Recommendation No. - 147- Design and implement a system that allows online application, payment, tracking and monitoring without the need for a physical touch point for document submission and verification- Registration under the Shops and Establishment Act

(Ref: https://www.bihar.gov.in)

Step 1: Login into the www.bihar.gov.in website and select "Labour Resources Department" ->"Registration for Licenses"

Step 2: select "Registration for Licenses" related option to see the list of e-services offered by the Labour Resources Department

Acts	Description
Motor Transport Workers Act, 1961	An act to provide for the welfare of motor transport workers and to regulate the condition of their work.It applies to every motor transport undertaking employment where two or more than two motor transport workers are engaged.Registration of motor transport undertakings–(sec–3)– Every employer of a motor transport undertaking to which this act applies shall have the undertaking registered under this act. Both registration and renewal application may be submitted in Form I with fee prescribed in rule (5) to the labour superintendent of the district.
Beedi and Cigar Workers Act, 1966	Purpose– For enforcing better condition of labour amongst those who are engaged in manufacture of Beedi and Cigar.Licences– Any person who intend to use or allow to be used any place or premises as an industrial premises shall make an application in writing to the competent authority (Labour Superintendent of the district) in Form I and on payment of requisite license to use or allow to be used such premises as an Industrial Premises (Section 4 of the act) shall be issued.
Boilers Act, 1923	The Inspectorate of Boilers is particularly responsible for the enforcement of the provisions of the Indian Boilers Act, 1923 and the Steam Vessels Act. This branch, which is purely technical in nature, has been placed under the chief Inspector of Boilers with 2 Inspector of Boilers posted in the field. The work of inspection and enforcement under Office Rent Provisions of the Act is carried out under the supervision of the Chief Inspector of Boilers, who works under control and supervision of the

Step 3: Select the e-service (Registration under The Shops and Establishment Act e-services)

Step 4: Login to the portal using your User Id and Password (**User ID:** Portal_User and **Password:**Root@123)

Step 5: Select Fill Online option for Registration under The Shops and Establishment Act

Step 6: Fill in the online form for application for license for Registration under The Shops and Establishment Act

Bihar Shops and Establishment | Official State Portal of Bihar,India - Mozilla Firefox

Bihar Shops and Establish...   +

https://www.bihar.gov.in/reg_shop

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the police station in which it is situated)

Opening Date Of Establishment *   2016 May 3

Whether the establishment is registered under the Bihar Sales Tax Act 1947(Now Bihar Finance Act ,1981)   No

Is it a Firm / Private Entity   Private Entity

Maximum Number of persons proposed to be employed on any day during the calender year in which this application is filed

Adult(Male and Female) *	5	**Young Person(Male and Female)** *	5
Children(Male and Female) *	0	**Number of Employer's Family** *	2

Particulars of Person having Interests in the Establishment as the Employer

Serial No.	Name and Parentage	Designation	Permanent Address	Pincode	Name of Interest
1)					
2)					
3)					
4)					
5)					
6)					

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Employer Details(Manager,Agent or any other person) who is in the immediate charge of the general management or control of the establishment

Type method		Permanent Address	
	English		

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https://www.bihar.gov.in/reg_shop

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Form 8   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png','pdf' Maximum Upload Size: "100 KB"

Declaration regards non-registration of establishment prior to registration *   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png' Maximum Upload Size: "100 KB"

Partnership deed / MOA / MOU / JV / LLP   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png','pdf' Maximum Upload Size: "100 KB"

Letter of Authorization   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png','pdf' Maximum Upload Size: "100 KB"

Photograph of the sign board of establishment / shops *   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png' Maximum Upload Size: "100 KB"

Signature with Designation of the Employer *   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png','pdf' Maximum Upload Size: "100 KB"

Signature of Applicant *   Browse... TEST1.JPG

Allowable Formats: 'gif','jpg','png','pdf' Maximum Upload Size: "100 KB"

Additional attachment

Name of additional attachments1

Additional attachments1   Browse... No file selected.

Allowable Formats: 'gif','jpg','png','pdf' Maximum Upload Size: "100 KB"   Back to Top

Name of additional attachments2

Additional attachments3   Browse... No file selected.

Step 7: Select the declaration section & submit the Filled Application Form.

Step 8: Fill the General Guideline for Classification of Industries.

Risk Analysis | Official State Portal of Bihar,India - Mozilla Firefox

Risk Analysis | Official State... ×   +

https://www.bihar.gov.in/risk_analysis/1232313/1814   Search

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MAH Unit *

MAH Unit

Hazardous Operations *

Not Applicable

(Section-2 cb of Factories Act,1948) and 1st Schedule

Occupational Health Hazards *

Not Applicable

(Schedule-3 of Factories Act,1948)

Dangerous Operations *

Not Applicable

(Refer Schedule to Bihar Factories Rules, 1950)

Chemical Process *

Not Applicable

(Refer Schedule to Bihar Factories Rules, 1950)

Storing Chemicals *

Not Applicable

(Please refer to control of Industrial Major Accident Hazardous Rules, 1950)

Category of Factories under Central Pollution Control Board *

Non Polluting

Operation in Shifts *

General

Approach road to the units *

Width less than 20 feet

Fire Prone Factories *

Class D & E
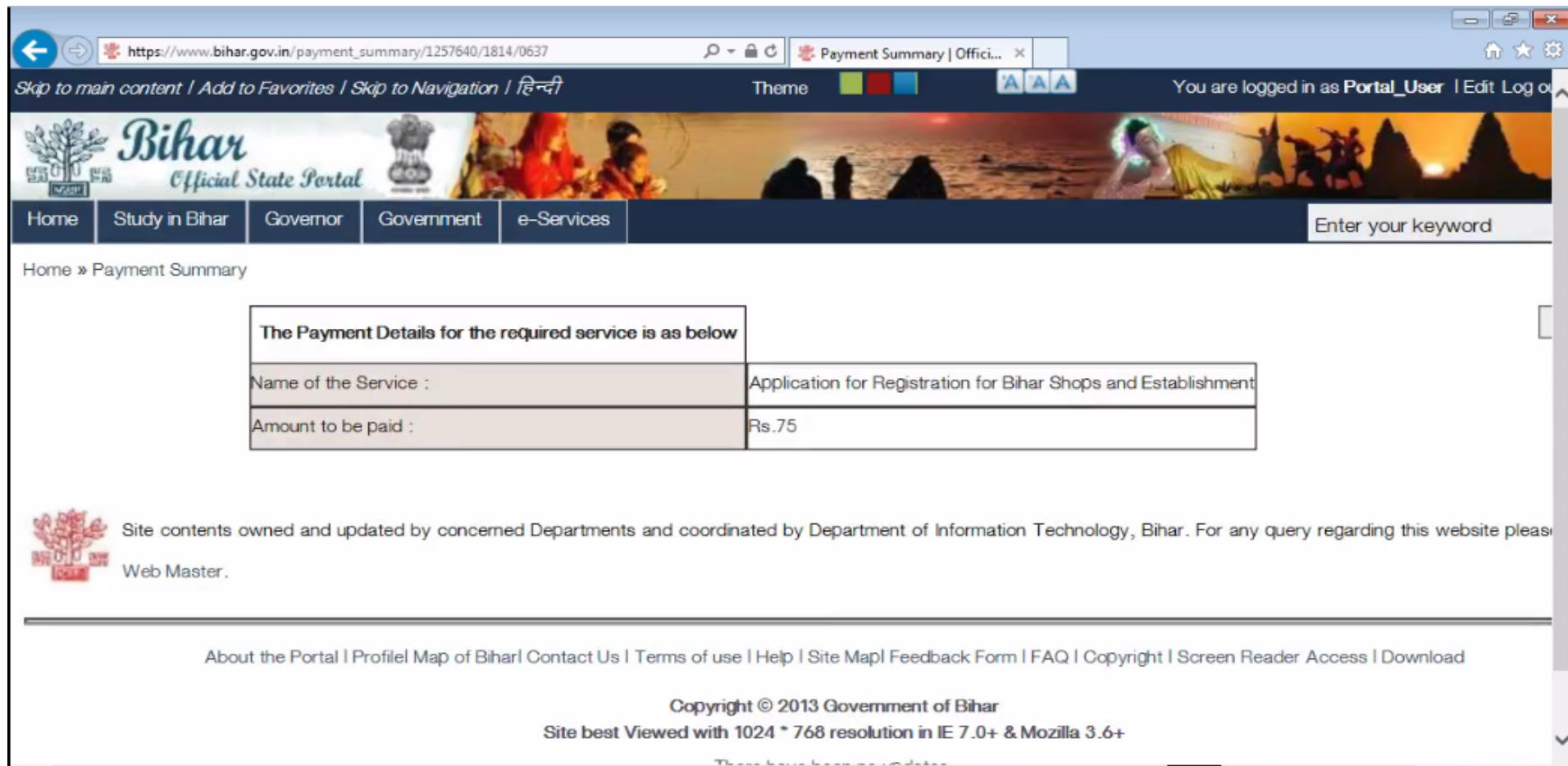
(Please Refer to Factories Rules, 1950)

Elevation of work place *

Not Applicable

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Submit

Step 9: Make the payments Select Pay Now Option. The SBI Payment Gateway has been implemented and an user can make the payment using net banking/ credit card/ debit card:

State Bank Multi Option Payment System - Mozilla Firefox

State Bank Multi Option Pa...

STATE BANK OF INDIA (IN) | https://merchant.onlinesbi.com/merchant/merchantprelogin.htm

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State Bank MOPS
Multi Option Payment System

State Bank Collect

NET BANKING			CARD PAYMENTS		
State Bank of India *With you - all the way*	Bank Charges: Nil	»	This payment mode is not available between 23:30h IST and 00:30h IST		
State Bank of Bikaner and Jaipur *The Bank with a vision*	Bank Charges: Nil	»	**State Bank** ATM-cum-Debit Card	Bank Charges: 0.0	»
State Bank of Hyderabad *You Can Always Bank on Us*	Bank Charges: Nil	»	Other Banks Debit Cards	Bank Charges: 12.0	»
State Bank of Mysore *Working for a better tomorrow*	Bank Charges: Nil	»	Credit Cards	Bank Charges: 12.0	»
State Bank of Patiala *With You Everyday Every Inch of The Way*	Bank Charges: Nil	»	**OTHER PAYMENT MODES**		
State Bank of Travancore *A Long Tradition of Trust*	Bank Charges: Nil	»	**SBI BRANCH**	Bank Charges: Nil	»
Other Banks Internet Banking	Bank Charges: 6.0	»			

Click here to abort this transaction and return to the LABOUR RESOURCE DEPARTMENT site.

0

Dear Customer,
SBI Payment Gateway will secure your payment to **MOPSBIDRCARD.**

Select the type of card*	Visa
Card Number *	4591500041713625
	(Please enter your card number without any spaces)
Expiry Date *	Jun 2017
	(Please enter expiry date provided on your card)
CVV2 / CVC2 / CVD2 Number *	●●●
	(CVV2 / CVC2 / CVD2 is the three digit security code printed on the back of card)
Name on Card	Ashish
Purchase Amount	INR 75.0
Word Verification *	ne
	Type the characters you see in the picture below
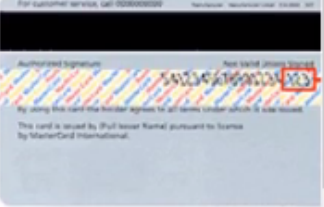
ne5t gW   Click here for new image.

3 Digit Card Verification Number

Pay   Cancel

"SBI's Secure Payment Gateway"

VERIFIED
by **VISA**

Dear Customer,

For added security your transaction is being processed through Verified by Visa(VbV). Please click on the Proceed with VbV button to continue this secure transaction.

Proceed with VbV | Cancel

A service brought to you by SBI Bank.

Note:This page will expire in 10 minutes

Step 10: Once the payment is successful, unique reference ID will be generated. Please note down the unique reference number for your future records.

Step 11: Check the current status of the application. Select the "Application Status" under the home screen.

Step 12: Enter the Unique ID/ Application Reference No. to check the current Status

Step 13: Review the current status of the application.