

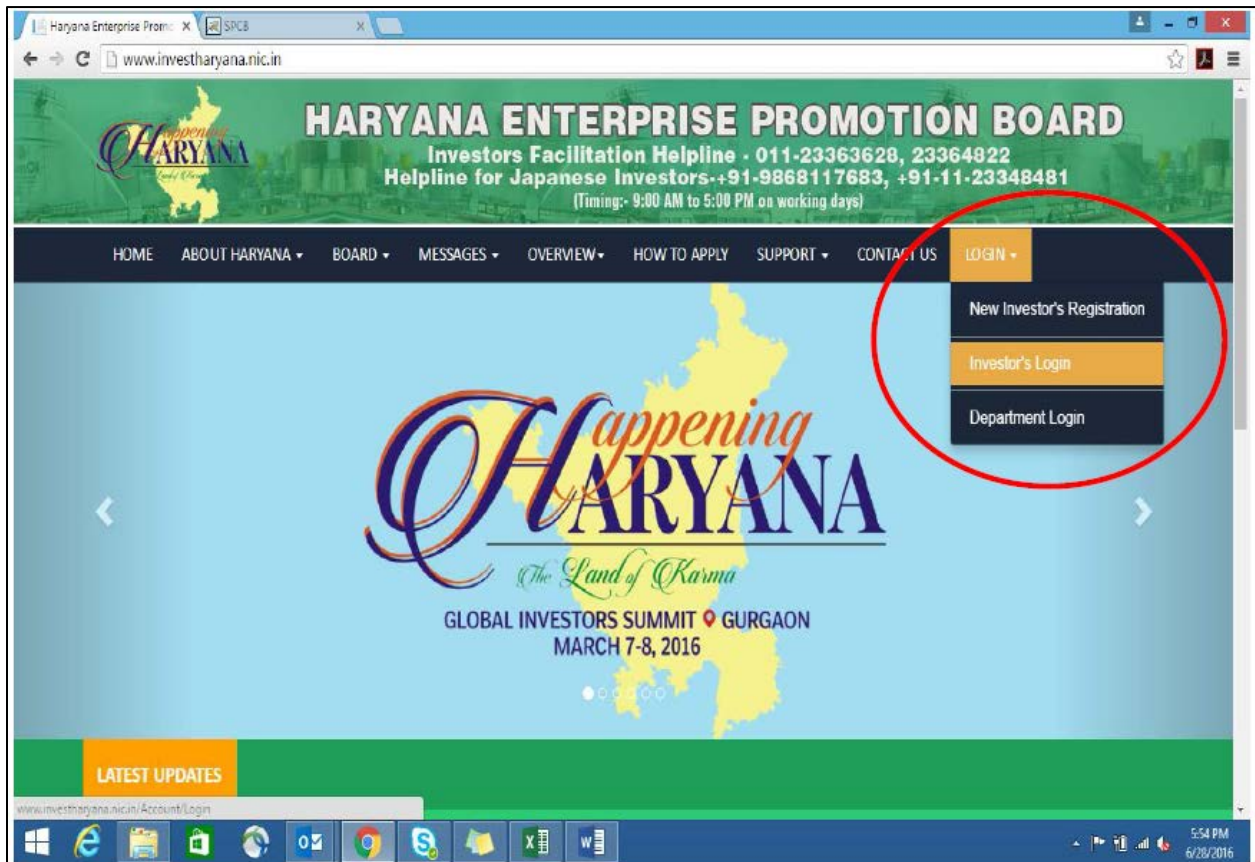
## Area: 2b. Online Single Window System

**Action Point 36:** Ensure renewal under 'Shops and Establishments Act' is provided as a service through the online single window system in a manner that allows online filing, payments, tracking of status, approvals and issuance of the certificate(s)

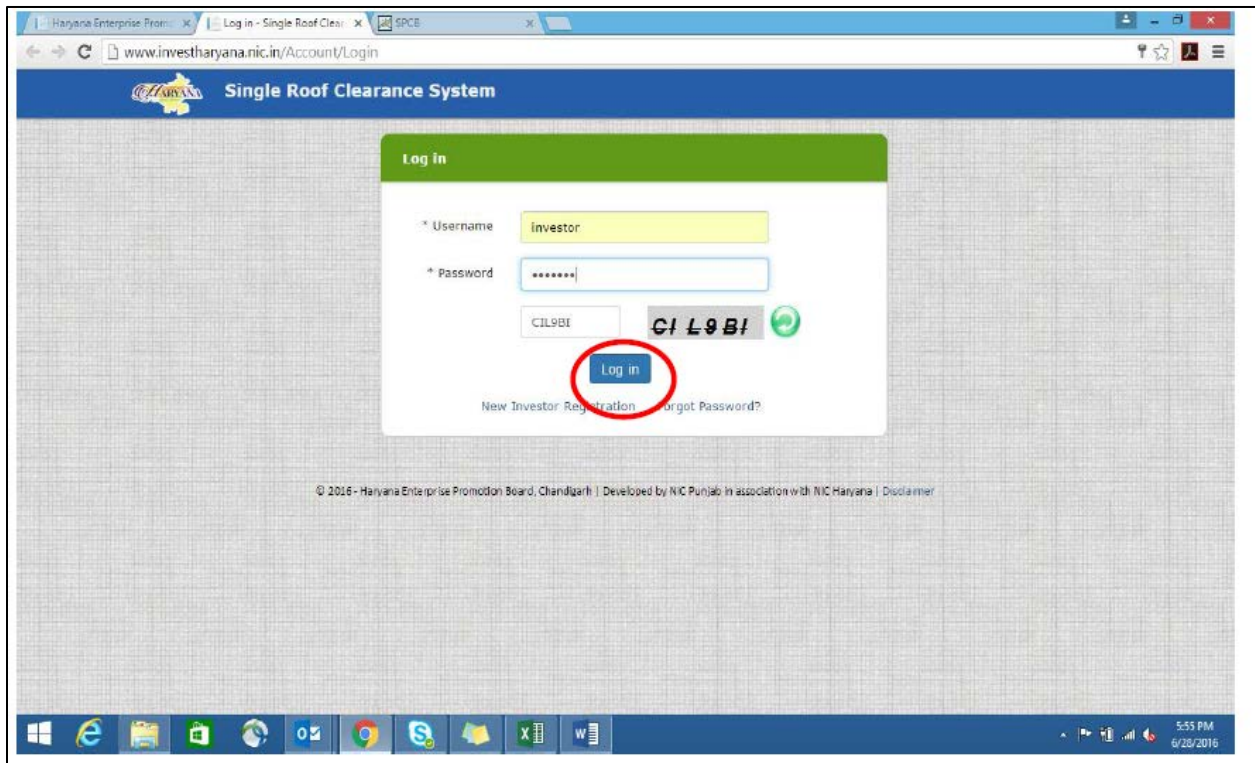
Government of Haryana has expanded eBiz platform to bring in 53 services of 18 departments under single roof. Under this implementation the state has ensured seamless passage of information between the departments.

The steps to avail services are as below:

Step 1: Login to [www.investharyana.nic.in](http://www.investharyana.nic.in), If first time user, please click on Investor Registration. If already registered click on Investor Login.



Step 2: Logging on to the single roof system



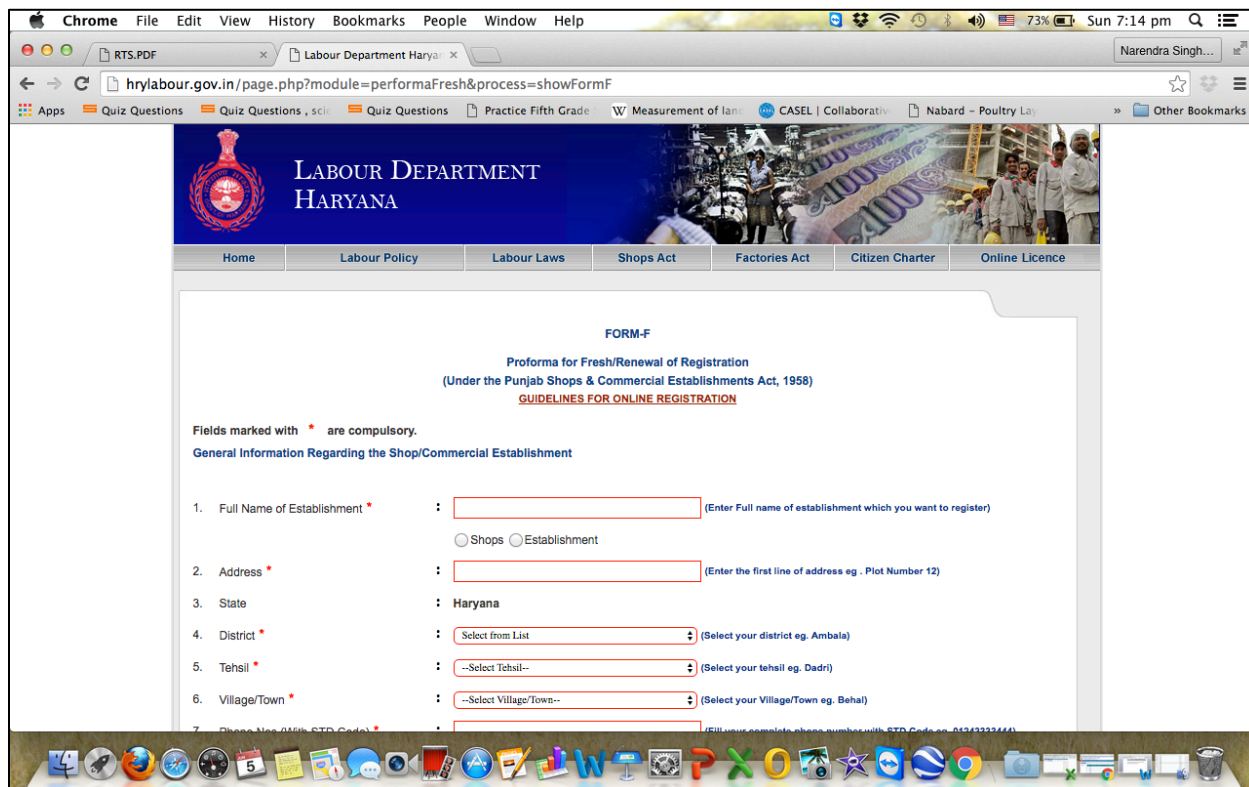
Step 3. Investors can apply for applicable clearances to start a business by clicking “Services” tab; the list of services available on single roof system would be reflected

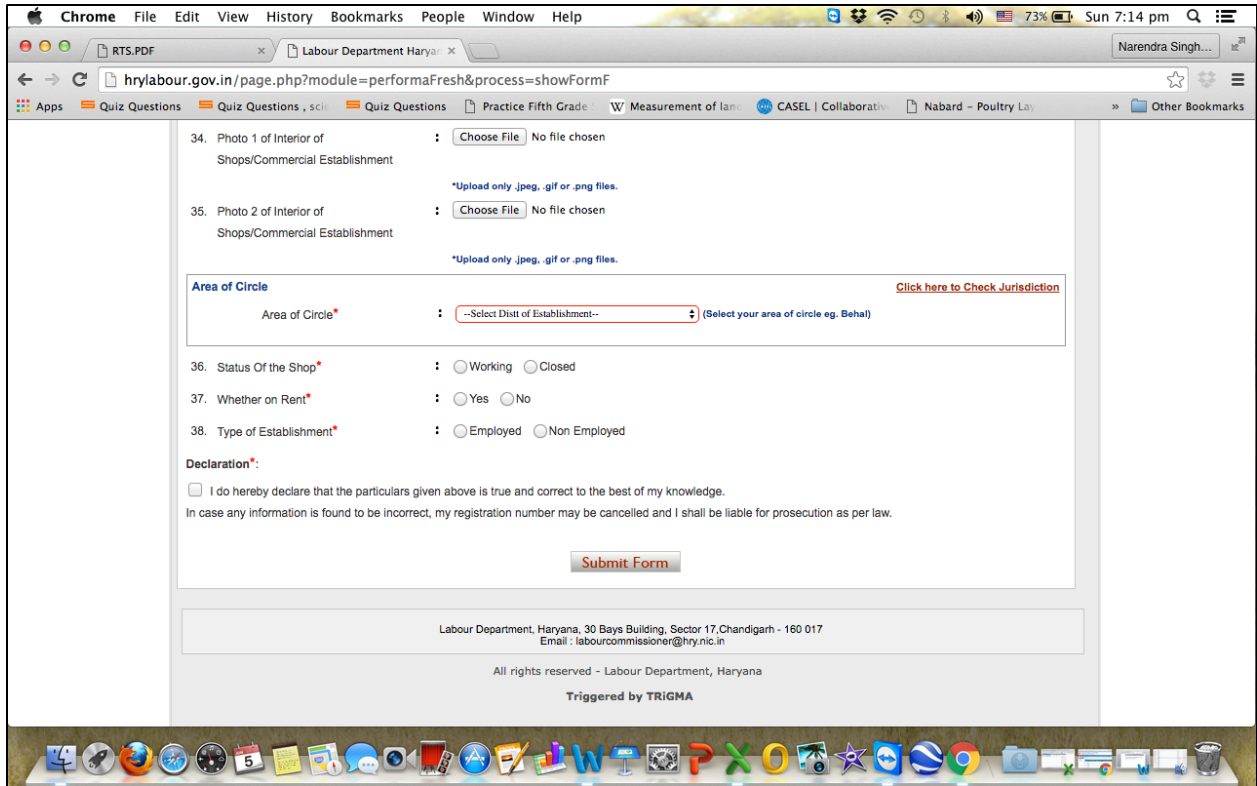


Step 4: Investor can click on apply button mentioned against the services to apply

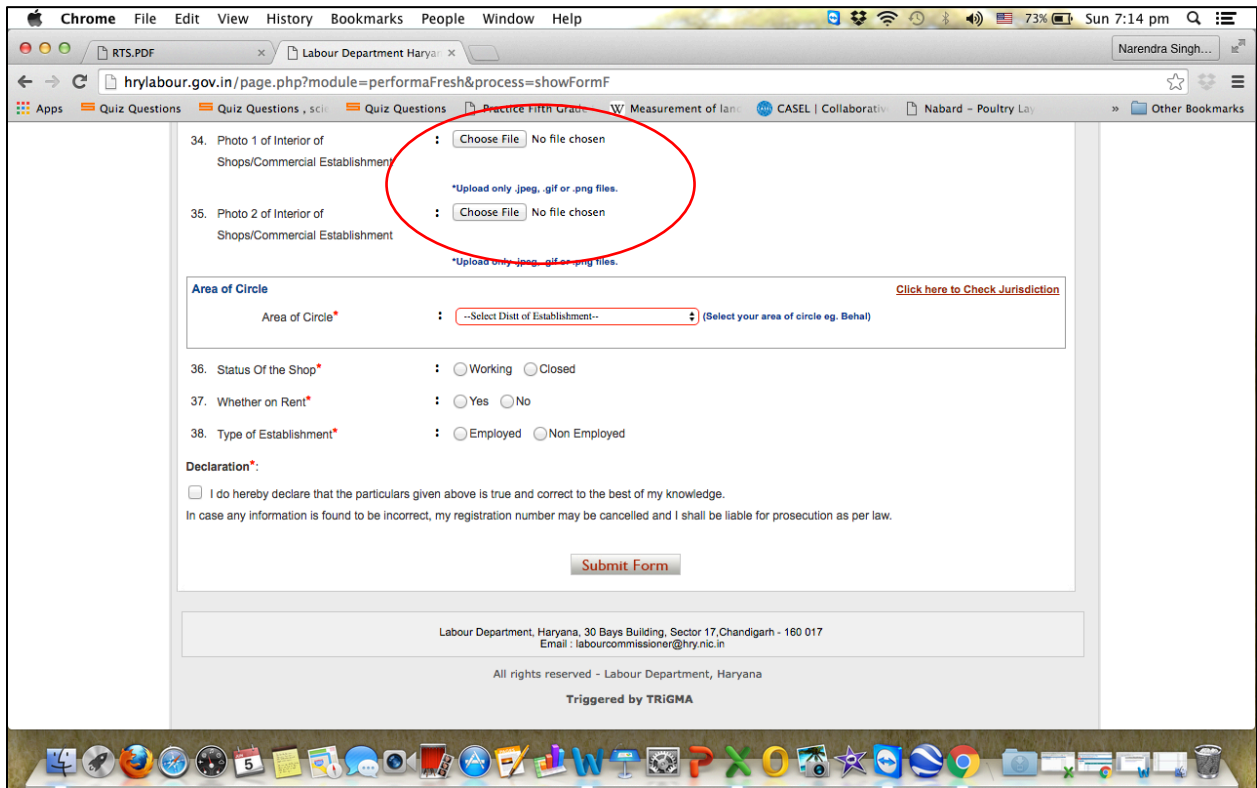


Step 5: The application form for the desired service would open. Investor can fill in application form of the services online





## Step 6: Investor can submit documents online





## Step 7: Investor can pay the fee online

The screenshot shows a web browser window with the URL `hrylabour.gov.in/page.php?module=factorylicence&process=makePayment&nid=13505&lid=25166`. The page header includes navigation links: Home, Labour Policy, Labour Laws, Shops Act, Factories Act, Citizen Charter, and Online Licence. A user is logged in as `systemanalystlabour@gmail.com/13505`. The main content area is titled "Basic Information Form | Self-Certification Form" and features a yellow box with the following text:

**Available modes of Payment :**

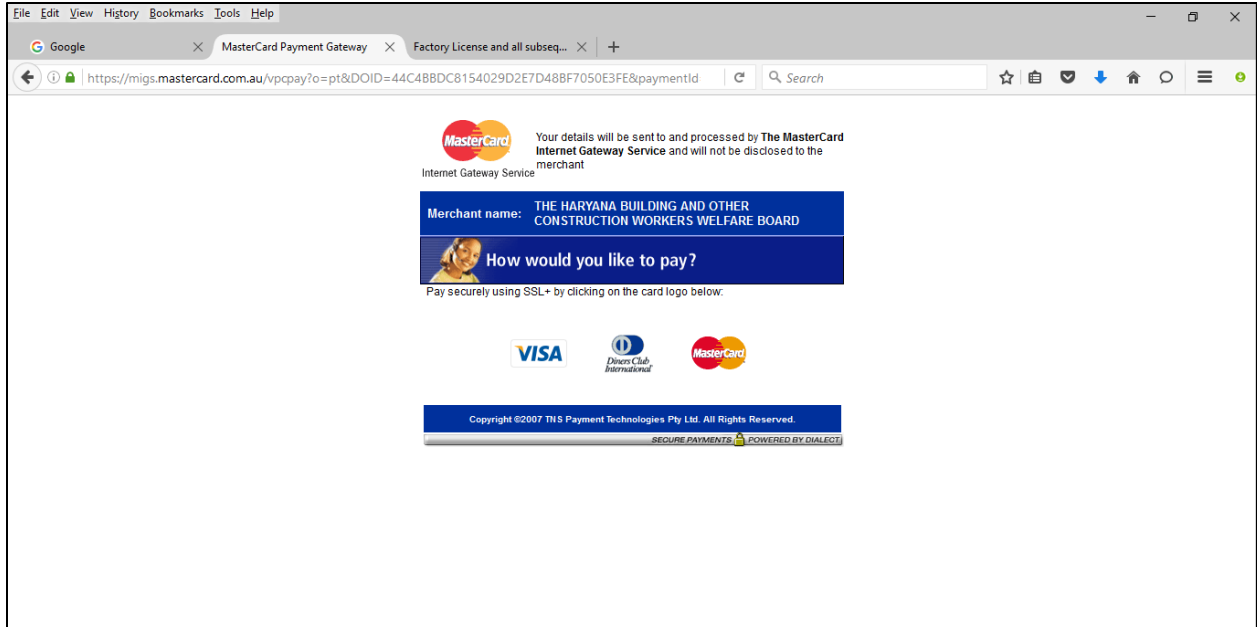
- 1) Online Payment (via Credit card, Debit card)** You can pay online using Mastercard / Visa Credit or Debit cards (Additional 2.206 % Facilitation Charges inclusive of 10.3% Service Tax)
- 2) Offline payment via HDFC Bank Slip** You can take the print out of the HDFC Pay Slip generated by our system. You need to deposit the receipt in your nearest HDFC branch, along with payment. [Click Here](#) to view list of your nearest HDFC Bank Branch.
- 3) Treasury Challan** You can make payment via treasury and upload the receipt here. It will be subject to verification by the department.

Below this box is a dropdown menu labeled "Please Select mode of Payment :". The dropdown is open, showing the following options:

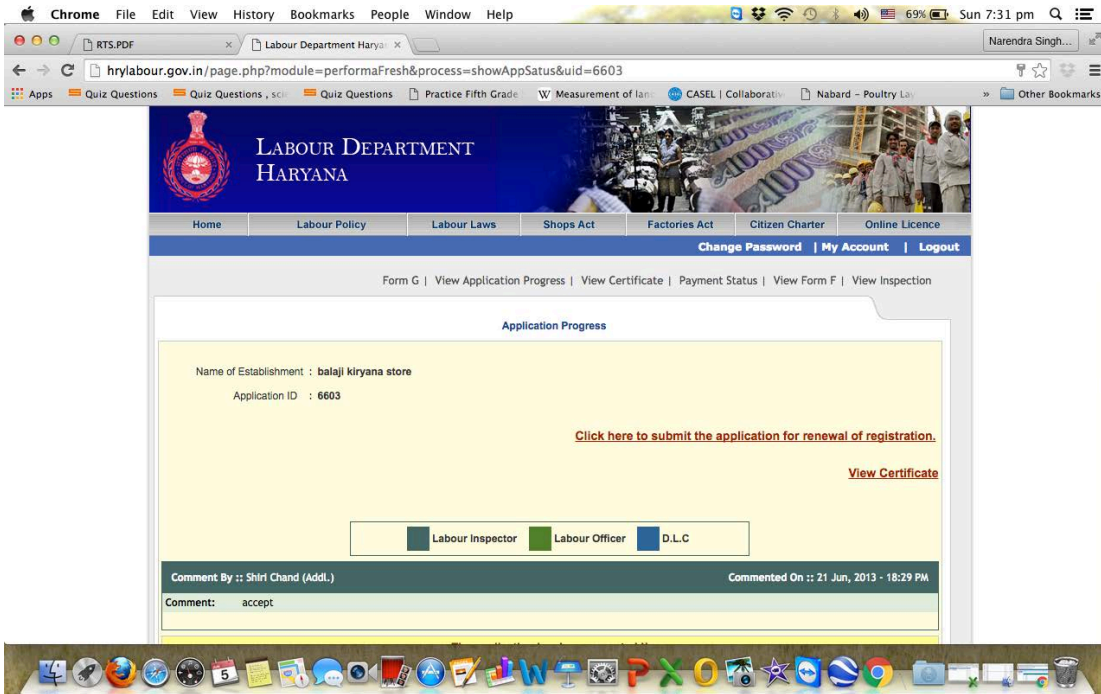
- Select Mode of Payment
- Select Mode of Payment
- Online Payment (via Credit card, Debit card)
- Offline payment via HDFC Bank Slip
- Treasury Challan

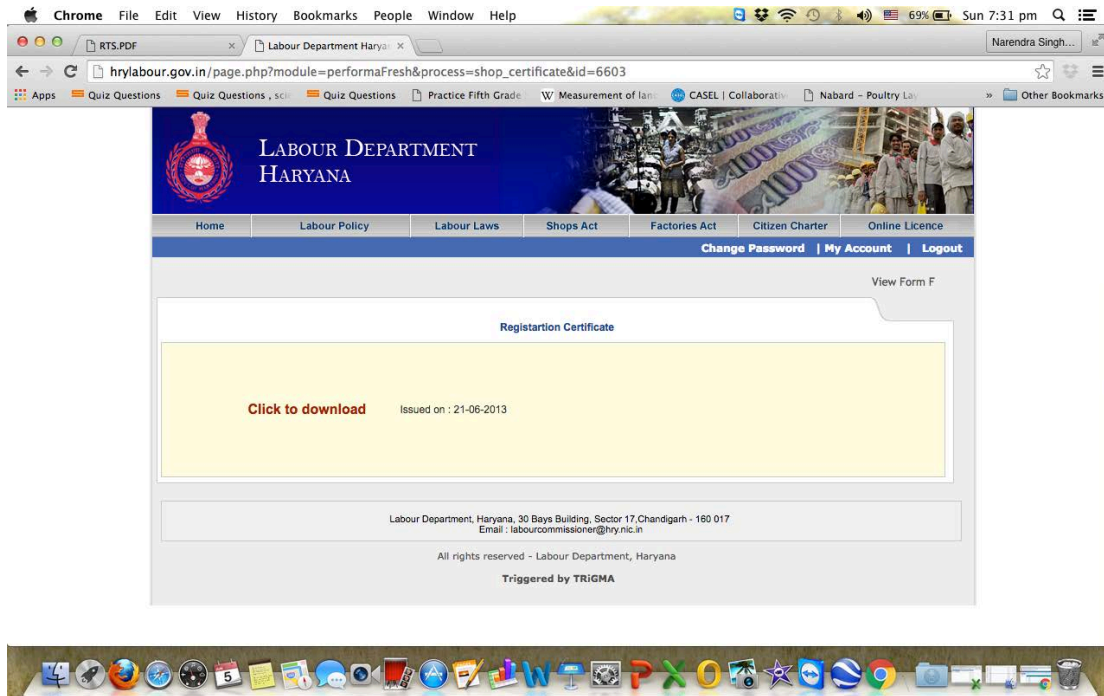
The registration fee is displayed as: **Your Registration Fee is : Rs. 15217892.00**

This screenshot shows the same page as above, but with the dropdown menu set to "Online Payment (via Credit card, Debit card)". The registration fee is now: **Your Registration Fee is : Rs. 15553598.70 (including 2.206% facilitation charges)**. A "Pay Now!" button is visible at the bottom of the form area.



## Step 8: Investor can download the certificate online





Step 10: Investor goes back to single roof page once the desired steps are completed