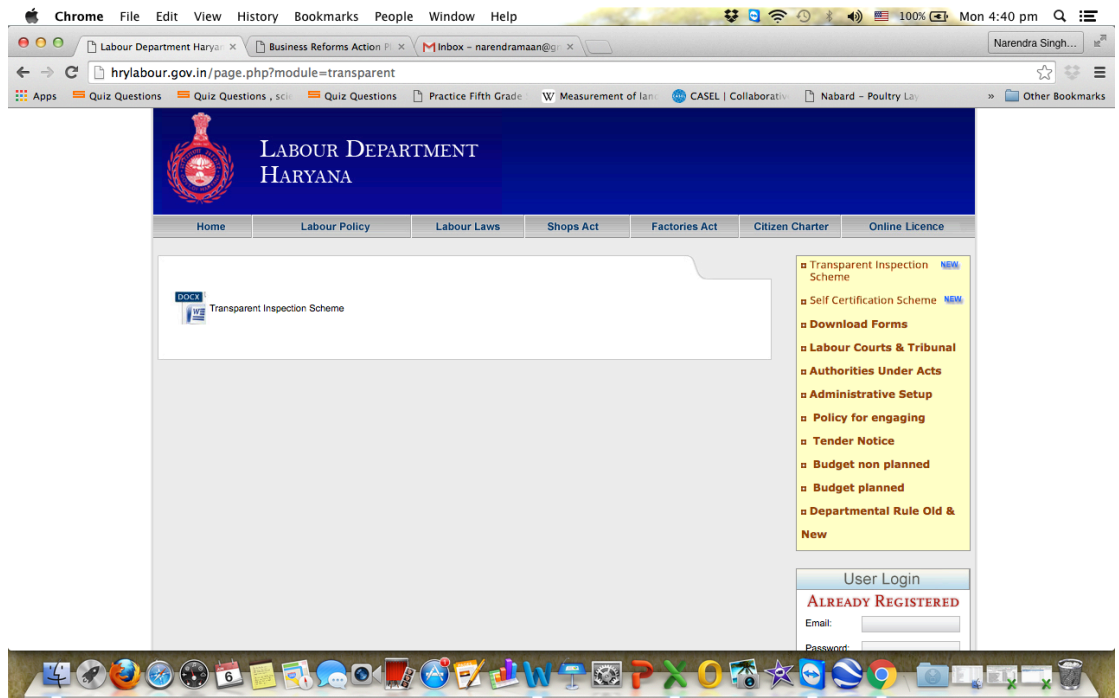


304	9I. Compliance Inspection under The Payment of Gratuity Act, 1972	Publish a well-defined inspection procedure and checklist on department's web site
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1. The well-defined inspection procedure and checklist is available on department's web site www.hrylabour.gov.in at url <http://hrylabour.gov.in/page.php?module=makeinharyana>
2. A transparent inspection policy has been published by the Labour department and is implemented in letter and spirit. This transparent inspection policy regulate the conducting of physical inspection under all labour laws and it lays down the criteria for inspection, computerized risk assessment selection of units for inspection, computerization allocations of inspecting officers and procedure to be adopted for conducting the physical inspection etc. etc.
3. This transparent policy is available on department website www.hrylabour.gov.in and at url <http://hrylabour.gov.in/page.php?module=transparent>

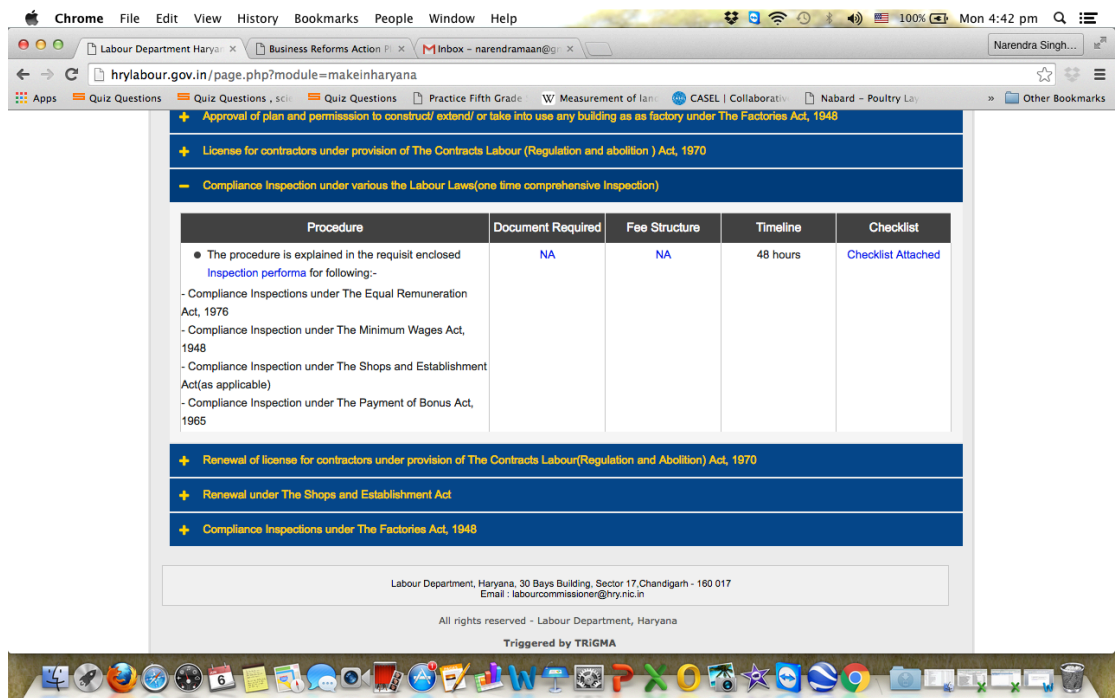
The screenshot shows the official website of the Labour Department, Haryana. The page features a navigation menu with links to Home, Labour Policy, Labour Laws, Shops Act, Factories Act, Citizen Charter, and Online Licence. A central banner promotes 'Ease of Doing Business Make In Haryana' with a tiger logo. Below this is the 'E - Governance Portal' section, which includes a welcome message and a description of the portal's purpose. To the left, there are several menu items such as 'Thrust Areas', 'Salient Statistics', 'RTI', 'Boards / Committees', 'ACR Performa / Policy', 'Daily Orders', and 'List of documents require for various approvals'. To the right, there are links for 'Transparent Inspection Scheme', 'Self Certification Scheme', 'Download Forms', 'Labour Courts & Tribunal', 'Authorities Under Acts', 'Administrative Setup', 'Policy for engaging', 'Tender Notice', 'Budget non planned', and 'Budget planned'. At the bottom right, there is a 'User Login' section with fields for 'Email' and 'Password'.

4.



This transparent inspection policy can be downloaded from here for reference.

5. The well-defined inspection procedure and checklist are also made available on the department website hrylabour.gov.in and url <http://hrylabour.gov.in/page.php?module=makeinharyana> for all labour laws.
- 6.



- + License for contractors under provision of The Contracts Labour (Regulation and abolition) Act, 1970
- + Compliance Inspection under various the Labour Laws(one time comprehensive Inspection)
- + Renewal of license for contractors under provision of The Contracts Labour(Regulation and Abolition) Act, 1970
- + Renewal under The Shops and Establishment Act
- Compliance Inspections under The Factories Act, 1948

Procedure	Document Required	Fee Structure	Timeline	Checklist
<ul style="list-style-type: none"> ● Preparation of quarterly list of inspection of factories/establishments by computerized randomly generated system. ● Constitution of inspection teams for units covered under the Factories Act wrt number of workers and nature of manufacturing process. ● The inspecting officer shall give 15-days prior notice of inspection alongwith checklist to the owner/management of units about date and time of inspection. ● The inspection report shall be prepared with-in 48 	<ul style="list-style-type: none"> - Performa for Inspection. 	NA	30 days	Checklist Attached

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