

Sr. No.	Recommendation	Response (Yes/No/NA)	Supporting Materials
249	Design and implement a system for identifying establishments that need to be inspected based on computerized risk assessment	Yes	

## As per Rule of VAT Act 2003

#### 31. Audit assessment under section 34.

- (1) The notice required to be given under sub-section (2) of section 34 shall be in **Form 302** and the date fixed for compliance with the notice shall not be earlier than fifteen days from the date of service thereof:
  - Provided that the date earlier than aforesaid may be fixed, if the dealer or his agent agrees thereto in writing.
- (2) The order of assessment under section 34 shall be in Form 304.
- (3) The Commissioner may make the detailed scrutiny in the following cases for audit assessment under clause (b) of sub-section (2) of section 34, namely:-
  - (a) annual total turnover exceeds rupees ten crores,
  - (b) the annual tax payable exceeds rupees twenty- five lakhs,
  - (c) total turnover or taxable turnover or tax payable compared to the previous year falls to the extent of ten per cent,
  - (d) a dealer whose books of accounts or other documents or any inventory of goods have been seized under sub-section (4) of section 67,
  - (e) a dealer in whose case input tax credit claimed compared to the previous year exceeds ten percent.,
  - (f) a dealer in whose case at the end of the year, the amount of input tax credit carried forward exceeds twenty per cent of the output tax shown payable in that year.
  - (g) a dealer who has been granted certificate of exemption under the sales tax incentive scheme declared by the Government from time to time and a dealer situated in Special Economic Zone or hundred percent Export Oriented Unit, and
  - (h) cases of any particular trade or dealers or nature of transactions which the commissioner may select or the cases selected by way of random sampling method by the Commissioner.



### 32. Return Scrutiny and provisional assessment.

- (1) Returns or revised returns furnished by the dealer in accordance with section 29 shall be subject to scrutiny by the Commissioner.
- (a) If any dealer has furnished return or revised return according to which,-
  - (i) net amount of tax payable, in accordance with section 13, is nil, or
  - (ii) the amount of tax credit is carried forward for subsequent return, or
  - iii) the amount of refund is claimed there in ,or
  - (iv) the dealer has claimed in his return or the revised return higher amount of tax credit than the admissible amount of tax credit,-

than, the Commissioner may, as soon as possible, provisionally assess such dealer for the period of such return or as the case may be, revised return. For the purpose of aforesaid provisional assessment, the commissioner shall serve on such dealer in the prescribed manner a notice requiring him to explain in writing, on or before the date specified in the aforesaid notice the basis on which the dealer has furnished such returns or the revised returns. The Commissioner may, after considering such explanation provisionally assess the amount of tax due from such dealer and issue an order in the prescribed from.

- (b) If the dealer who has been served the notice under clause (a) fails to comply with requirement of clause (a), the Commissioner shall determine the amount of tax payable in the manner as may be prescribed and serve on such dealer an order of the provisional assessment.
- (3) Where a registered dealer has not furnished the return in respect of any tax period within the prescribed time, the Commissioner shall, notwithstanding anything contained in section 34, proceed to assess the dealer provisionally for the period for such default. Such provisional assessment shall be made on the basis of past returns or past records or on the basis of information received by the Commissioner and the Commissioner shall direct the dealer to pay the amount of tax assessed in such manner and by such date as may be prescribed.
- (4) Where the Commissioner has reason to believe that the dealer has evaded the tax or has claimed more amount of tax credit than the admissible amount of tax credit, he may, after taking into account all relevant materials gathered by him and after giving the dealer a notice in the prescribed form, provisionally assess to the best of his judgment the amount of tax payable by the dealer.
- (5) The provisions of this Act shall mutatis mutandis apply to the provisional assessment as if provisional assessment were an audit assessment made under this Act.
- (6) Nothing contained in this section shall prevent the Commissioner from making assessment under sections 33 and 34



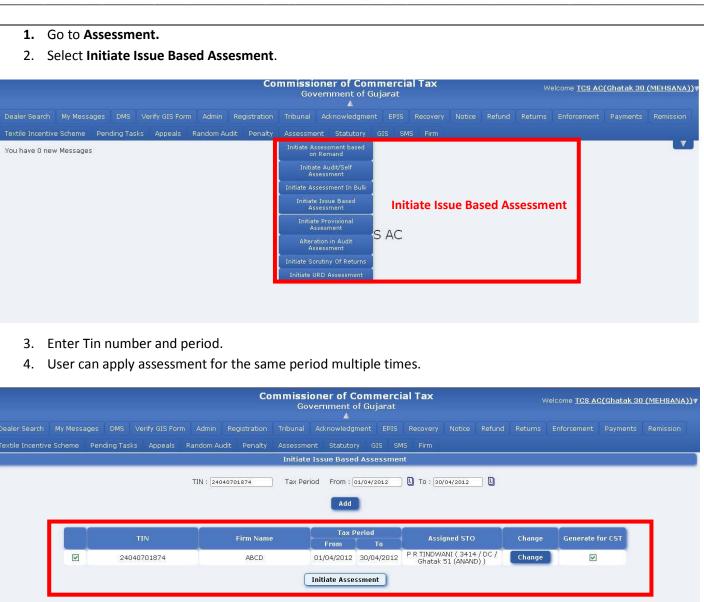
# VAT is login



To Login, do fhe following:

- 1. Type the 'User Id' and 'Password'.
- 2. Click 'Login'. If your user id or password is incorrect, error message will be displayed and you will be given a chance to login again.







6. Select STO for the task generation.



7. Find the task in **Process**→ **Issue Based Assessment**.



8. Click on the Task.





9. Select either VAT/CST task with acknowledgement number, Firm Name.

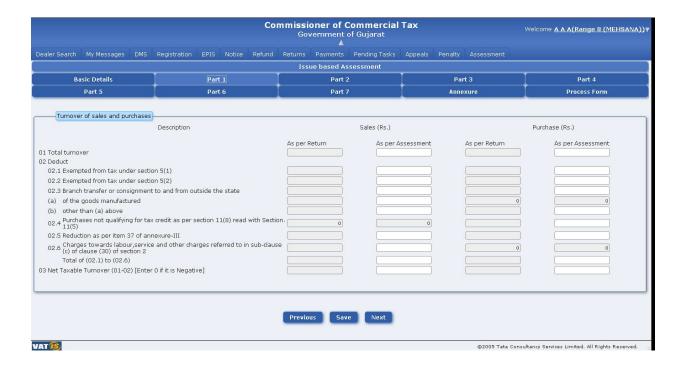


10. Fill the all the field same as assessment.

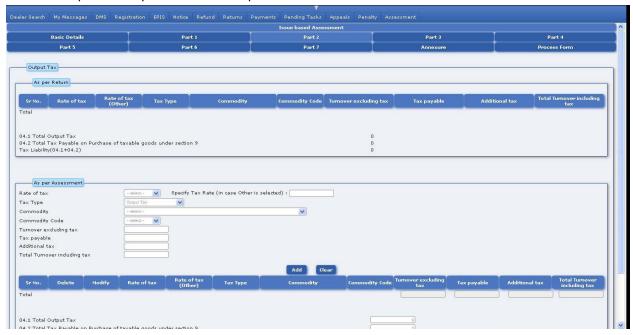
		Commissioner of Commercial Tax Government of Gujarat		Welcome <u>A.A.A.(Range 8 (MEHSANA))</u> y
Dealer Search My Messages DMS Registration EPIS	Notice Refund Returns Payments Pending Tasks	The state of the s		L.
	1000000	Issue based Assessment	1000000	
Basic Details	Part 1	Part 2	Part 3	Part 4
Part 5	Part 6	Part 7	Annexure	Process Form
Advancégment to Registration NV. Assessment Perod Assessment Perod Date of Fernice of Notice In Form Enrollment Certificate No. under Gujarat Profession Tax Act. Registration Certificate No. under Gujarat Profession Tax Act.	0300550157 2404070203 From: 03/03/2012 2011-2012	To: 31/03/2012		
Address Firm Name of VAT Dealer: ABC Door No.: 332 Dostrot: MAH Email:		MAHESANA	Locally : PIN No.; Phone No.;	MEHSANA 384002 42291
Import/Export Code (if any) Central Exces Registration No. PAN Exercise Energy Supply Service No.  (Original / Revised Data of original return Attach a noise explaining the revisions				
Description of top 3 commodities death in during the tax period 1. 2. 3. 3. This invoice issued in the period. Retail invoice issued in the period.	From no. : To no			
VAT (8)				© 2005 Tata Consultancy Services Limited. All Rights Reserved.



## 11. Part 1 is Turnover of sales and purchases.

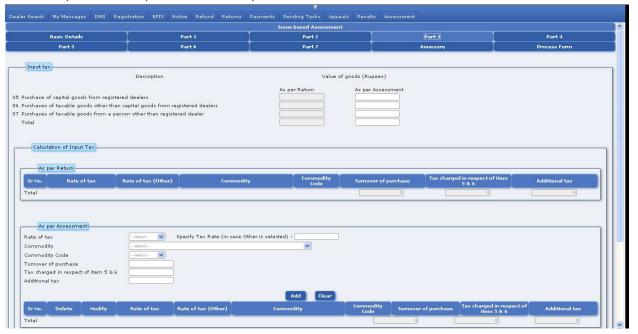


12. Part 2 is Output Tax as per return and as per assessments.





13. Part 3 is Input Tax of as per return and as per assessment.

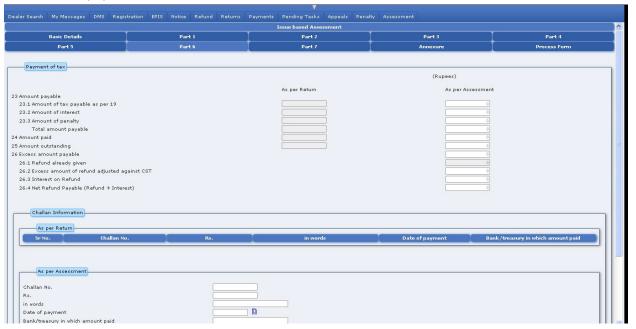


14. Part 4 is Tax Credited as per return and as per assessment.

Dealer Search My Messages DMS	Registration EPIS Notice Refu	ınd Returns Payments Pending	Tasks Appeals Penalty Assessme	nt			
4		Issue based Assessment					
Basic Details	Part 1	Part 2	Part 3	Part 4			
Part 5	Part 6	Part 7	Annexure	Process Form			
Tax credit							
	Description		Admissible	tax credit(Rupees)			
09 Tax credit brought forward from p	previous tay period		As per Return	As per Assessment			
10 Tax credit as per 08	sievious tax period						
Total (09 + 10)							
Adjustment of tax on purchase as	s per Annexure II						
11 Gross tax credit							
12 Reduction in Tax Credit							
12.1 Under section 11(3)(b)(i) (o	ther than 12.2 below)						
12.2 Under section 11(3)(b)(ii) (o	f the goods manufactured)						
12.3 Under section 11(3)(b)(iii) (d	of fuels used for manufacture of goods)						
12.4 Under section 11(5) (for use	in manufacture of goods exempted from	tax under sections 5(1) and 5(2))					
12.5 Other reason							
Total: [12.1 + 12.2 + 12.3 +	12.4 +12.5]						
13 Net tax credit admissible (11 - 12	)						
		Previous Save Next					
		Previous Save Next					



15. Part 6 is Total payment of Tax.



16. Part 7 is Payment of Tax



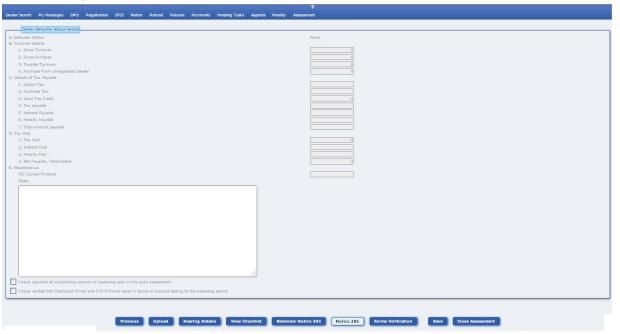
17. Annexure is shoe total amount as per return and as per assessment section 8 and net purchase.



Basic Details Part 5 Part 6 Part 7 Annexure Process Form  Adjustment in sale Increase (Rs.) Decrease (Rs.)  Adjustment in sale Increase (Rs.) Decrease (Rs.)  As per Return As per Assessment As per Return As per Assessment Part Part Part Part Part Part Part Par	Adjustment in sale  Adjustment in purchase  As per Return  As p	Dealer Search My Messages DM	- 10g/30 00311 E/ 13 110010	Issue bas	sed Assessment	sks Appeals Penalty A	ssessment	
Annexure I  Adjustment in sale  Increase (Rs.)  Decrease (Rs.)  As per Return  As per Assessment  As per Assessment  As per Return  As per Re	Annexure I  Adjustment in sale  Increse (Rs.)  As per Return As per Assessment As per Return As per		<del></del>		Part 2	_		
Adjustment in sale  As per Return As per Assessment As per Return As per Assessment  7.1 Sub-clause (a) (sale cancelled)  7.2 Sub-clause (b) (alteration in consideration of sale)  7.3 Sub-clause (c) (goods returned)  8 sub-rule(7) of rule 17 (pertains to transactions through commission agent)  Total  9 Net of sale Adjustment in tax on sale  As per Return	Adjustment in sale  As per Return As per Assessment As per Return As per Assessment  27.1 Sub-clause (a) (sale cancelled)  27.2 Sub-clause (b) (alteration in consideration of sale)  27.3 Sub-clause (c) (goods returned)  28 sub-rule(7) of rule17 (pertains to transactions through commission agent)  Total  29 Net of sale Adjustment in tax on sale  As per Return	Part 5	Part 6		Part 7	Annexure		Process Form
As per Return As per Assessment 27 sub-section (1) of section 8 27.1 Sub-clause (a) (sale cancelled) 27.2 Sub-clause (b) (alteration in consideration of sale) 27.3 Sub-clause (b) (account of sale) 28 sub-rule(7) of rule17 (pertains to transactions through commission agent) Total 29 Net of sale Adjustment in tax on sale  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  As per Return As per Assessment As per Return	As per Return As per Assessment 27 sub-section (1) of section 8 27.1 Sub-clause (a) (sale cancelled) 27.2 Sub-clause (b) (alteration in consideration of sale) 27.3 Sub-clause (c) (goods returned) 28 sub-rule(7) of rule17 (pertains to transactions through commission agent) Total 29 Net of sale Adjustment in tax on sale  Adjustment in purchase  As per Return As per Return As per Assessment As per Return	Annexure I						
27 sub-section (1) of section 8 27.1 Sub-clause (a) (sale cancelled) 27.2 Sub-clause (b) (alteration in consideration of sale) 27.3 Sub-clause (c) (goods returned) 28 sub-rule(7) of rule17 (pertains to transactions through commission agent) Total 29 Net of sale Adjustment in tax on sale  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  As per Return As per Assessment As per Return As per Assessment 30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2 Total	27 sub-section (1) of section 8 27.1 Sub-clause (a) (sale cancelled) 27.2 Sub-clause (b) (alteration in consideration of sale) 27.3 Sub-clause (c) (goods returned) 28 sub-rule(7) of rule17 (pertains to transactions through commission agent) Total 29 Net of sale Adjustment in tax on sale  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  As per Return As per Assessment As per Return As per Assessment 30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2 Total		Adjustment in sale		I	ncrease (Rs.)	C	Decrease (Rs.)
27.2 Sub-clause (b) (alteration in consideration of sale) 27.3 Sub-clause (c) (goods returned) 28 sub-rule(7) of rule17 (pertains to transactions through commission agent) Total 29 Net of sale Adjustment in tax on sale  Annexure II  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  As per Return As per Assessment As per Return As per Assessment Of or dause (23) of section 2 Total 32 Net of purchase	27.2 Sub-clause (b) (alteration in consideration of sale) 27.3 Sub-clause (c) (goods returned) 28 sub-rule(7) of rule17 (pertains to transactions through commission agent) Total 29 Net of sale Adjustment in tax on sale  Annexure II  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  As per Return As per Assessment As per Return As per Assessment Of or dause (23) of section 2 Total 32 Net of purchase	27 sub-section (1) of section 8			As per Return	As per Assessment	As per Return	As per Assessment
27.3 Sub-clause (c) (goods returned)  28 sub-rule(7) of rule17 (pertains to transactions through commission agent)  Total  29 Net of sale Adjustment in tax on sale  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  Decrease (Rs.)  30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2  Total 32 Net of purchase	27.3 Sub-clause (c) (goods returned)  28 sub-rule(7) of rule17 (pertains to transactions through commission agent)  Total  29 Net of sale Adjustment in tax on sale  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  Decrease (Rs.)  30 on account of credit note/debit note  31 on account of goods on which right to use such goods is transferred as defined under sub-clause 32 Net of purchase	27.1 Sub-clause (a) (sale cancelle			0	0		
Total 29 Net of sale Adjustment in tax on sale  Annexure II  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2 Total 32 Net of purchase	Total 29 Net of sale Adjustment in tax on sale  Annexure II  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2 Total 32 Net of purchase				0	0		
29 Net of sale Adjustment in tax on sale  Annexure II  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  Decrease (Rs.)  1 On account of credit note/debit note  30 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2 Total 32 Net of purchase	29 Net of sale Adjustment in tax on sale  Annexure II  Adjustment in purchase  Increase (Rs.)  Decrease (Rs.)  Decrease (Rs.)  1 On account of credit note/debit note  30 on account of goods on which right to use such goods is transferred as defined under sub-clause 31 (d) of clause (23) of section 2 Total 32 Net of purchase		transactions through commission age	nt)				
Annexure II  Adjustment in purchase  Increase (Rs.)  As per Return  As per Assessment  As per Assessment  As per Return  As pe	Annexure II  Adjustment in purchase  Increase (Rs.)  As per Return  As per Assessment  As per Assessment  30 on account of credit note/debit note  31 on account of goods on which right to use such goods is transferred as defined under sub-clause  30 (d) of clause (23) of section 2  Total  32 Net of purchase							
Adjustment in purchase  As per Return  As per Assessment 30 on account of credit note/debit note  31 (d) of dause (23) of section 2 Total  32 Net of purchase	Adjustment in purchase  As per Return  As per Assessment 30 on account of credit note/debit note  31 (d) of dause (23) of section 2 Total  32 Net of purchase	Adjustment in tax on sale						
Adjustment in purchase  As per Return As per Assessment 30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause (d) of clause (23) of section 2 Total 32 Net of purchase	Adjustment in purchase  As per Return As per Assessment 30 on account of credit note/debit note 31 on account of goods on which right to use such goods is transferred as defined under sub-clause (d) of clause (23) of section 2 Total 32 Net of purchase	Annexure II						
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31 on account of goods on which right to use such goods is transferred as defined under sub-clause 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	31 on account of goods on which right to use such goods is transferred as defined under sub-clause 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	30 on account of credit note/debit or	nte		As per Return	As per Assessment	As per Return	As per Assessment
Total 2 2 Net of purchase 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Total 2 2 Net of purchase 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2			defined under sub-clause	e			
		Total						



18. Process form part show Dealer Defaulter status Details



19. After complete form process generate Reminder 302 notice.





20. After generating notice click **Save** button and click generate **Hearing details.** 



### 21. Fill check list field.

01 Nar	me of Attendees*		asd			
2 Nar	me of Sales Tax P	ractitioner*	DJKFGJ			
3 Bus	siness Activity		Activity Not Available			
)4 Coi	mmodities					
5 Det	tails of books of A	ccounts				
05.	.1	Financial Year	2011-2012			
05.	.2	Book keeping Method*	🗹 Cash 🔲 Accrual 🗹 M	1ercantilise		
05.	3	Book of Accounts produced*	☐ Cash Book ☐ Purchase Register ☐ Trading Account ☐ Balance Sheet	<ul> <li>✓ Bank Book</li> <li>✓ Sales Register</li> <li>✓ Profit &amp; Loss Account</li> <li>✓ Others</li> </ul>	Other specify :	.:1
6 Pre	vious Assessment	t Year				
7 Dat	te of Assessment	Order				
	tails of Pending Re					
08.		Assessment Year				
08.	2	Demand Notice No				
08.		Date of Demand				
08.		Amount of Demand				
08.		Security or Surety obtained ?				
	.5 tails of Bank Acco					
,, Dei	talls of Dallk Acco	TOTAL CONTRACTOR OF THE PARTY O	Account Number		Branch Address	
		Sr No.	Account Number  Not Available		Branch Address	
	1-11 6 B	1	NOT AVAILABLE			
10 Det	tails of Property	Property of Dealer				
10.		Property of Owner/Partner/Director/Member				
	.4 tails of Statutory F					
11.		Whether notice in Form 301 served for assessment()	r/N) 00515VAT30200149984			
11.		Hearing Date	20/10/2015			



22. Click Save and fill C/H/F forms verification.



23. Click Close Assessment Message will be show Data has been successfully and assessment task is closed.



24. Click Assessment number and print.

	FORM-304				
	[See sub-rule (2) of 29, sub-rule (2) of rule 31 and sub-rul	e(2) of 32]			
	Assessment Order				
	(under section 32/34/35 of Gujarat Value Added Tax Act	, 2003)			
Name of the Dealer :	ABCD				
RC No. :	24040702503				
Address :	332,GIDC ESTATE NO 2,MEHSANA,MAHESANA,04,MAHESANA-384002				
Assessment Year :	2015-2016				
Period of assessment :	01/03/2012 - 31/03/2012				
Date of service of notice in form :	05/11/2015				
	• 77.7.				
	PART I				
Turnover of sales and purchases			(Rup	ees)	
			Sales	Pu	rchases
Description		As per Return	As per Assessment	As per Return	As per Assessme
01. Total turnover					
02.1 Exempted from tax under section 5(1)					
02.2 Exempted from tax under section 5(2)					
02.3 Branch transfer or consignment to and from	m outside the state				
(a) of the goods manufactured					
(b) other than (a) above					
02.4 Purchases not qualifying for tax credit as p	er section 11(8) read with Section. 11(5)				
02.5 Reduction as per item 37 of annexure-III					
02.6 Charges towards labour, service and other	charges referred to in sub-clause (c) of clause (30) of section 2				
Total of (02.1) to (02.6)			,		
03. Net Taxable Turnover (01-02)					



