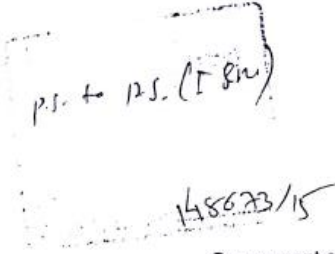


Sr. No.	Recommendation	Response (Yes/No/NA)	Supporting Materials
15	Ensure that the single window body/ bureau has been set up through a legislation/State notification	Yes	
<div style="text-align: center;">  <p>Gujarat Industrial Policy 2015 Simplification of procedure to Expedite Industrial investments</p> <p>Government of Gujarat Industries & Mines Department Resolution No. IND-102015-66447-I Sachivalaya, Gandhinagar Dated: 20.2.2015</p> <p>20 FEB 2015</p> <p>Read: Gujarat Industrial Policy-2015</p> <p>RESOLUTION:-</p> <p>The State of Gujarat has always been at the forefront of economic growth in the country. The key components of this growth strategy include a sharp increase in rural investment, rural infrastructure and rural employment, besides development of under developed industrial areas.</p> <p>The industrial policy 2015 aims to emphasize the need to accelerate industrial development of the State and to create large-scale employment opportunities. Today, the state is attracting large number of investments in various sectors as a result of overwhelming response of series of "Vibrant Gujarat Summit". Current policy focusses to facilitate investors improving Business environment is one of the key component of "Ease of Doing Business".</p> <p>The state government is committed to improve the "Ease of Doing Business" for entrepreneurs and industrial sector for faster execution of projects in time bound manner. As part of good governance practises, there is a need to simplify the procedure to minimize waiting period to execute the project.</p> <p>In view of this, government after careful consideration has decided to constitute a Committee under Chairmanship of the Chief Secretary and comprising of Secretaries of all concerned departments and to set up Investment Facilitation Centre.</p> <div style="border: 2px solid red; padding: 5px; margin: 10px 0;"> <p>1) State Level Investment Facilitation Centre (IFC) :</p> <p>A separate IFC cell will be constituted at the office of Industries Commissioner and it will work as single point Nodal Agency. The detailed procedure will be as under:-</p> <p style="text-align: right;">1</p> </div> </div>			

1. The IFC Cell will be headed by the officer not below the rank of Joint Industries Commissioner.
2. IFC will monitor disposal of application in accordance to the time limit stipulated by the Committee.
3. Common application format will be made available on Portal.
4. The investor shall have to submit the application on IFC portal with copy of relevant documents. Simultaneously Investor will submit self-attested hard copy at IFC within 7days.
5. IFC will circulate e-copy of the application to concerned departments through portal
6. Relevant department will designate an officer as Nodal officer to process application received from IFC and monitor its progress.
7. The Nodal officer shall have to forward e-copy of application to concern officer and officer concern will take a print of the application along with documents to process the same.
8. The processing officer may call for additional information or documents, if required from the applicant through mail under intimation to Nodal officer of its department and IFC.
9. Nodal officer shall be responsible to submit the status report of pending application by every Monday to IFC.
10. Industries Commissioner shall take a review meeting once in a month with Nodal Officers to expedite the process and submit status report to Chief Secretary with copy to Secretary of concern department.
11. The details of delayed cases and interdepartmental issues will be submitted to Industries & Mines department and also placed before the Committee.
12. Unresolved issues will be placed before the Chief Minister's Cabinet Committee for Industrial Promotion and Monitoring.
13. The Cell will become a repository of information regarding state infrastructure, information about investment application processes and issues being raised across the industry. It will also provide information related to orders, rules & regulations applicable for setting up of the project.
14. The IFC Cell will be provided all infrastructural facilities including hardware and software for operation of cell.
15. Industries commissioner is authorised to take services of managerial staff as may be needed for IFC on contract basis.

2) District Level Monitoring Committee:-

The District Level monitoring committee constitutes of following members.

- | | |
|---------------------------------|----------|
| 1) District Collector | Chairman |
| 2) District Development Officer | Member |



- | | |
|--|------------------|
| 3) General Manger/ Superintending Engineer of concern Power Distribution Company | Member |
| 4) Dy. Commissioner of Commercial Tax | Member |
| 5) Regional Officer, GPCB | Member |
| 6) District Town Planning officer | Member |
| 7) District Forest Officer | Member |
| 8) Dy. Factory Inspector | Member |
| 9) General Manager, DIC | Member-Secretary |

The District collector may invite any concern officer of other department whenever required to expedite the applications.

The Committee would Inter-alia:

- 1) A nodal officer will be appointed by Collector in his Office to verify the documents pertaining to land proposed to be purchased by the promoter of industrial project.
- 2) The committee will facilitate the investor in identifying of various Infrastructure facilities and clearances required for the project.
- 3) GM, DIC will forward the application to IFC on portal, if application is received at DIC
- 4) GM DIC will monitor the applications pending at district level.
- 5) GM DIC will prepare a list of pending applications of Investors to be decided or to be recommended to state level authority for final decision and place it before the Committee.
- 6) A nodal officer appointed by Collector will monitor the issues of lands, expedite it and update the committee
- 7) The Committee will review all pending application in the meeting to maintain time limit and forward its observation to the Secretary of the concerned department and concern Nodal officer.

Committee under Chairmanship of Chief Secretary:-

The constitution of the Committee for Simplification of procedure and to expedite industrial investments is as under:

- | | |
|--|----------|
| 1) Chief Secretary | Chairman |
| 2) Additional Chief Secretary (Finance) | Member |
| 3) Additional Chief Secretary/PS Revenue | Member |
| 4) Additional Chief Secretary/PS Forest & Environment | Member |
| 5) Principal Secretary/Secretary Industries and Mines | Member |
| 6) Principal Secretary/Secretary Energy and Petrochemical | Member |
| 7) Principal Secretary/Secretary Labour and Employment | Member |
| 8) Principal Secretary/Secretary Irrigation and water supply | Member |



9) Vice Chairman and MD, GIDC	Member
10) Managing Director Gujarat UrgaVikas Nigam Ltd.	Member
11) Member Secretary, GPCB	Member
12) Industries Commissioner	Member
13) Managing Director Indextb	Member
14) President GCCI	Member
15) Additional/Jt. Industries Commissioner	Member Secretary

The Committee would Inter-alia;

- 1) Identify the areas in which rectification and amendments in the procedure/rules/acts are needed to expedite approvals
- 2) Review different application forms for obtaining approvals/permissions from various departments and to simplify the same
- 3) Approve the single format of application to be submitted to IFC cell
- 4) Stipulate the time limit for final approval/ permission of application
- 5) Submit a report to Government in three months on simplification.
- 6) Monitor the implementation of the projects and review the reasons of pendency of applications received by IFC cell.
- 7) The committee is authorised to direct the concerned department by stipulating time line to provide basic facilities like land, water, and power etc. to projects by resolving the issues, if any.

4.0 Budget Provision :-

The expenditure on this account will be met from the sanctioned grant of the respective financial year under the following Budget Head:

Demand No.49

Major Head; 2852-Industries

Minor Head (800) other expenditure

Sub Head (22)

IND (3) -Development of infrastructure facilities

Grant -in-aid (C) to others

This issues with the concurrence of Finance Department note dated 28.1.2015 received on this Department file of even number.

By order and in the name of Governor of Gujarat,

B.S.Mehta
(B.S.Mehta)

Deputy Secretary

Industries and Mines Department

Copy to:-

- 1 Secretary to Hon'ble Governor of Gujarat*
- 2 Principal Secretary to Hon. Chief Minister*

[Signature]

- 3 Personal Secretary to all Hon. Ministers
- 4 Advisor to Hon. Chief Minister
- 5 Under Secretary to chief secretary
- 6 Principal Secretary. Finance Department
- ✓ 7 Personal Secretary to P.S. I&M.1)
- 8 C.E.O. GIDB
- 9 V.C & M.D. G.I.D.C., Gandhinagar
- 10 Industries Commissioner, Gandhinagar
- 11 Accountant General Rajkot/Ahmedahad.
- 12 Select File.





Memorandum of Association

**Industrial Extension Bureau
(A Govt. of Organisation)
18/2nd Floor, Udyog Bhavan,
Sector-11, Gandhinagar-382 017**

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- g) Train or to give training in India or abroad to any member of the staff or Governing Body of the Bureau either in Employment or likely to be in employment of the Bureau in future, which training in the opinion of the Bureau is likely to benefit the bureau in its day-to-day working knowledge, management administration including promotional activities.
 - h) Create teaching, administrative technical, ministerial and other posts under the Bureau.
 - l) Cooperate with any other organisation in the matter of training, research, finance and other thing related to entrepreneurship Development Programme.
 - j) Enter in to arrangements for and on behalf of the Bureau
 - k) Sue and defend all legal proceedings on behalf of the Bureau.
 - l) Appointment committees for the disposal of any business of the Bureau/ for rendering advice in any matter pertaining to the Bureau.
 - m) Delegate to such extent as it may deem necessary any of its Power to any officer or committee of the Governing Body.
 - n) Consider and pass such resolution on the report the annual accounts and the financial estimates of the Bureau as it thinks fit.
 - o) Make, adopt, amend, vary or rescind from time to time Byelaws-
 - a) for conduct of the Business of Governing Body and the committee to be appointed by it.
 - b) for delegation of its powers
 - c) for fixing the quorum
 - p) Perform such additional functions and carry out such duties as may from time to time assigned to it by State Government.
17. Chairman of the Governing Body shall be the Industries Commissioner of the Gujarat State.

18. PROCEEDINGS OF THE GOVERNING BODY

- i) The Governing body shall ordinarily meet once in every three months provided that the Chairman may himself on his own or an a requisition of four members of Governing Body may require it to be called at any time. Not less than seven days' notice shall be given for every meeting of the Governing Body be circulated to members of the Governing Body and the State government as soon as practicable after the meeting.
 - ii) Four members including the Chairman shall constitute a quorum for any meeting of the Governing Body.
 - iii) In case of difference of opinion among members the opinion of the majority shall prevail.
 - iv) Each member of the Governing Body including the Chairman shall have one vote and if there shall be equality of votes on any question to be determined by the Governing Body, the Chairman shall In addition have and exercise a casting vote.
 - v) Every meeting of the Governing Body shall be presided over by the Chairman, in his absence, by a member appointed to be a Chairman for that meeting.
 - vi) Any resolution except such as may be placed before the meeting of the Governing Body may be adopted by circulation among all its members and any resolution so circulated and adopted by majority of the members who have signified their approval or disapproval of such resolution shall be as effective and binding as if resolution had been passed at the meeting of the Governing Body.
19. The Governing Body shall by resolution delegate to the Chairman and other Members of the Bureau such of its powers for the conduct of its affairs of the Governing Body as it may consider necessary or desirable.
20. Subject to the Rules, Regulations and Byelaws and the orders of the Governing Body, the Executive Director of the Bureau shall be responsible administration of the bureau and for the conduct of the staff under the direction and control of the Governing Body
21. The Chairman shall have power to invite any person or persons not being Members of the Governing Body to attend the meeting of the Governing Body but such invitees shall not be entitled to vote at the meeting.

22. ANNUAL GENERAL MEETING OF MEMBERS:

- i) The Bureau shall hold an annual general meeting at least once in every year and not more than 15 months shall elapse between two successive annual general meetings.
- ii) The balance sheet, the income and expenditure account, the Auditor's Report and Annual Progress Report shall be placed at the Annual General Meeting of the Bureau for consideration.
- iii) At least 5 members of the Bureau present at Annual General Meeting shall form a quorum.

23. FUNDS OF THE BUREAU.

The funds of the Bureau shall consist of the following:

- a) Grants received from State Government and Central Government or from any Foundations or any other body.
- b) Donations or contribution from person or bodies
- c) Income from investments
- d) Income from other sources.

24. The bankers of the Bureau shall be appointed by the Governing Body. All funds of the Bureau shall be credited into Bureau's Account with the said banks and shall not be withdrawn except by cheques signed by the Officers empowered in the behalf by the Governing Body.

ACCOUNTS AND AUDIT

25. The Bureau shall keep at its registered office proper books of accounts in which should be entered accurately.
- a) All sums of money received and the source thereof and all sums or money expended by the Bureau and the object or purpose for which sums are expended.
 - b) The Bureau's assets and liabilities.
26. Every members of the governing Body shall have the right of inspection of accounts and registers and proceedings of the meetings maintained by the Bureau during the office hours.
27. The accounts of the Bureau shall be audited by a Chartered Accountant to be appointed by the Governing Body.

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28. Within 30 days after holding of Annual General Meeting there shall be filed with the Registrar of Societies.
- i) A list of the names, address and occupations of the members of the Governing body, Chairman, Executive Director and of other office bearers of the Bureau.
 - ii) An annual report of the previous year and
 - iii) a copy of the balance sheet and of the auditor's report certified by the auditor.
- Such a list and the annual report shall be certified by the Chairman and the Executive Director.
29. If any change occurs in the composition of the Governing Body or in the holder of the Office of the Chairman or the Executive Director at any time for any reason, such change shall, with in 30 days, be notified to the Registrar of Societies.

PROPERTY OF THE BUREAU

30. All property belonging of the Bureau shall deemed to be vested in the Governing Body of the Bureau and shall be referred as "The Property of the Bureau".

SUITS AND PROCEEDINGS BY AND AGAINST THE BUREAU

31. The Bureau may sue or may be sued in the name of the Chairman or Executive Director or any office bearer authorised by the Governing Body in this behalf.
- a) No suit or Proceedings shall abate by reason of any vacancy or change in the holder of the office by the Chairman, the Executive Director or any office bearer authorised in this behalf.
 - b) Every decree or order against the Bureau in any suit or proceedings shall be executable against the property of the Bureau and not against the person or the property of the Chairman, the Executive Director or any office bearer.
 - c) Nothing herein shall exempt the Chairman, the Executive Director or office bearer of the Bureau from any criminal liability under the Act or entitle him to claim any contribution from the property of the Bureau in respect of any claim paid by him on conviction by the Criminal Court.
32. Every member of the Bureau may be sued or prosecuted by the Bureau for any loss or damage caused to the Bureau or its property for anything done by him detrimental to the interest of the Bureau.

33. NOTICES:

- i) A notice may be served to any member of the Bureau either personally or by sending it through the post in an envelope addressed to such members at the address mentioned in the roll of members.
- ii) Any notice so server by post shall be deemed to have been duly served on the day following that on which the letter, envelope or wrapper containing the same is posted and in providing such service it shall be sufficient to prove that the cover containing such notice was properly addressed and put in to the post office.

ALTERATION OR EXTENSION OF THE OBJECTS OF THE BUREAU

34. The Bureau may alter or extend the objects for which it established in the following way:
 - a) The Governing Body shall submit the proposition such alteration for extension as aforesaid to the member of the Bureau in written or printed report.
 - b) The Governing Body shall submit the proposition for such alteration for extension as aforesaid to the member of the Bureau in a written or printed report.
 - c) The Governing Body shall convene a special General Meeting according to the rules for consideration of the said proposition.
 - d) Such report shall be delivered or sent by post to every member of the Bureau with a clear notice of fifteen days about the special General Meeting as aforesaid.
 - e) Such proposition in confirmed by a resolution passed by three fifth of the members present and voting at the special General Meeting so convened.
35. The Rules of the Bureau may be altered at any time by a Resolution passed by a majority of the members of the Bureau present and voting in any General Meeting of the Bureau which shall have been duly convened for the purpose. The modified rules will be deemed to have come into force in accordance with the Provisions contained in the Societies Registration Act 1860.

INDUSTRIAL EXTENSION BUREAU**Memorandum of Association**

1. The name of the Bureau is "INDUSTRIAL EXTENSION BUREAU"
2. The Registered Office of the Bureau shall be situated at Ahmedabad
3. In this Memorandum,
 - a) "Bureau" shall mean 'INDUSTRIAL EXTENSION BUREAU'
 - b) "Central Government" shall mean the "GOVERNMENT OF INDIA"
 - c) "State Government" shall mean the "Government of Gujarat"
4. The Bureau is established to carry out following objects without involving any activity of profits.
 - i) To provide information to the public in general and entrepreneurs in particular, regarding the opportunities available in the state of Gujarat for Industry, Commerce, Trade, Business openings and participation therein.
 - ii) To disseminate the information through mass media and to create and accelerate industrial tempo regarding the growth of the industrial development with the help of facilities and incentives available to the entrepreneurs and the future prospect of setting up new industrial units in the State of Gujarat.
 - iii) To search, encourage and identify the prospective entrepreneurs, technicians, artisans and investors and to motivate them in establishing industrial units in the State of Gujarat.
 - iv) To locate and contact to prospective entrepreneurs residing in or outside Gujarat as well as those living abroad and to organise special campaigns to motivate them to set up industrial units or participate in any industry in Gujarat.
 - v) To take special steps to organize young qualified persons interested in industrial activities and development and to take all educative and propagative staff to accelerate industrial development in Gujarat.
 - vi) To organize, sponsor, associate or participate in any fair, exhibition, celebration or campaign aimed at promotion of industrial development.
 - vii) To organise training, guidance or information camps and courses for the benefit of the entrepreneurs.

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- viii) To organize libraries, reference and information systems, tool rooms, demonstrations and common service centers relevant to attain the objective of the Bureau.
 - ix) To publish literature in form of papers, case studies, reports, brochures, pamphlets, periodical digests, journals, project profiles or magazines and distribute them to the users, prospective entrepreneurs, artisans and other institutions and to assist other institutions engaged in such activities.
 - x) To establish develop and support centers for documentation, maintenance and supply of data, projects and information which may be useful to industries, government, entrepreneurs or artisans.
 - xii) To assist and help the entrepreneurs and investors in setting up industries providing necessary information and knowledge regarding form of organization obtaining letter of intent, operation of project report, loan applications to the financial institutions, technical know- how, procurement of land, indigenous and imported plant and machineries and raw materials, market survey, publicity, management services and other allied services.
 - xiii) To coordinate the development and extension and promotional activities of all institutions engaged in economic uplift and industrial development in the State of Gujarat.
 - xiv) To establish, maintain or manage offices, bureaus, counters, rest houses, conference halls anywhere required to further the cause of industrial development of Gujarat.
 - xv) To review appraise the schemes and general atmosphere prevailing particularly in Gujarat and generally in India for industrial development.
 - xvi) To assess the progress in industries with reference to number of units, persons, employed, amount of investment and value of production.
 - xvii) To raise or borrow money from time to time for any objects of the Bureau with or without giving any security, goods or articles or by mortgaging or pledging charging, hypothecating, or selling or receiving on the sale of any land, building, machinery, goods, assets or revenue of the Bureau present or future as the Governing Body may in its absolute discretion deem expedient.
 - xviii) To do all such thing as may be necessary incidental or conducive to the attainment of all or any of the objects of the Bureau
5. The Governing Body of the Bureau shall be the Body constitute as such under the Rules of the Bureau.

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The above members of the Governing Body shall remain in office permanently by virtue of their post. Unless otherwise provided members shall be vested with and transferred according to the official designation mentioned above.

9. The first members of the Bureau shall be persons mentioned hereunder. Unless otherwise provided membership shall be vested with and transferred according to the official designation mentioned hereunder:

We the several persons whose names and addresses are hereunder subscribed are desirous of being formed into a society in pursuance of this Memorandum of Association.

Sr. No	Name	Signature	Address	Attestation
1	Shri N.Vittal Industries Commissioner Gujarat State		3rd Floor, Multistoreyed Building Lal Darwaja Ahmedabad-1	
2	Shri K P Yagnik Addl. Industries Commissioner Gujarat State		3rd Floor, Multi-storeyed Building, Lal Darwaja Ahmedabad- 9	
3	Shri S C Shelat Managing Director Gujarat Industrial Investment Corpn. Ltd.		3rd Floor, Nataraj Chambers Ashram Road Ahmedabad-9	
4	Shri L N S Mukundan Chief Executive Officer Gujarat Industrial Development Corpn.		3rd Floor, Fadia Chambers Ashram Road Ahmedabad-9	
5	Shri C C Doctor Managing Director Gujarat State Financial Corporation		Jaldarshan Ashram Road Ahmedabad	
6	Shri N M Bijlani Managing Director Gujarat Small Industries Corporation Limited		Bhagwati Chambers Opp: Gujarat Vidyapith Ashram Road Ahmedabad-4	
7	Shri Jay Narayan Vyas Executive Director Industrial Extension Bureau		Nanalal Chambers Ashram Road Ahmedabad	

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6. The income and property of the Bureau shall be applied towards the promotion of the objects as set forth in this Memorandum of Association subject to, in respect of grants made by the state/central Government to such limitations as the Government from time to time, may impose. No portion of the income and property of the Bureau shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profits to the persons who may at any time be or have been members of the Bureau or to any persons claiming through them. Provided, that nothing herein contained shall prevent payment in good faith or remuneration in return for any service rendered to the Bureau.
7. On the winding up of dissolution of the Bureau, there shall remain after the satisfaction of the debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Bureau or any of them but shall be dealt with in such a manner as the State Government may determine.
8. The management of the affairs of the Bureau is entrusted in accordance with the Rules and Regulations of the Bureau to a Government Body of which the first and permanent members are

Sr No.	Name	Occupation	Address	Designation
1	Shri N. Vittal Industries Commissioner, Gujarat State	Industries Commissioner Gujarat	3 rd floor Multistoreyed Building, Lal darwaja Ahmedabad	Chairman
2	Shri KP. Yagnik Addl. Commissioner of Industries, Gujarat State.	Additional Commissioner of Industries.	3 rd floor Multistoreyed Building, Lal Darwaja Ahmedabad	Member
3	Shri SC Shelat Managing Director Gujarat Industrial Investment Corpn. Limited	Managing Director	Natraj Chambers Ashram Road Ahmedabad-9	Member
4	Shri LNS Mukundan Gujarat Indl. Development Corpn.	Chief Executive Officer	3 rd floor Fadia Chambers Ashram Road Ahmedabad	Member
5	Shri CC Doctor Gujarat State Financial Corporation	Managing Director	Jaldarshan Ashram Road Ahmedabad -9	Member
6	Shri NM Bijlani Gujarat Small Industries Corpo. Ltd.	Managing Director	Bhagwati Chamber Opp: Gujarat Vidyapith Ashram Road Ahmedabad-14	Member
7	Shri Jay Narayan Vyas Industrial Extension Bureau	Executive Director	Nanalal Chambers Ashram Road Ahmedabad -9	Member

INDUSTRIAL EXTENSION BUREAU

RULES

1. The Registered Office of the Bureau shall be situated at Ahmedabad.
2. MEMBERSHIP: The Bureau for the time being consist of the following members
 - i) Signatories to the Memorandum by virtue of their holding office
 - ii) Members nominated be state Government
 - iii) Any persons from the industry, business, education or profession, having outstanding status in the field as nominated by the Governing Body
3. Person who have signed the memorandum of Association shall be the first members of the Bureau duly admitted.
4. When a person becomes or is appointed or nominated a member of the Bureau by virtue of an office held by him, his members of the bureau shall terminate when he ceases to hold that office and the vacancies so caused shall be filled by his successor to that office.
5. When a member desires to resign 'from the membership of the Bureau, he shall address his resignation to the Executive Director, present it to him. His resignation shall take effect only on its acceptance by the Chairman of the Bureau.
6. Any vacancy in the membership of the bureau by resignation or otherwise shall be filled up by appointment or nomination by Government or Governing Body entitled to do as so case may be.
7. Should a person who is a member of the Bureau by virtue of the office held by him unable to attend the meeting of the Bureau, a substitute to take his place at that meeting may be nominated by him. Such substitute shall be entitled to take part in the proceedings of that meeting for which he has been nominated and shall also have the right to vote there.
8. The Bureau shall function notwithstanding that any person entitled to be a member by reason of his office is not represented on the Bureau for the time being. The proceedings of the Bureau shall not be invalidated by the above reason from the existence of any vacancy or any defects in the appointment of any of its member.

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- 9 The Bureau shall maintain a roll of members as its registered Office and every member shall sign the roll and state therein his occupation and address.
- 10 It shall be incumbent upon a member of the Bureau to notify to the Executive Director any change of his address and occupation.
- 11 The Bureau shall enter into the Register of Membership the following particulars:
- Name and address of each members
 - The date on which the member was admitted
 - The date on which the member ceased to be a member
- 12 A member of the Bureau or the Governing Body shall cease to be such a member if he-
- dies or
 - resigns his membership or
 - becomes of unsound mind or
 - becomes insolvent or
 - is convicted of a criminal offence involving moral turpitude or
 - If he is removed by State Government in case of members holding office in State Government.
- 13 **GOVERNING BODY:**
Governing Body shall be composed of the following members:
- Commissioner of Industries, Gujarat State
 - Additional Commissioner of Industries, Gujarat State
 - Managing Director, Gujarat Industrial Investment Corporation Limited.
 - Chief Executive Officer, Gujarat Industrial Development Corporation
 - Managing Director, Gujarat State Financial Corporation
 - Managing Director Gujarat Small Industries Corporation Limited
 - Executive Director, Industrial Extension Bureau.

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The above seven members of the Governing Body shall be permanent members by virtue of their posts. The Governing Body is also empowered to nominate additional seven members on the Governing Body for a period of three Years. The said additional seven members shall be taken up from the following groups of people.

- Prominent educationalists
- Prominent entrepreneurs and businessmen
- Representatives from banks
- Representatives from any other relevant field.

14. The members of the Governing Body shall not be less than seven and more than fourteen.

15. **POWERS AND FUNCTIONS OF THE GOVERNING BODY**

The general superintendence, direction and control of the affairs of the Bureau shall be vested in the Governing Body of the Bureau. Save as herein expressly provided all the duties, powers, functions and rights whatsoever or consequential and incidental to the carrying out of the objectives of the Bureau shall be exercised by the Governing Body.

16. In particular and without prejudice to the generality of the foregoing provisions, and subject to the provisions of the Memorandum the Governing Body may

- a) Make, amend or repeal any byelaws to the administration and managements of the affairs of the Bureau subject to the observance of the Provisions contained in the Registration of Societies Act, 1860.
- b) Prepare and execute detailed plans and programme for the establishment and promotion of the Bureau and to carry out, its administration and management after such establishment.
- c) Receive grants and contribution and to have custody of the funds of the Bureau.
- d) Prepare the budget estimates of the Bureau for each year, and to sanction the expenditure within the limits of the budget.
- e) Fix, demand and receive and recover fees and other charges as may be prescribed by the Governing Body for any services provided by the Society.
- f) Pay honorarium, remuneration, fees, charges to any person in lieu of services to the Bureau in furtherance of any objective of the Bureau.