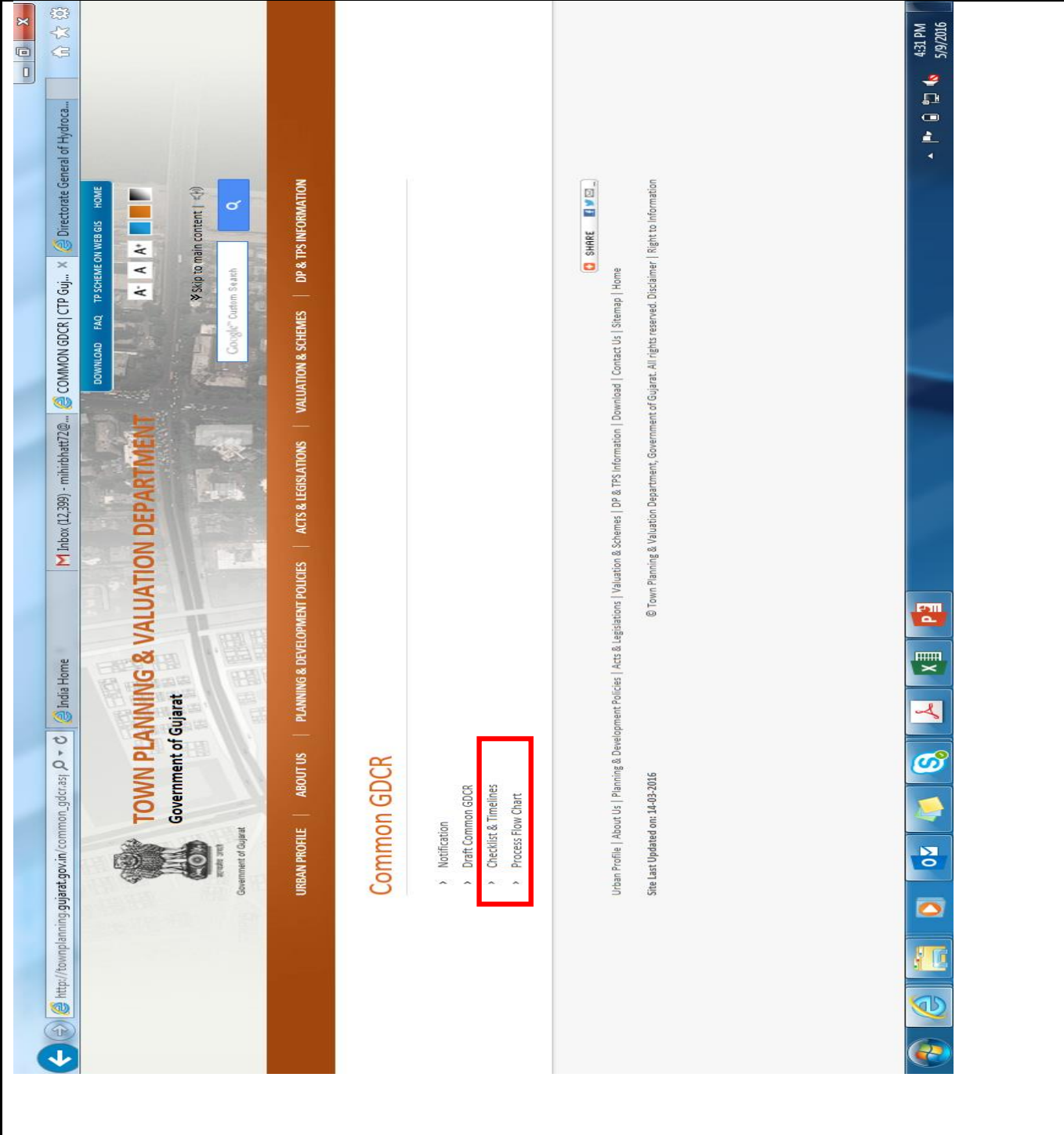


| Sr. No. | Recommendation | Response (Yes/No/NA) | Supporting Materials |
|---|--|----------------------|--|
| 253 | Publish a well-defined inspection procedure and checklist on department's web site | Yes | URL of the website highlight the checklist and procedure |
| URL: http://townplanning.gujarat.gov.in/ http://townplanning.gujarat.gov.in/common_gdcr.aspx | | | |
|  <p>The screenshot shows the website for the Town Planning & Valuation Department, Government of Gujarat. The main heading is 'Common GDCR'. Below it, there is a navigation menu with the following items: Notification, Draft Common GDCR, Checklist & Timelines (highlighted with a red box), and Process Flow Chart. The footer of the page includes the text 'Urban Profile About Us Planning & Development Policies Acts & Legislations Valuation & Schemes DP & TPS Information Download Contact Us Sitemap Home' and 'Site last Updated on: 14-03-2016'.</p> | | | |

Checklist**E. INSPECTION BY BUILDING PROPOSAL OFFICE/ RELEVANT AGENCY AS PART OF OBTAINING CONSTRUCTION PERMIT****Checklist**

1. Notice of Completion of Construction and Compliance Certification as prescribed in Form No. 12;
2. One set of Completion Plans and as-built drawings, duly certified by the POR;
3. Form No. 2/2A: Certificates of Undertaking by the Architect on Record or Engineer on Record;
4. Form No. 2E: Certificates of undertaking by the FPCOR
5. Form No. 2B: Certificates of Undertaking by the Structural Engineer on Record,
6. Form No. 2C: Certificates of Undertaking by the Clerk of Works on Record,
7. Clearance from Chief Fire Officer, as applicable & mentioned in Schedule No.23
8. A copy of valid Registration Certificate of the Persons on Record issued by the Competent Authority.
9. Certificate of lift Inspector (Govt. of Gujarat) for buildings taller than 15 mts.
10. As per Regulation No. 7.1.3 & Schedule 22: List of Building Specifications verified by Competent Authority before Issue of Building Use Permission

Before Issuing Building Use Permission, Competent Authority shall check that:

- Tree plantation required under these Regulations are planted on site or ensure this by taking suitable deposits as decided from time to time for specific period by the Competent Authority.
- Parking space is properly paved & the lay-out of parking space is provided as per the approved plans. Sign- boards indicating the entrance, exit and location of parking spaces for different types of vehicles shall be permanently erected and maintained at the prominent place in every Building-unit.
- Certificate of lift Inspector (Government of Gujarat) has been procured & submitted by the owner, regarding satisfactory erection of Lift.
 - Proper arrangements are made for regular maintenance of lift as provided in NBC and in these regulations
 - The Certificate of Competent Authority and or fire department for completion and or fire requirements as provided in these regulations has been procured and submitted by the owner.
- Proper arrangements are made for regular maintenance of fire protection services as provided in NBC and in these regulations
- There shall be a percolating well / pit in a Building-unit having area more than 1500 sq.mts.
- The Concerned Authority issuing occupancy certificate before doing so shall consult concerned designated Authority to inspect the building and issue a certificate that necessary requirements for the fire protection under

these regulations as per regulation No.18.2 have been fulfilled and if not so, the applicant shall be asked to carry out necessary additions, alterations or rectification to the satisfaction of the designated Authority before issuing occupancy certificate.

Timeline

Ideal time for Inspection by Building Proposal Office/ Relevant Agency as Part of Obtaining Construction Permit without any query is 2 days.

Procedure

Inspection by Building Proposal Office/ Relevant Agency as part of Obtaining Construction Permit

