



Business Reform Action Plan 2016 Response by Government of Maharashtra

Area 2b: Online Single Window System

28: Ensure 'Permission for engaging contractor for labour' is provided as a service through the online single window system in a manner that allows online application, payments, tracking of status, approvals and issuance of the certificate(s)

Response: **Yes**

Remarks:

Permission for engaging contractor for labour service has been integrated with the MAITRI Single Window. Investor can make online application, payment and track status of his application through the Single window portal. The log in is <https://maitri.mahaonline.gov.in>

The end to end process for application for Permission for engaging contractor for labour through the single window portal is provided below.

Supporting Documents:

1. Login through MAITRI – the single window portal for the State of Maharashtra

LOGIN SKIP TO NAVIGATION SKIP TO CONTENT A- A A+

MAITRI
Maharashtra Industry, Trade And Investment Facilitation Cell

MAKE IN INDIA आपले सरकार

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LOG IN

User Name

Password

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<https://maitri.mahaonline.gov.in/Registration/Registration>



Government Of Maharashtra

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MAITRI

Maharashtra Industry, Trade And Investment Facilitation Cell



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REGISTRATION

Full Name **Gender** Male Female TransGender

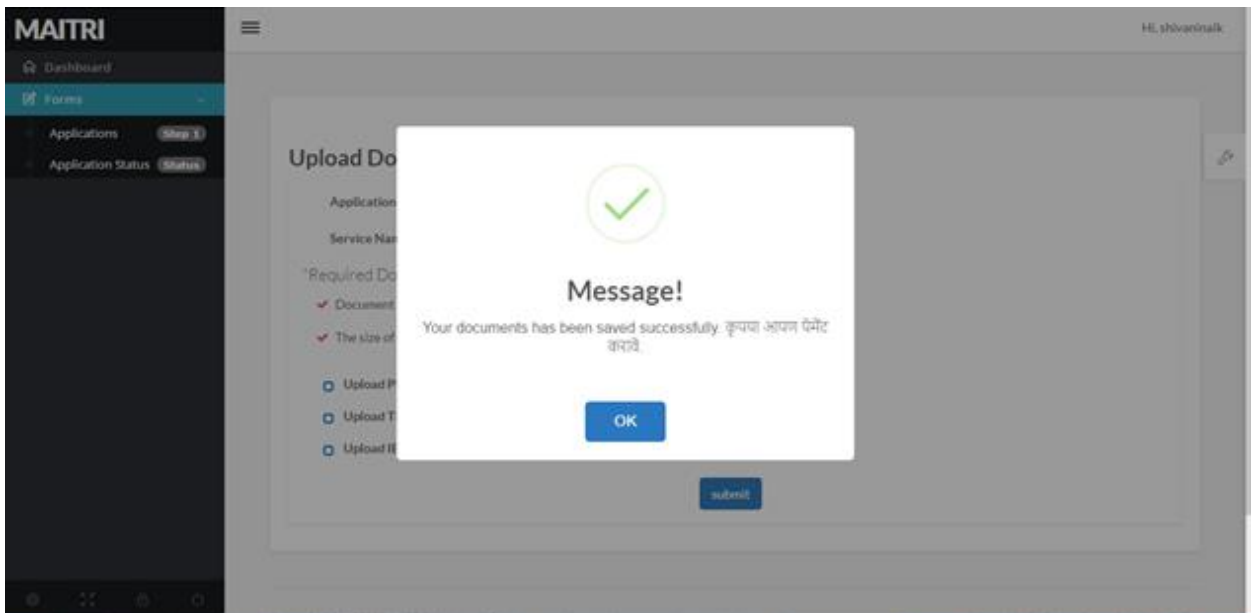
PAN Number **Aadhaar Number** **Mobile No.** **Enter OTP**

User name **Password** **Confirm new password** **Email-id**

Username already exists!

DZULE
Try another
Enter the text you see above:

2. Fill in and submit the CAF with the industry and applicant details and upload documents.





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3. Applicant needs to upload the documents required and make the payment.

The screenshot shows the MAITRI dashboard interface. On the left is a dark sidebar with navigation options: Dashboard, Change Password, Forms (selected), CAF (Step 1), and Services Provided (Status). The main content area displays a table with the following data:

APPLICANTID	APPLICANTNAME	SERVICENAME	PAYMENTDATE	DOCUMENTSTATUS	PAYMENTSTATUS	DOWNLOAD RECII
Maitri162D7D597	PatilRajwardhan	Maitri	21-06-2016 11:40:49	Done	Done	Download Receipt

At the bottom of the page, there is a copyright notice: "Copyright © 2016 MAITRI. All rights reserved." and links for "Support", "Terms of use", and "Privacy Policy".

4. Applicant gets transported to the list of 19 services available for application via CAF.

The screenshot shows the MAITRI dashboard interface. On the left is a dark sidebar with navigation options: Dashboard, Forms, Applications (Step 1), and Application Status (Status). The main content area displays a list of 19 services available for application via CAF. The list is as follows:

SR.NO.	APPLICATIONID	SERVICE NAME	APPLICATION STATUS	PAY STATUS	PAY DATE	REMARK	STATUS
1		Registration under Shops and Establishments Act					Not Applied
2		Permission for engaging contractor for labour					Not Applied
3		Factories license					Not Applied
4		Factory building plan approval (under the Factories Act, 1948)					Not Applied
5		Renewal under 'Shops and Establishments Act'					Not Applied
6		Renewal under 'Factories license'					Not Applied
7		Water connection (MIDC and non-MIDC)					Not Applied
8		Consent to Establish (SRO and RO level)					Not Applied
9		Consent to Operate (SRO and RO level)					Not Applied



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5. The user clicks on Permission for engaging contractor for Labour from the menu. User can see Form-IV (Application for New License)

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

New Licence

Contract Labour Licence (Old User)

Annexure A Self Declaration

Annexure B Self Declaration For Self Attestation

Form - IV-A Form of undertaking

To Know your office

Form-IV
(See Rule 21 (I))
Application For Licence

Select your Division, District and Labour office

*Division ---Select Division---

*District ---Select District---

*Office Name ---Select Office---

Name and address of the contractor

*Contractor Full Name

*Full Name (In Marathi)

Name of Building

Name of Building (In Marathi)

Street

Street (In Marathi)

Landmark

Landmark (In Marathi)

Locality / Ward

Locality / Ward (In Marathi)

*State MAHARASHTRA

*District --Select District--

6. The common fields are auto-populated by the information in Common Application Form (CAF) like address and details of the employer, the address and details of the establishment, etc. User has to fill in the rest of the fields.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Form-IV
(See Rule 21 (I))
Application For Licence

Select your Division, District and Labour office

*Division Konkani

*District Mumbai City

*Office Name Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhavan, Block E, C

Name and address of the contractor

*Contractor Full Name Ameya

*Full Name (In Marathi) अमेय

Name of Building Godrej

Name of Building (In Marathi) गॉदरेज

Street Sion

Street (In Marathi) सायन

Landmark Sion

Landmark (In Marathi) सायन

Locality / Ward

Locality / Ward (In Marathi)

*State MAHARASHTRA

*District Mumbai City



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7. After filling the application form, the user can Upload Documents for the generated application ID.

Advance Search


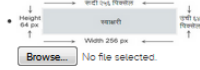
Department: LABOUR Services: Contract Labour Licence Application ID: [] Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100000031501	Not Generated		Contract Labour Licence	7				Document Pending	Upload Document Download Form Appeal

8. The user then clicks on Upload Document, which shows the types and names of documents that need to be uploaded.

The size of the photograph and sign should fall between 5KB to 20KB.
 छायाचित्र आणि स्वाक्षरी या आकार किमान 05 के बी आणि कमाल 20 के बी असावा.

No file selected.

Applicant ID Proof (Submit any 1 of the following documents)

PAN card Aadhar Card
 Driving License Passport
 Election / Voters ID

Compulsory Documents (Submit any 3 of the following documents)

Annexure A Self Declaration Annexure B Self Declaration For Self Attestation
 Form - IV-A Form Of Undertaking

Other

Other Document (if any) Authority Letter



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9. After the document is uploaded successfully, there will be a message with the 'Make Payment' option, where the user has to select Online Payment

MakePayment

Online Payment Bank Challan

Application Id	100003271501
Service Name	Contract Labour Licence
Name	AMEYA MANOHAR SARVANKAR
Email ID	sarvankarameya@gmail.com
Registration Fee (2300063)	5000
Renewal Fee	5000
Fees Amount(Reg. + Ren)	10000
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.8
Security Deposit (84435029)	10000
Total Amount	20022.8

Confirm

10. After the payment has been successful made, it will show the transaction receipt

Thanks

Transaction is Successful

Application Id	100000061501
Service Name	Contract Labour Licence
Name	Jayesh Rajan Mahadik
Service Time Limit	7 (Working Days)
Email ID	kiran.lad@mahaonline.gov.in
Registration Fee	0
Renewal Fee	0
Fees Amount(Reg. + Ren)	5000
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.8
Security Deposit	10000
Total Amount	15022.8
Transaction ID	150930358200252535
Payment Date	30/09/2015
Payment Status	Success
Expected Delivery Date Of Certificate	11/10/2015



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11. The application status is also reflected on the MAITRI dashboard.

MAITRI

Hi, Jadr

Dashboard

Change Password

Forms

CAF **Step 1**

Services Provided **Status**

SR.NO.	APPLICATIONID	SERVICE NAME	APPLICATION STATUS	PAY STATUS	PAY DATE	REMARK	STATUS
1	100001511600	Consent to establish (under Water Act & Air Act)	Application Approved	Payment Done	30-06-2016 15:00:55		Applied
2	100001511400	Consent to operate (under Water Act & Air Act)	Application Approved	Payment Done	30-06-2016 15:00:55		Applied
3	10000151101	Authorization under Hazardous Waste Rule	Application Approved	Payment Done	30-06-2016 15:00:55		Applied
4	10000151102	Incentives under Industrial Policy	Application Approved	Payment Done	30-06-2016 15:00:55		Applied
5	10000151103	Registration under Shops and Establishments Act	Application Approved	Payment Done	30-06-2016 15:00:55		Applied
6	10000151104	Permission for engaging contractor for labour	Application Approved	Payment Done	30-06-2016 15:00:55		Applied