



Business Reform Action Plan 2016 Response by Government of Maharashtra

Area 2b: Online Single Window System

37: Ensure renewal under 'Factories license' is provided as a service through the online single window system in a manner that allows online filing, payments, tracking of status, approvals and issuance of the certificate(s)

Response: **Yes**

Remarks:

Renewal under Factories License service has been integrated with the MAITRI Single Window. Investor can make online application, payment and track status of his application through the Single window portal.

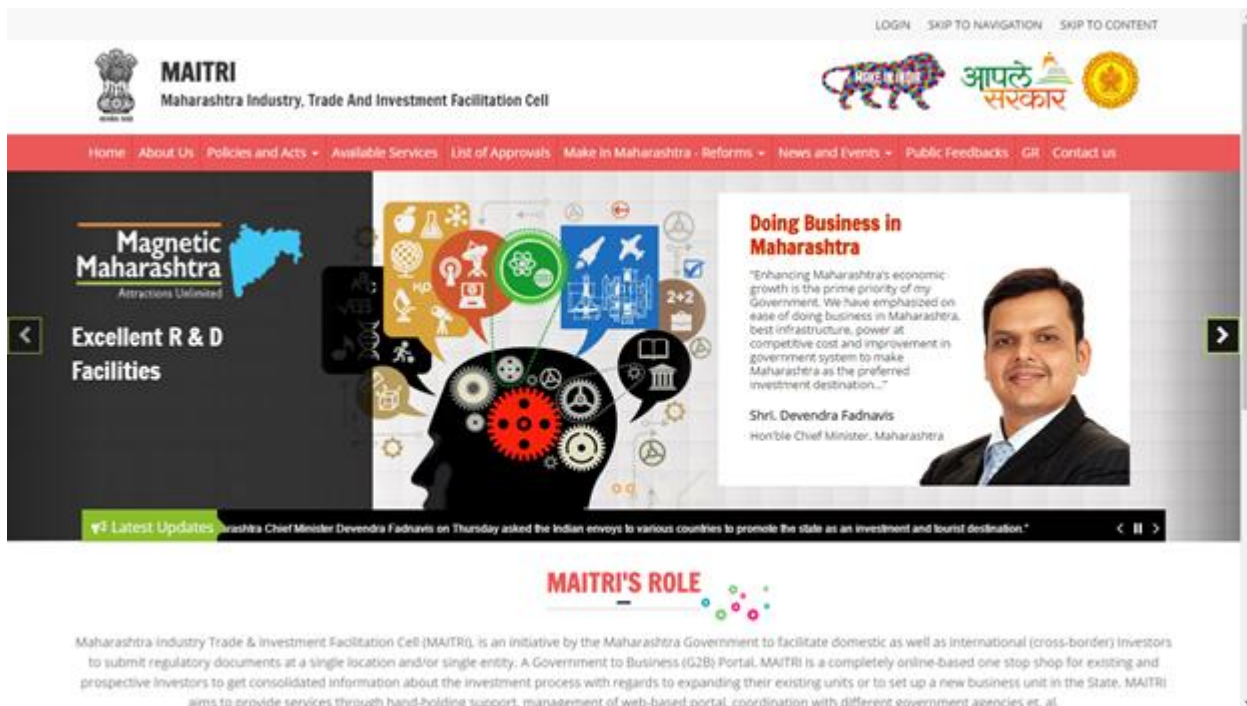
As seen in the screenshots below, renewal under 'Factories license' is provided as a service through a single window system.

Log into the website: <https://maitri.mahaonline.gov.in/Login/Login>

Supporting Documents:

Please find below the step-by-step process for online application:

1. The investor enters the URL: <https://maitri.mahaonline.gov.in>





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- The applicant registers on MAITRI and submits a populated CAF along with a payment as per his investment bracket.

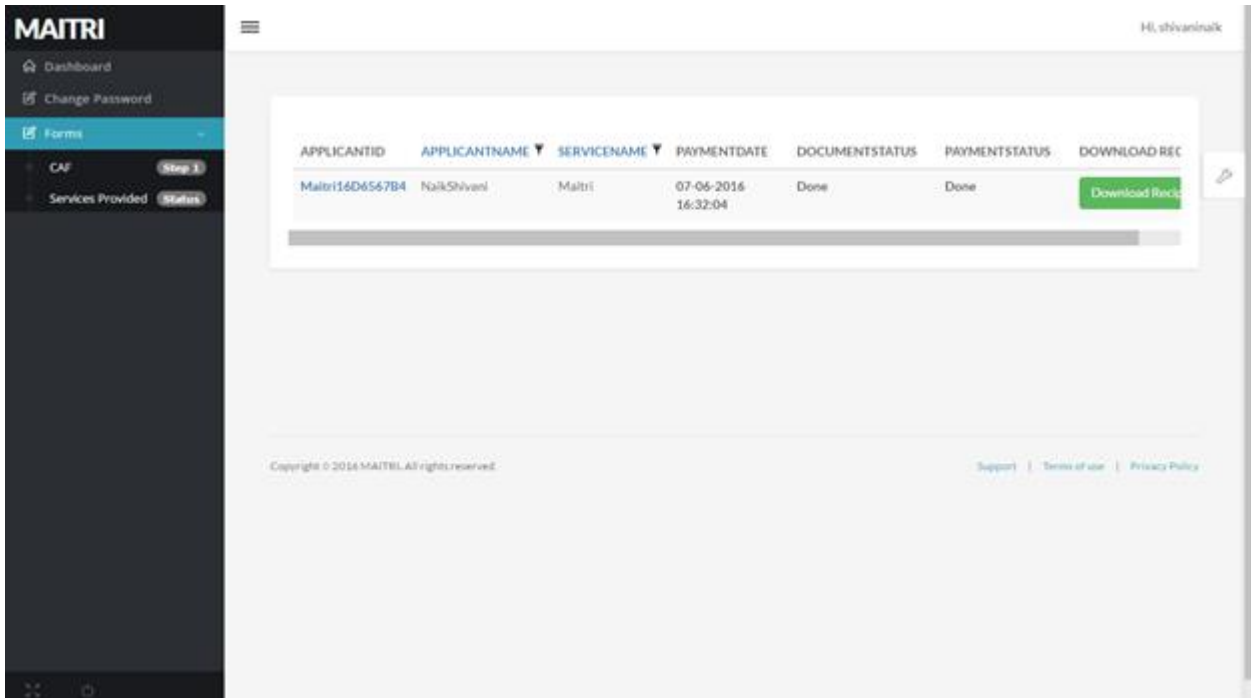


LOG IN

shivaninik

Log In

[New Registration](#) [Forgot Password?](#)





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3. Once the CAF is populated through MAITRI, user can view and download the details he has entered

MAITRI Hi, vadmin

- Dashboard
- Change Password
- Forms
- CAF Step 1
- Services Provided Status

View Application Data

| | | | |
|------------------|-------------------|------------------|---|
| Application Id | : Maitri162D7D597 | Title | : Mr. |
| Last Name | : | First Name | : Rajwardhan |
| Last Name 2 | : Jadhav | First Name 2 | : vikram |
| Last Name 3 | : | First Name 3 | : |
| Plot No | : 420 | Street Address 1 | : pune near natu bahg |
| Street Address 2 | : mumbai sion | District | : Mumbai Suburban |
| Taluka | : Mumbai | Village | : Greater Mumbai (M Corp.) (Part) (802794) |
| Pincode | : 415645 | Email | : test@gmail.com |
| Mobile Code | : 91 | Mobile No | : 9745645645 |
| Landline Code | : 91 | Std Code | : 022 |
| Landline No | : 64865464 | Aadhar No | : 465456456845 |
| PAN No | : ASDFR4589G | Created Date | : 21-06-2016 11:36:15 |

Industry Information

| | | | |
|------------------|--------------|---------------------------|-------------------|
| Industry Name | : Mahaonline | Background of the Company | : IT |
| Plot no. | : 7889 | Street Address 1 | : pune |
| Street Address 2 | : mumbai | District | : Mumbai Suburban |
| Taluka | : Borivali | Village | : Borivali |



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MAITRI

Dashboard

Change Password

Forms

CAF

Step 1

Services Provided

Status

Hi, vadmin

| | | | |
|--|-----------------------|---|---|
| Street Address 2 | : mumbai | District | : Mumbai Suburban |
| Taluka | : Borivali | Village | : Borivali |
| Pincode | : 456456 | Plot no. | : 7889 |
| Street Address 1 | : pune | Street Address 2 | : mumbai |
| District | : Mumbai Suburban | Taluka | : Borivali |
| Village | : Borivali | Pincode | : 456456 |
| Email ID | : test@gmail.com | Landline Country code + | : 91 |
| STD code | : 022 | Landline no | : 45648456 |
| FaxNumber Country code + | : 91 | STD No | : 022 |
| Fax No | : 56484564 | Website | : http://testmaitri.mahaonlinegov.in/Industry/Indus |
| PAN Number of the industry | : PLKHJ8765T | TIN Number of the industry | : 45645654546 |
| Nature of Industry | : | Type Of Industry | : Manufacturing |
| Total Project Cost (in INR) | : 465865.00 | Total | : 97133413.00 |
| Investment in Plant & Machinery (in INR) | : 4865656.00 | Investment in Land (in INR) | : 5645645.00 |
| Investment in Building (in INR) | : 56456.00 | Investment in Other (in INR) | : 86565656.00 |
| Equity / Internal Accrual (in INR) | : 556.00 | Term loans from Financial Institutions (in INR) | : 656.00 |
| Unsecured loan (in INR) | : 556.00 | Other sources (in INR) | : 556.00 |
| Category of Registration | : IEM-B/LOI/IL | Registration Number | : 7895 |
| Date of Registration (DD/MM/YYYY) | : 08-10-2015 00:00:00 | Industry Sector | : Agro and Food |
| Product Name | : shikadik | Major raw materials | : shikadik |



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MAITRI

- Dashboard
- Change Password
- Forms
- CAF Step 1
- Services Provided Status

Hi, vadmin

(DD/MM/YYYY)

| | | | |
|---|--------------|---|--------------------------------|
| Product Name | : akjdadjk | Major raw materials | : asdasdjaks |
| Estimated installed production capacity (no./ton/litre) | : 4856546.00 | Product Name 2 | : |
| Major raw materials 2 | : | Estimated installed production capacity (no./ton/litre) 2 | : |
| Product Name 3 | : | Major raw materials 3 | : |
| Estimated installed production capacity (no./ton/litre) 3 | : | Expected turnover | : INR 50 - 100 crore |
| Date of Commencement (MM/YYYY) | : 04/2016 | a) Skilled Male (No.) | : 486.00 |
| a) Skilled Female (No.) | : 5556.00 | b) Semi-Skilled Male (No.) | : 6556.00 |
| b) Semi-Skilled Female (No.) | : 58.00 | c) UnSkilled Male (No.) | : 56.00 |
| c) UnSkilled Female (No.) | : 565.00 | Total Male (No.) | : 55.00 |
| Total Female (No.) | : 565.00 | STATUS OF INDUSTRY | : Expansion or Diversification |
| PREFERRED LOCATION | : MIDC | Land Requirement | : a855 |
| Whether land is in possession | : No | Plot no. | : |
| Street Address 1 | : | Street Address 2 | : |
| District | : | Taluka | : |
| Village | : | Pincode. | : |
| Prefered District | : Akola | Estimated annual power requirement in KW | : 556.00 |
| Estimated annual power | : 5656.00 | Estimated annual effluent | : 5656.00 |



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MAITRI

- Dashboard
- Change Password
- Forms
 - CAF **Step 1**
 - Services Provided **Status**

Hi, vadmin

| | | | |
|--|-----------|--|--------------------------------|
| Total Female (No.) | : 565.00 | STATUS OF INDUSTRY | : Expansion or Diversification |
| PREFERRED LOCATION | : MIDC | Land Requirement | : a855 |
| Whether land is in possession | : No | Plot no. | : |
| Street Address 1 | : | Street Address 2 | : |
| District | : | Taluka | : |
| Village | : | Pincode. | : |
| Prefered District | : Akola | Estimated annual power requirement in KW | : 556.00 |
| Estimated annual power requirement in m3 | : 5656.00 | Estimated annual effluent quantity in m3 | : 5656.00 |
| Estimated annual solid waste quantity in kg. | : 56.00 | FUEL REQUIREMENT | : |

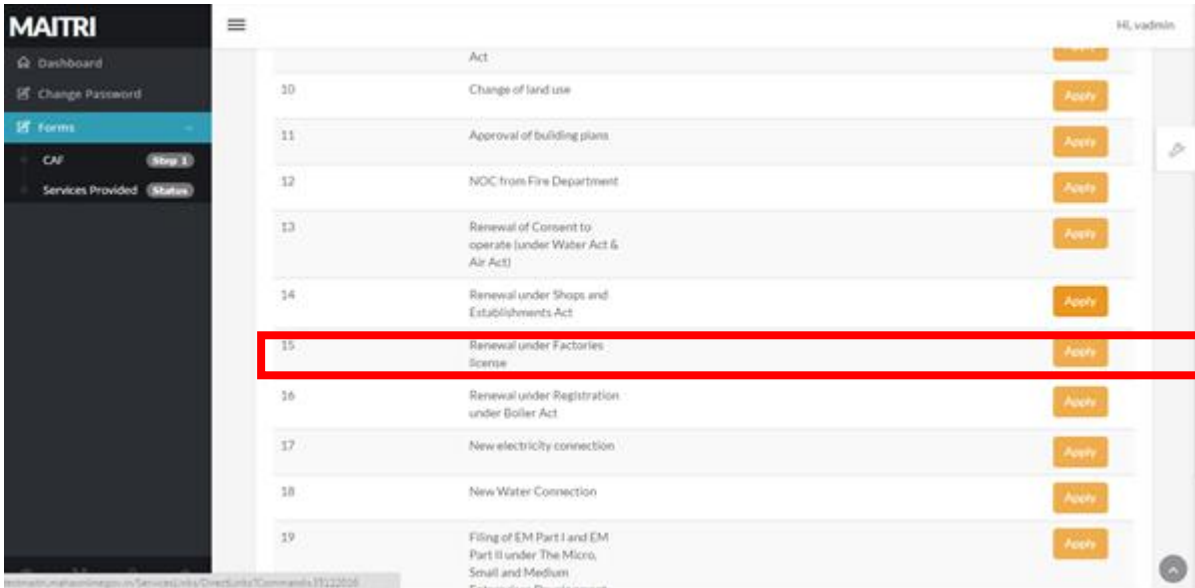
[Download Application Form](#)

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4. On clicking the Services Provided tab on the left hand dashboard, he is transferred to a page with the list of 19 services which he can apply via MAITRI, renewal under 'Factories license' is one of the services.



5. User, on clicking the Renewal for Factories license, gets transported to the Labour Department website, where he can see the certificate which has crossed the expiry date and requires a renewal. He can see a 'Renew Certificate' button on the right side. For existing users, the following dashboard would show up.

| Factory Report | | | | | | | | | | | |
|----------------|---------------|---------------|--------------|-------------|--------------------------------|--------------------------------------|--------------|--------------------------------|------------------------------|-----------------|--|
| Sr.No. | ApplicationID | Licence No | Factory Name | Expire Date | Service Name | Maximum Days For Issuing Certificate | Payment Date | Expected Service Delivery Date | Actual Service Delivery Date | Status | Action |
| 1 | 100000581615 | 1640600210137 | asof | 31 Dec 1954 | Factory Renewal | 7 | 12/05/2016 | 12/10/2016 | | Payment Pending | Download Form Payment Receipt |
| 2 | 100000901602 | Not Generated | asofa | NA | Factories Registration | 7 | 12/05/2016 | 12/10/2016 | | Payment Pending | Download Form View Non-Satisfactory Report Payment Receipt |
| 3 | 1000006616016 | 1622400210261 | asofa | 31 Dec 2015 | Factory Registration(Old User) | 7 | | | | Completed | Renew Certificate Download Form View Non-Satisfactory Report |
| 4 | 100001401602 | Not Generated | sasda | NA | Factories | 7 | 08/06/2016 | 17/06/2016 | | Under | Download Form |



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6. User can renew the certificate 1 to 10 years, select from the valid up to year and click on the RENEW BUTTON. The below screen is displayed.

| | | | |
|----------------|--------------------------------|--------------|--------------------------------|
| Application ID | 1000006616016 | Service Name | Factory Registration(Old User) |
| LicenceNo | Factory Registration(Old User) | | |

Renewal Details

| | | |
|--------------------------|---|--|
| Current Year / चालू वर्ष | Valid upto year / नुतनिकरण कधी पर्यंत पाहिजे | Renewal for No. of years / एकूण नुतनिकार्याची वर्ष |
| 2016 | <ul style="list-style-type: none">2016201720182019202020212022202320242025 | 1 |

7. User needs to select the period and clicks on the OK Button.

Information

Your Application Is Saved Successfully for renewal. Your ApplicationID is - 100000801615

OK



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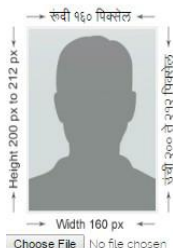
8. The below screen is displayed.

Application Details

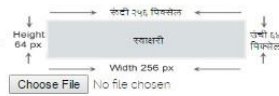
Kindly upload scanned copy of documents.(File format - jpg/jpeg, png.pdf and Size jpg/jpeg, png should be minimum 75kb and maximum 100kb and Size of pdf should be less than 512kb.)
 कृपया कागदपत्रांची स्कॅन कॉपी उपलोड करावी.(फाईलचा प्रकार - jpg/jpeg, png.pdf असावा आणि jpg/jpeg, png फाईलचा आकार - किमान ७५ के बी आणि कमात १०० के बी असावा आणि pdf फाईलचा आकार - ५१२ के बी पेक्षा कमी असावा.)

| | | | |
|------------------|-----------------|----------------|--------------|
| Application ID : | 100000801615 | Applicant Name | RAKESH PATIL |
| Service Name | Factory Renewal | | |

The size of the photograph and sign should fall between 5KB to 20KB.
 छायाचित्र आणि स्वाक्षरी चा आकार किमान ०५ के बी आणि कमात २० के बी असावा.



Choose File No file chosen



Choose File No file chosen

Documents

Electricity Bill Load sanction letter

Documents

Acceptance letter as Occupier by the Nominated Director

Documents

Flow chart of all manufacturing processes

Documents

In case of female worker - Internal complaint committee as per Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal), Act 2013

Documents

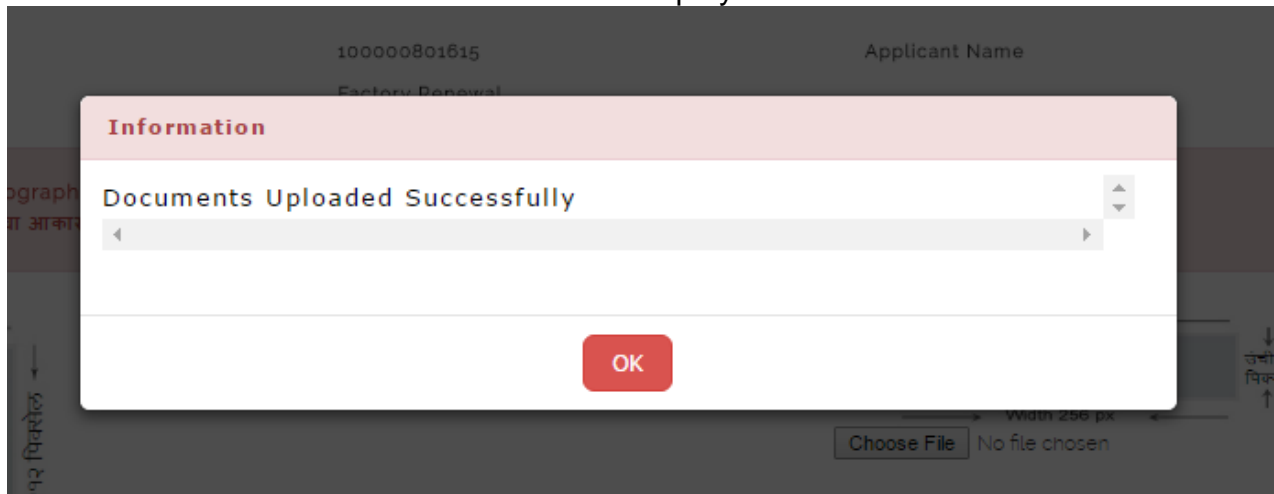
Other

Upload Documents

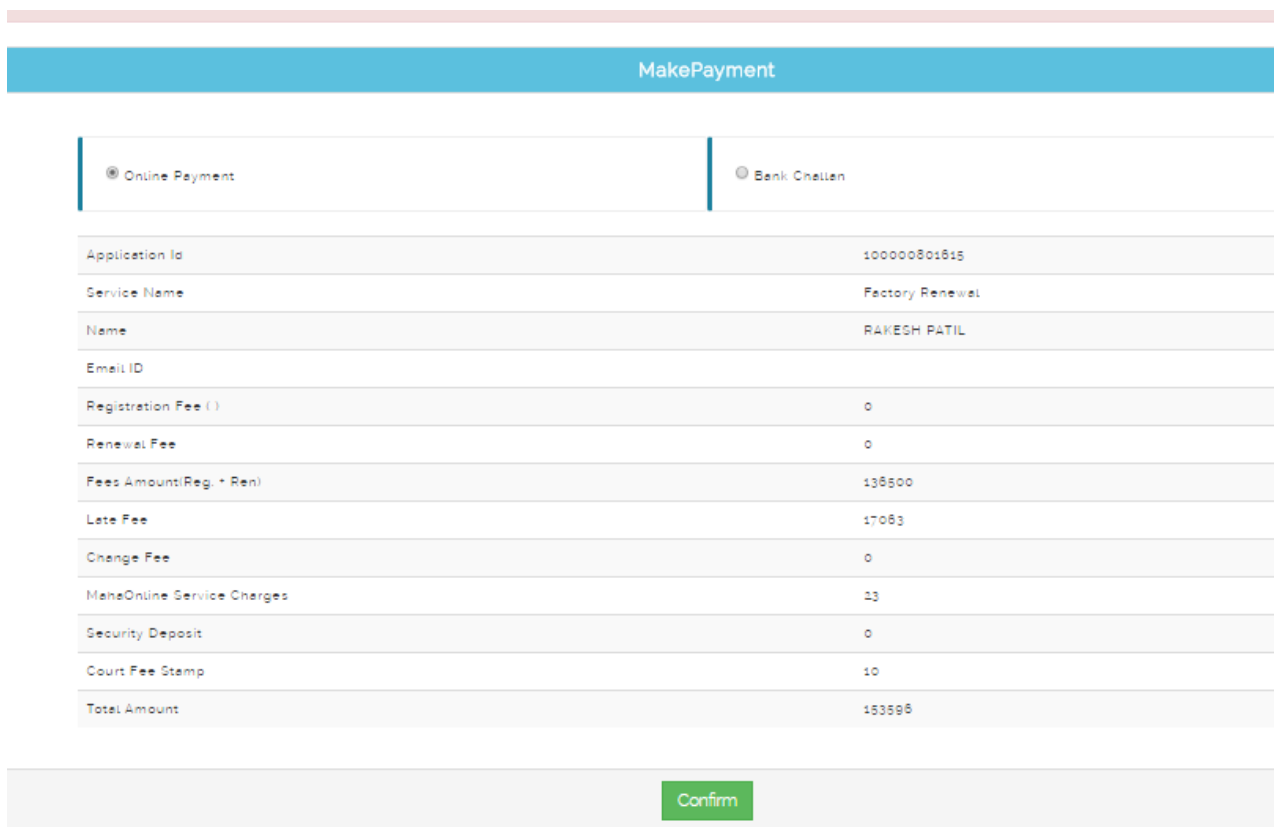


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9. User needs to upload the photo, signature and documents and click on the upload documents button then below screen displayed.




10. After clicking on the ok button, the make payment page is displayed.





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11. User needs to click on the Confirm button and make the payment.




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Government of Maharashtra Portal


Net Banking | Credit/Debit Card | IMPS

| | |
|---|------------------------------------|
| <ul style="list-style-type: none">Rs 5 for transaction amount up to Rs. 500Rs 10 per transaction for payment from 500 and above. <p>Pay Gov India (All Major Banks), NDML for Govt. of India</p>  | <p>Pay Gov India (All Banks) ▶</p> |
| <ul style="list-style-type: none">Rs.5 for per transaction payment | <p>ICICI Net Banking ▶</p> |
| <ul style="list-style-type: none">Rs 2.5 for per transaction payment | <p>Yes Bank Net Banking ▶</p> |
| <ul style="list-style-type: none">Rs 2.5 for per transaction payment | <p>SBI e Pay ▶</p> |
| <ul style="list-style-type: none">Rs.5 per transaction for payment up to Rs.500Rs. 10 per transaction for payment from 500 and above. | <p>TOM Bank Net Banking ▶</p> |
| <ul style="list-style-type: none">Rs.5 per transaction for payment up to Rs.500Rs. 10 per transaction for payment from 500 and above. | <p>PAYU Bank Net Banking ▶</p> |



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Government of Maharashtra Portal



Payment Details

Name : RAKESH
Selected Service : Factory Establishment Service
Application Number : 100000801615
Charges (in Rs.) : 153596.00
Portal Fees (in Rs.) : 0.00
Total Amount (in Rs.): 153596.00
Payment Mode : Yes Bank Net Banking


Proceed for Payment

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12. User clicks on the PROCEED FOR PAYMENT button.



Merchant Name: Atom Test
Brand Name: Atom Test



Payment Request Placed for INR 153596.00 Transaction ID 160608358100304186

Billing Information

15 FactoryRen
(Please correct if above is not the Billing Mobile Number) (Please correct if above is not the Billing E-Mail ID)

Payment Mode

- AtomZ
- Saved Cards
- Credit Card**
- Debit Card
- IMPS
- Net Banking
- EMI
- CHALLAN

Credit Card Number *

Name on Card*

Card Expiry* 01 2016

CVV / CVV2*

Bank Name*

Save card for future use ?

Please tick the box to opt for Standing Instruction on your credit card. ?

By clicking Pay Now you are agreeing to [Terms & Conditions](#)



Business Reform Action Plan 2016 Response by Government of Maharashtra

13. User needs to make the payment for the service. After successful payment then payment receipt is generated. Shown in screen below.



Transaction is Successful

| | |
|---------------------------------------|--------------------|
| Application Id | 100000801615 |
| Service Name | Factory Renewal |
| Name | RAKESH PATIL |
| Service Time Limit | 120 (Working Days) |
| Email ID | |
| Registration Fee / License Fee () | 0 |
| Renewal Fee | 0 |
| Late Fee | 17063 |
| Change Fee | 0 |
| MahaOnline Service Charges | 23 |
| Security Deposit | 0 |
| Court Fee Stamp | 10 |
| Total Amount | 153596 |
| Transaction ID | 160608358100304186 |
| Payment Date | 08/06/2016 |
| Payment Status | Success |
| Expected Delivery Date Of Certificate | 07/11/2016 |

Document Attached By User

| Serial No | Document Attached |
|-----------|-----------------------|
| 1 | Applicant's photo |
| 2 | Applicant's signature |
| 3 | Election / Voters ID |

14. User can view the dashboard for service on MAITRI

