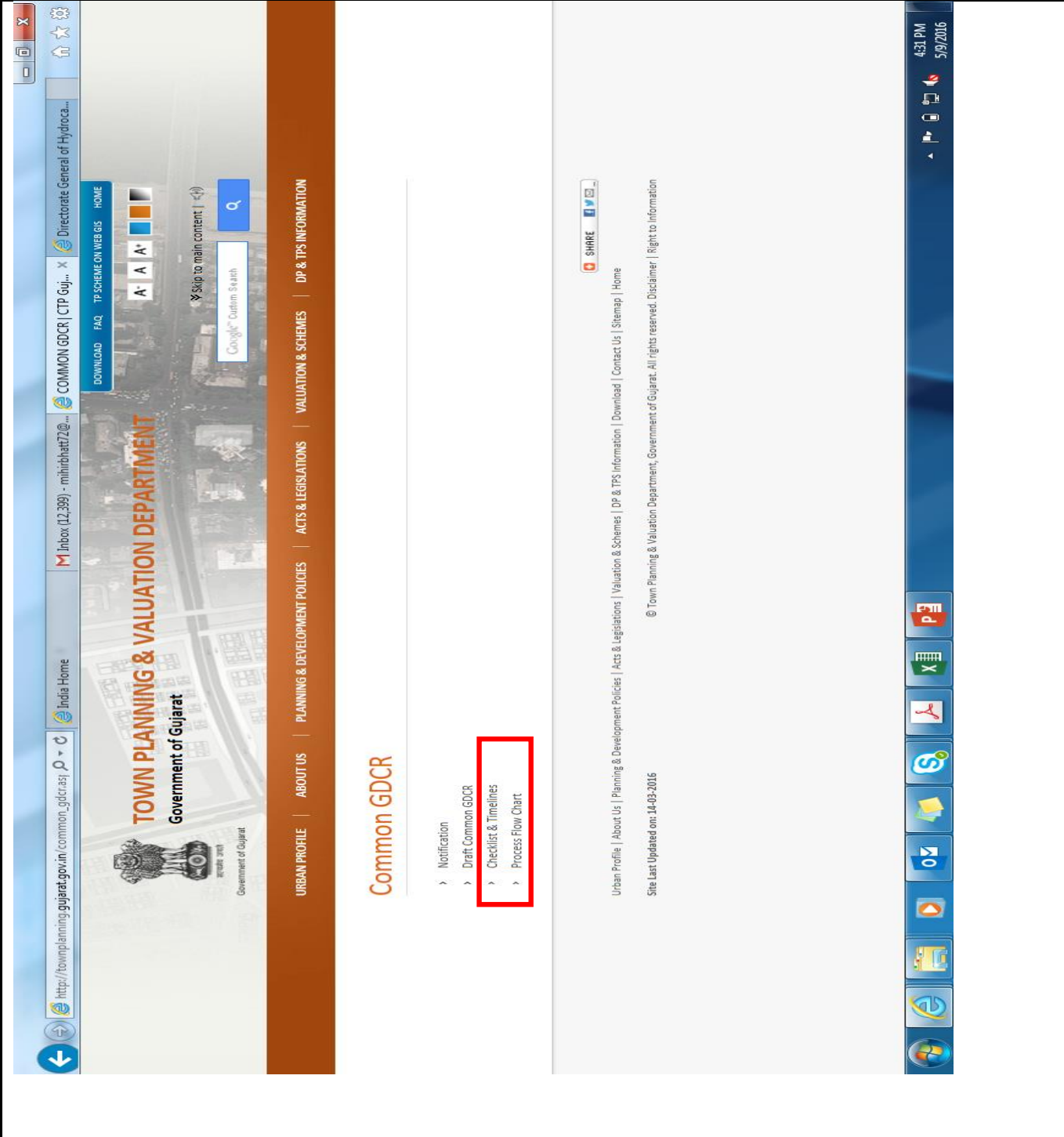


Sr. No.	Recommendation	Response (Yes/No/NA)	Supporting Materials
263	Publish a well-defined inspection procedure and checklist on department's web site	Yes	URL of the website highlight the checklist and procedure
URL: http://townplanning.gujarat.gov.in/ http://townplanning.gujarat.gov.in/common_gdcr.aspx			
 <p>The screenshot shows the website for the Town Planning & Valuation Department, Government of Gujarat. The main heading is 'Common GDCR'. Below it, there is a navigation menu with the following items: Notification, Draft Common GDCR, Checklist & Timelines (highlighted with a red box), and Process Flow Chart. The footer of the page includes the text 'Urban Profile About Us Planning & Development Policies Acts & Legislations Valuation & Schemes DP & TPS Information Download Contact Us Sitemap Home' and 'Site last Updated on: 14-03-2016'.</p>			

Checklist**F. INSPECTION BY BUILDING PROPOSAL OFFICE/ RELEVANT AGENCY AS PART OF OBTAINING OCCUPANCY CERTIFICATE***Checklist*

1. Records of Rights (As decalred in Form)
2. Layout and Building Plan
3. Certified DP Part Plan
4. Google Map Image
5. Zoning Certificate
6. Certified TP Part Plan
7. Certified F Form
8. Certified Measurement Sheet
9. NA Order
10. Sanctioned Plan by Competent Authority
11. Affidavit
12. Indemnity Bond
13. Ownership Undertaking
14. Power of Attorney
15. Parking Undertaking
16. ULC Affidavit
17. Litigation Bond
18. Notarized Form 2 A
19. Notarized Form 2 B
20. Notarized Form 2 C
21. Notarized Form 2 D
22. Notarized Form E
23. Notarized Form 2 CA
24. NOC from Appropriate Authority as Applicable
25. Joining Certificate
26. F Form
27. DP Part Plan
28. 6A HAQ Patrak
29. D.I.L.R

Timeline

Ideal time for Inspection by Building Proposal Office/ Relevant Agency as Part of Obtaining Occupancy Certificate without any query is 2 day.

Procedure

Inspection by Building Proposal Office/ Relevant Agency as part of Obtaining Occupancy Certificate

