

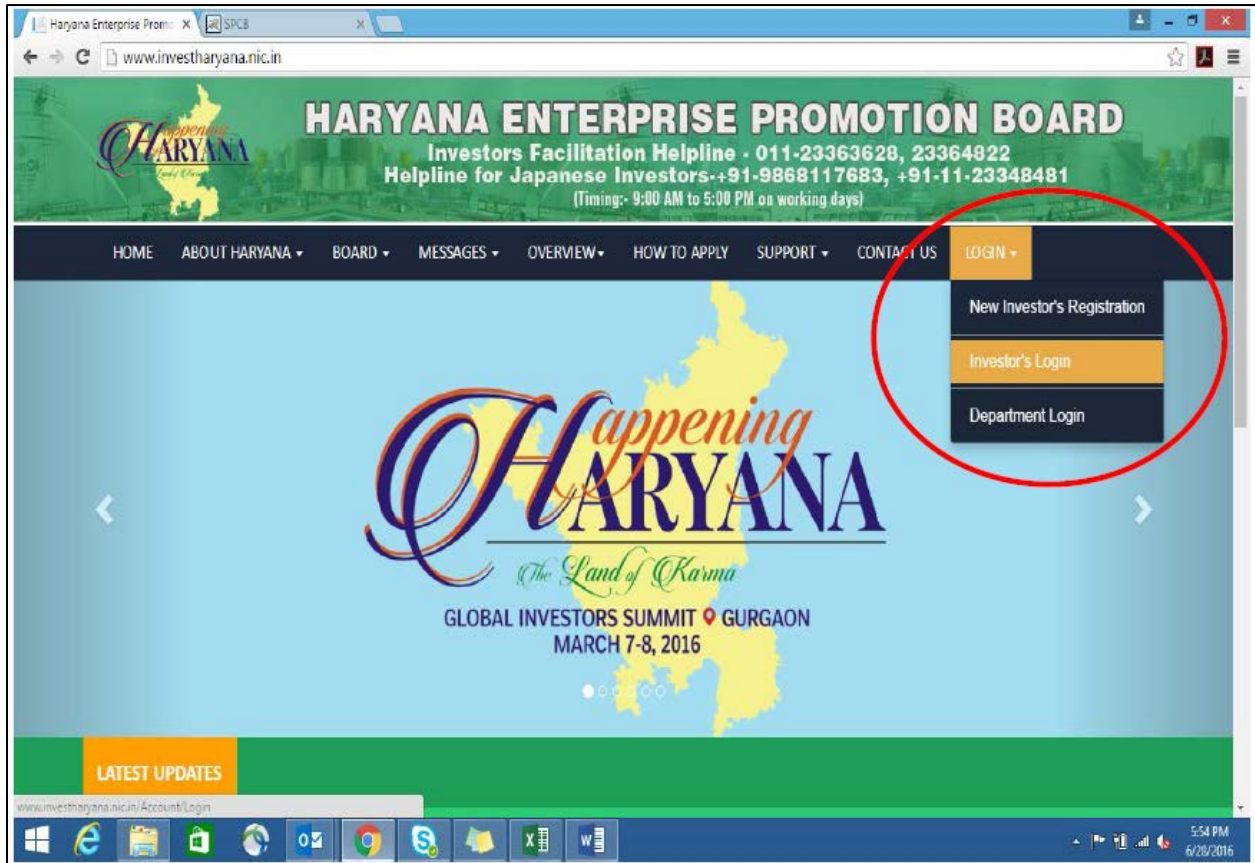
Area: 2b. Online Single Window System

Action Point 27: Ensure 'Registration under Shops and Establishments Act' is provided as a service through the online single window system in a manner that allows online application, payments, tracking of status, approvals and issuance of the certificate(s)

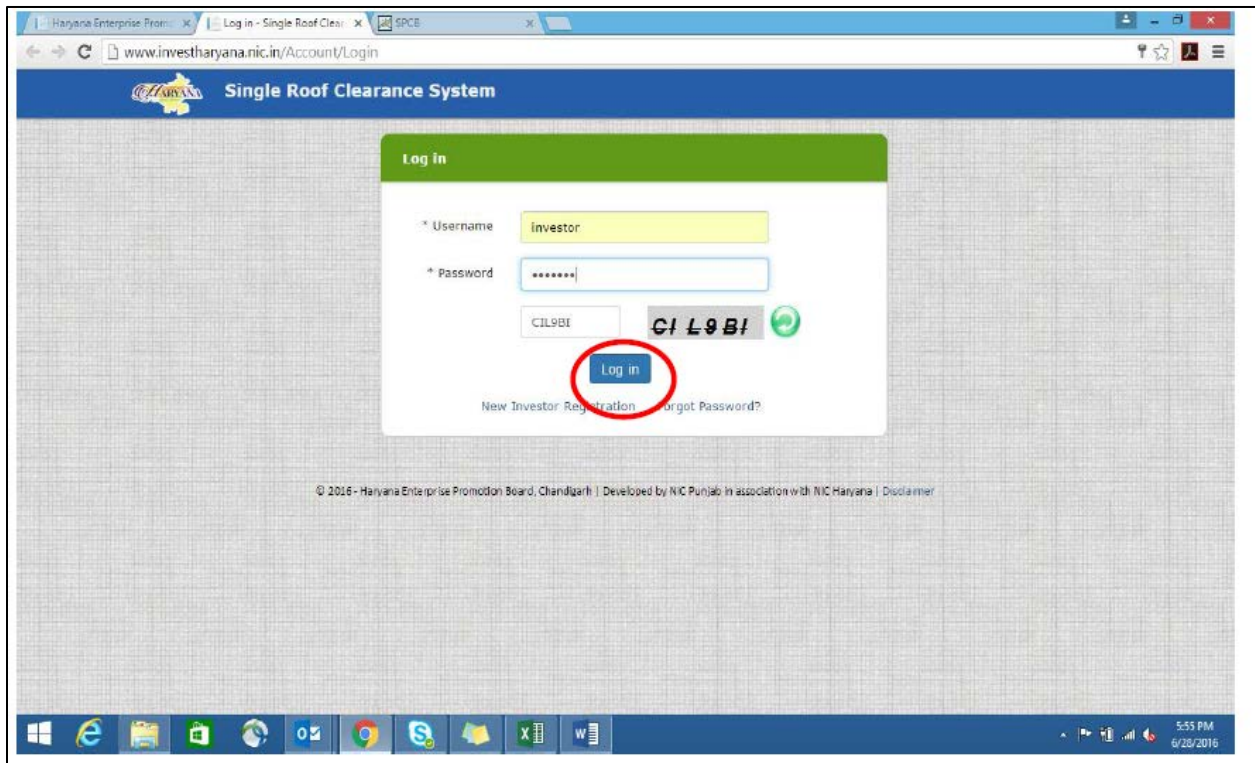
Government of Haryana has expanded eBiz platform to bring in 53 services of 18 departments under single roof. Under this implementation the state has ensured seamless passage of information between the departments.

The steps to avail services are as below:

Step 1: Login to www.investharyana.nic.in, If first time user, please click on Investor Registration. If already registered click on Investor Login.



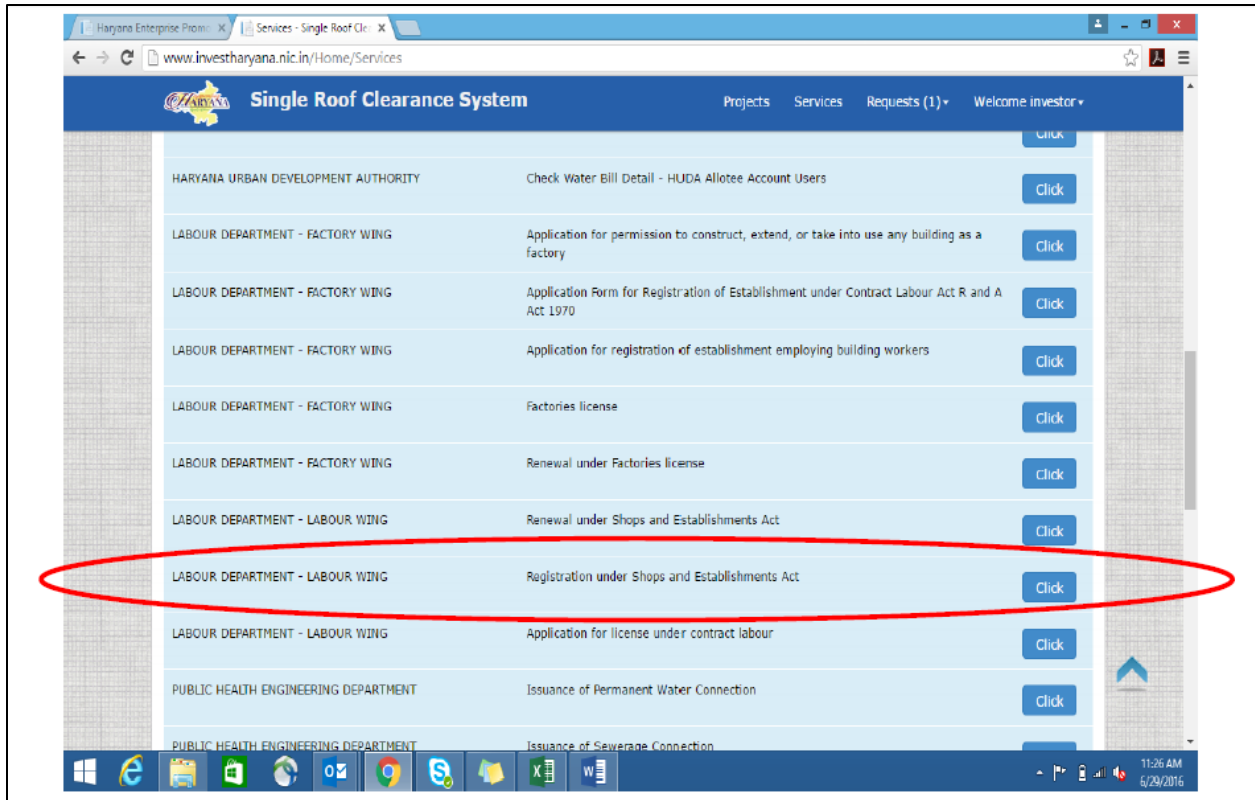
Step 2: Logging on to the single roof system



Step 3. Investors can apply for applicable clearances to start a business by clicking “Services” tab; the list of services available on single roof system would be reflected



Step 4: Investor can click on apply button mentioned against the services to apply

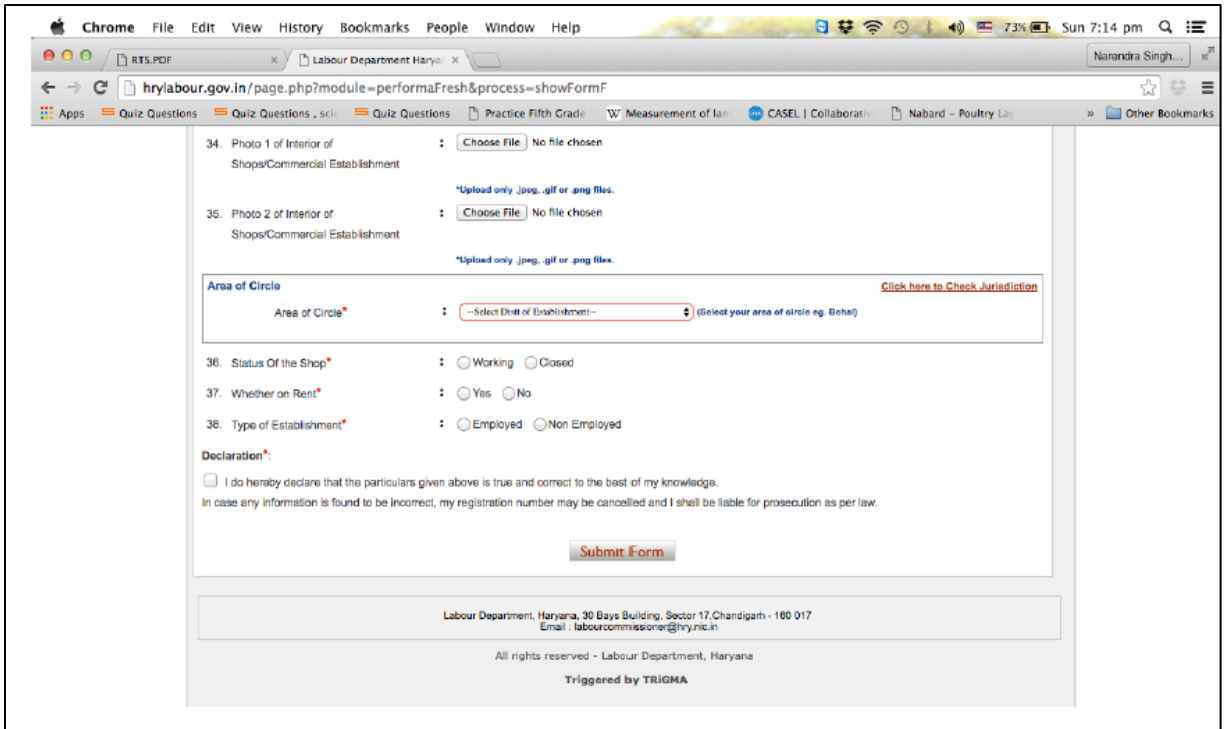


Step 5: The application form for the desired service would open. Investor can fill in application form of the services online

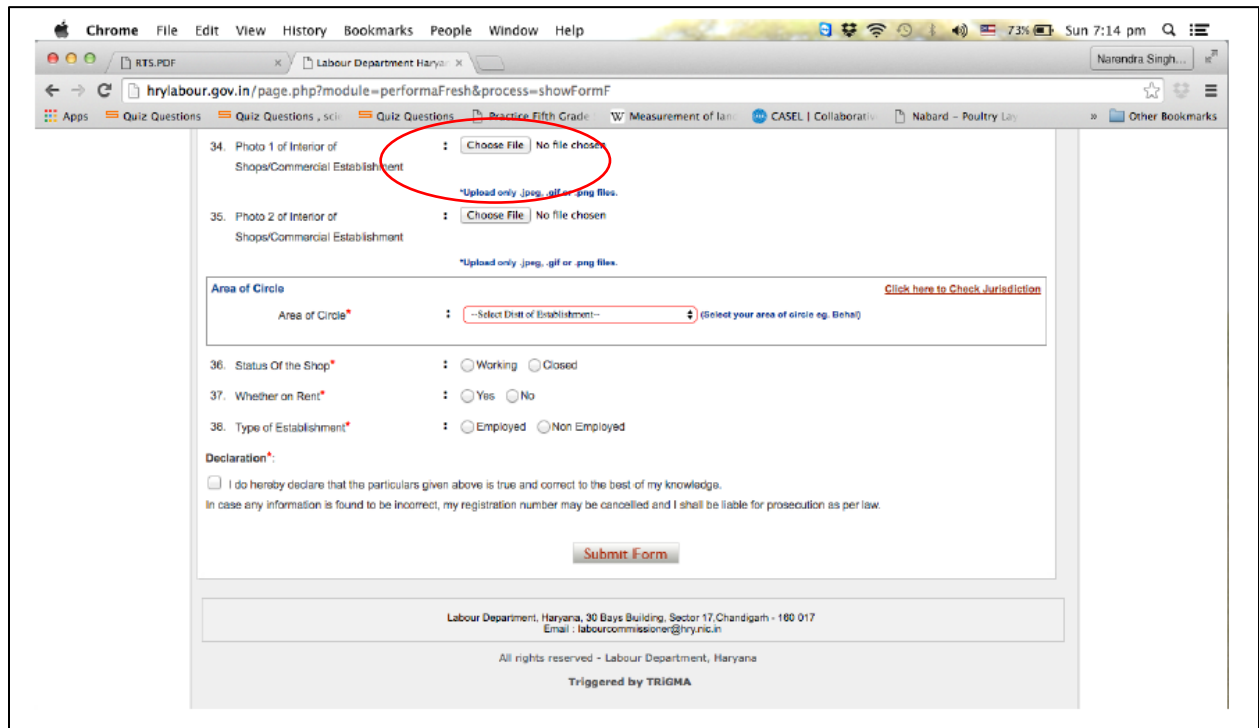
The screenshot shows the Labour Department Haryana website with the URL hrylabour.gov.in/page.php?module=performaFresh&process=showFormF. The page title is "LABOUR DEPARTMENT HARYANA". The navigation menu includes "Home", "Labour Policy", "Labour Laws", "Shops Act", "Factories Act", "Citizen Charter", and "Online Licence".

The main content area is titled "FORM-F Proforma for Fresh/Renewal of Registration (Under the Punjab Shops & Commercial Establishments Act, 1958) GUIDELINES FOR ONLINE REGISTRATION". It includes the following fields:

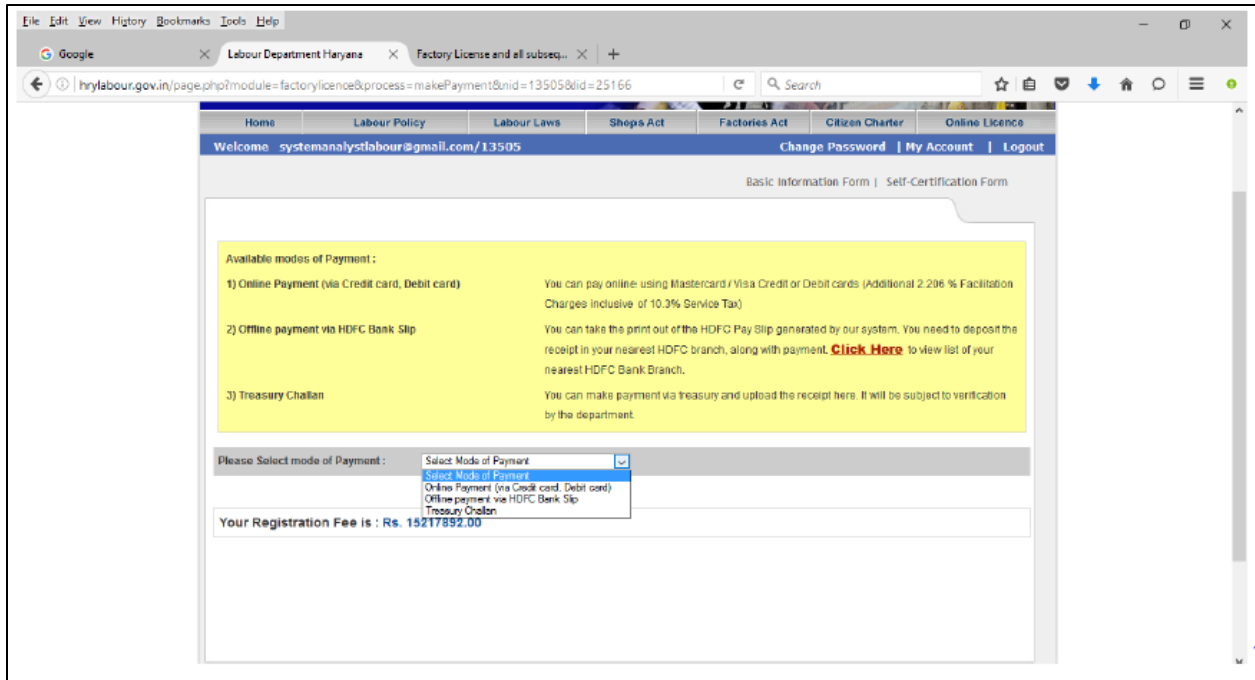
- Full Name of Establishment * : (Enter Full name of establishment which you want to register)
 Shops Establishment
- Address * : (Enter the first line of address eg. Plot Number 12)
- State : Haryana
- District * : (Select your district eg. Ambala)
- Tehsil * : (Select your tehsil eg. Dadri)
- Village/Town * : (Select your Village/Town eg. Behal)
- Phone No. (Mobile/RTI/Other) * : (Fill your complete phone number with STD Code as 01965553444)



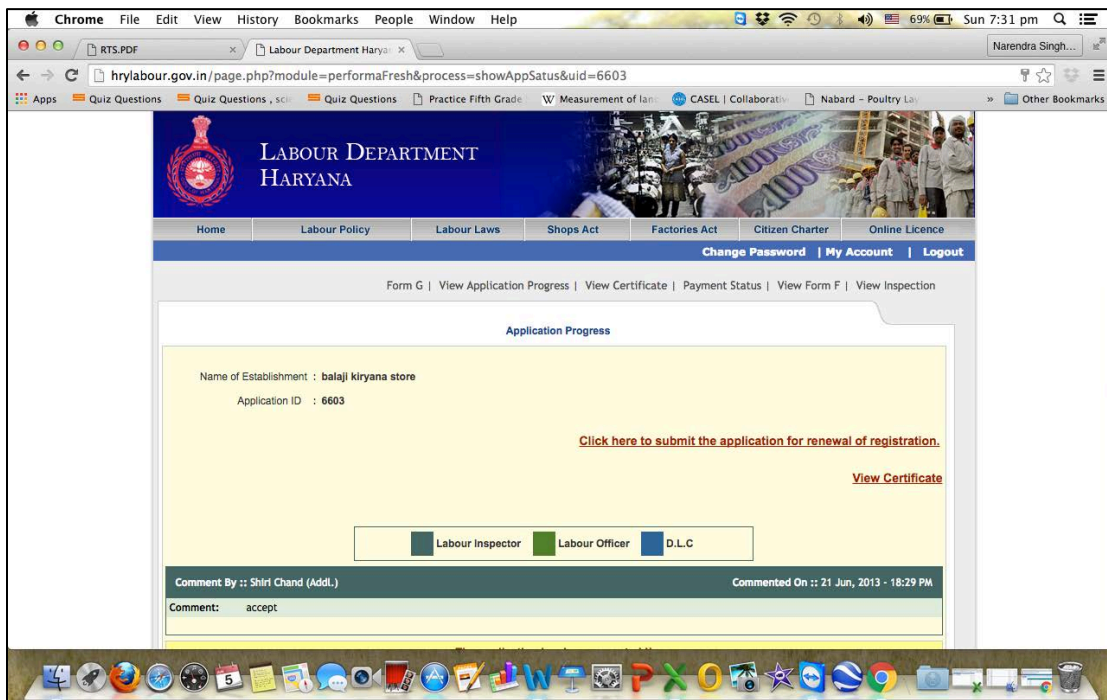
Step 6: Investor can submit documents online

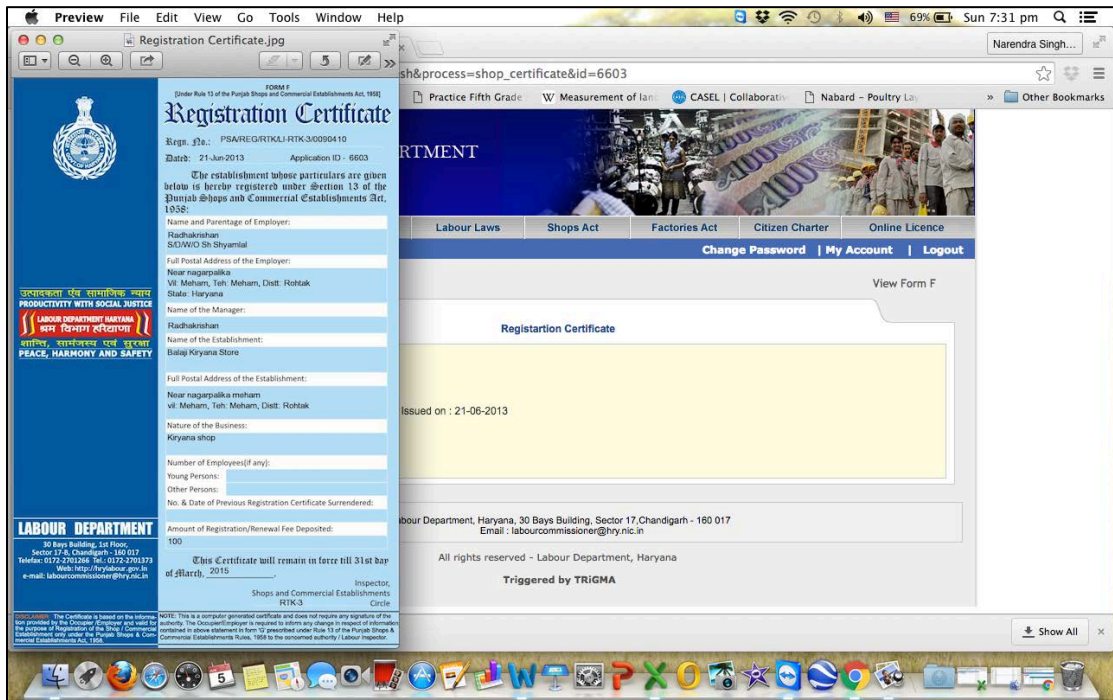
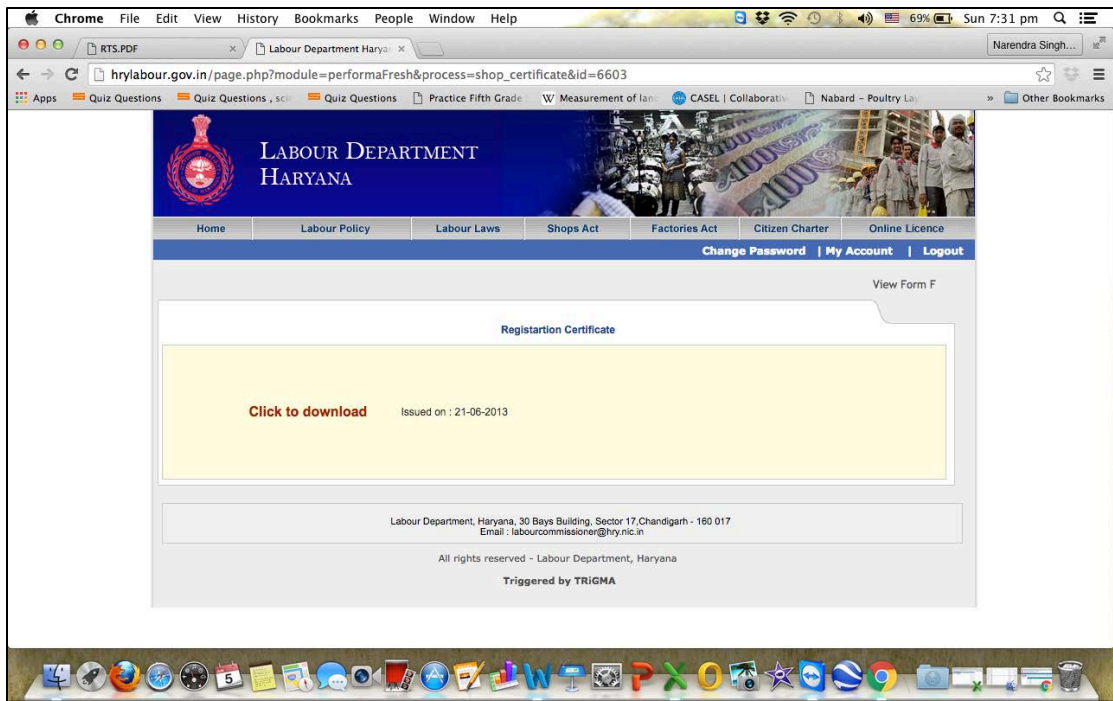


Step 7: Investor can pay the fee online



Step 8: Investor can download the certificate online





Step 9: Investor goes back to single roof page once the desired steps are completed