goods

6. Name and Address of the Transport Company

7. G.R. Number

8. G.R. Date / / 20 /

Sample VAT 36

PunjabExcise x https://www.pntax.com/ x
Excise and Taxation Technical Services Agency [IN] https://www.pntax.com/PEXWAR/ShowDoc/WLP+Repository/PCF_VAT36

1

Form VAT 36
(See rule 64 and 65)
Declaration for transport of goods to and from the State of Punjab
COUNTERFOIL

1. Date of issue _____ Serial No.

2. Name & Address of the dealer to whom issued

3. VRN/ TRN of the dealer to whom issued:

4. Particulars of the Issuing Officer
Name _____ District _____ Ward

Signature
(Seal of the issuing authority)
(The above entries to be filled in by the issuing authority)

5. Description of Punjab dealer sending goods from Punjab or receiving goods in Punjab
Name:

Address:

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